Isle of Wight Council

Monitoring Officer
Christopher Potter

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Agenda

Name of Meeting	**CORPORATE SCRUTINY COMMITTEE**
Date	**TUESDAY 7 NOVEMBER 2023**
Time	**5.00 PM**
Venue	**COUNCIL CHAMBER, COUNTY HALL, ISLE OF WIGHT**
Committee Members	Cllrs J Robertson (Chairman), P Spink (Vice-Chairman), R Downer, W Drew, J Lever, K Love, C Quirk and S Redrup
Co-opted Members	Simon Cooke (IWALC), Vacancy (HALC)

Democratic Services Officer: Megan Tuckwell
democratic.services@iow.gov.uk

1. **Apologies and Changes in Membership (If Any)**

   To note any changes in membership of the Committee made in accordance with Part 4B paragraph 5 of the Constitution.

2. **Minutes** (Pages 5 - 8)

   To confirm as a true record the Minutes of the meeting held on 10 October 2023.

3. **Declarations of Interest**

   To invite Members to declare any interest they might have in the matters on the agenda.

4. **Public Question Time - 15 Minutes Maximum**

   Members of the public are invited to make representations to the Committee regarding its workplan. Questions may be asked without notice, but to guarantee a full reply at the meeting a question must be put (including the name and address of the questioner) in writing or by email to Democratic Services democratic.services@iow.gov.uk, no later than two clear working days before the start of the meeting. The deadline for written questions is Thursday, 2 November 2023.

Details of committee meetings can be viewed on the Council's website. This information may be available in alternative formats on request. Please note the meeting will be recorded and the recording will be placed on the website (except any part of the meeting from which the press and public are excluded). Young people are welcome to attend Council meetings however be aware that the public gallery is not a supervised area.

5. **Progress Update** (Pages 9 - 10)

    To receive an update on the progress against the outcomes arising from previous meetings, and to provide an update on any outstanding actions.

6. **Committee's Workplan:**

    (a)   Forward Plan (Pages 11 - 24)

          To identify any items contained within the Council's forward plan which would benefit from early consideration by scrutiny, either before the Cabinet makes a decision or to monitor post-implementation, and should therefore be included in the Committee's work programme. The forward plan can be viewed online here.

    (b)   Committee's Work Programme 2022-25 (Pages 25 - 30)

          To note the content of the current work programme, and to consider the inclusion of any additional items. Members of the public are invited to submit in writing to the Committee possible items for inclusion in its workplan.

7. **Cyber Strategy 2023-2030** (Pages 31 - 70)

    To consider the draft Cyber Strategy ahead of approval and implementation by the Cabinet Member for Regulatory Services, Community Protection, and ICT.

8. **Isle of Wight Community Safety Partnership Update** (Pages 71 - 72)

    To receive a verbal update on the progress with the annual report and what will be included.

9. **Perpetrator Programme** (Pages 73 - 82)

    To consider what has been commissioned, how it will be delivered and what outcomes are looking to be achieved.

10. **Quarterly Performance Monitoring Report Q2 - 2023/24** (Pages 83 - 146)

    To consider the Council's performance measures for Quarter 2 of 2023-24, prior to its consideration by the Cabinet at its meeting on 9 November 2023.

11. **Budget Assumptions** (Pages 147 - 156)

    To review the budget assumptions that were predicted in the 2023/24 budget setting process against what they are currently.

12. **Members' Question Time**

    A question may be asked at the meeting without prior notice but in these circumstances there is no guarantee that a full reply will be given at the meeting. To guarantee a reply, a question must be submitted in writing or by email to democratic.services@iow.gov.uk no later than 5pm on Friday 3 November 2023.

CHRISTOPHER POTTER
Monitoring Officer
Monday, 30 October 2023

<u>Interests</u>

If there is a matter on this agenda which may relate to an interest you or your partner or spouse has or one you have disclosed in your register of interests, you must declare your interest before the matter is discussed or when your interest becomes apparent. If the matter relates to an interest in your register of pecuniary interests then you must take no part in its consideration and you must leave the room for that item. Should you wish to participate as a member of the public to express your views where public speaking is allowed under the Council's normal procedures, then you will need to seek a dispensation to do so. Dispensations are considered by the Monitoring Officer following the submission of a written request. Dispensations may take up to 2 weeks to be granted.

Members are reminded that it is a requirement of the Code of Conduct that they should also keep their written Register of Interests up to date. Any changes to the interests recorded on that form should be made as soon as reasonably practicable, and within 28 days of the change. A change would be necessary if, for example, your employment changes, you move house or acquire any new property or land.

If you require more guidance on the Code of Conduct or are unsure whether you need to record an interest on the written register you should take advice from the Monitoring Officer – Christopher Potter on (01983) 821000, email christopher.potter@iow.gov.uk, or Deputy Monitoring Officer - Justin Thorne on (01983) 821000, email justin.thorne@iow.gov.uk.

Notice of recording

Please note that all meetings that are open to the public and press may be filmed or recorded and/or commented on online by the council or any member of the public or press. However, this activity must not disrupt the meeting, and if it does you will be asked to stop and possibly to leave the meeting. This meeting may also be filmed for live and subsequent broadcast (except any part of the meeting from which the press and public are excluded).

If you wish to record, film or photograph the council meeting or if you believe that being filmed or recorded would pose a risk to the safety of you or others then please speak with the democratic services officer prior to that start of the meeting. Their contact details are on the agenda papers.

If the press and public are excluded for part of a meeting because confidential or exempt information is likely to be disclosed, there is no right to record that part of the meeting. All recording and filming equipment must be removed from the meeting room when the public and press are excluded.

If you require further information please see the council guide to reporting on council meetings which can be found at
http://www.iwight.com/documentlibrary/view/recording-of-proceedings-guidance-note

All information that is recorded by the council is held in accordance with the Data Protection Act 2018. For further information please contact Democratic Services at democratic.services@iow.gov.uk

Minutes

Name of meeting	**CORPORATE SCRUTINY COMMITTEE**
Date and Time	**TUESDAY 10 OCTOBER 2023 COMMENCING AT 5.00 PM**
Venue	**COUNCIL CHAMBER, COUNTY HALL, ISLE OF WIGHT**
Present	Cllrs J Robertson (Chairman), P Spink (Vice-Chairman), R Downer, J Lever, K Love, C Quirk and S Redrup
Co-opted	Simon Cooke (IWALC)
Also Present	Cllrs P Jordan, D Andre, P Fuller, J Jones-Evans and K Lucioni, C Jarman
	Sharon Betts, James Potter, Colin Rowland, Megan Tuckwell, Simon Wiggins and Melanie White
Also Present (Virtual)	Natasha Dix, Christopher Potter and Claire Shand
Apologies	Cllr W Drew

34   Apologies and Changes in Membership (If Any)

Apologies had been received from Cllr Drew. Cllr Vanessa Churchman was in attendance as a substitute for Cllr Suzie Ellis.

35   Minutes

RESOLVED:

THAT the minutes of the meeting held on 12 September 2023 be confirmed as a true record.

36   Declarations of Interest

No declarations were received at this stage.

37   Public Question Time - 15 Minutes Maximum

No public questions were received.

38   Progress Update

The chairman presented the report which provided an overview of the progress against actions and outcomes from previous meetings.

An update was sought with regards to the request of the committee in January 2023 to receive a copy of the review of leisure centres once it had been completed. It was confirmed that the review was still underway, and it was anticipated that more information would be available to share with the committee by the end of November 2023.

Reference was made to the request of the committee in February 2023 to receive a copy of the signed heads of agreement in relation to the proposed disposal of Kingston Marine Park. It was confirmed that work was still underway, and this would be circulated to the committee once complete.

The chairman advised that he would discuss with the Leader the formal request made by members of the committee in March 2023 to view the confidential Floating Bridge settlement.

Reference was made to the request of the committee in September 2023 to receive a copy of the report setting out the findings and recommendations following the independent review of the Floating Bridge. It was confirmed that this work should be completed in the coming months and would be presented when available.

Attention was drawn to the response which had been circulated regarding the question raised at the previous meeting around what the supplementary planning document did to make affordable housing affordable to residents on-or-below the average Island wage.

RESOLVED:

THAT the progress report be noted.

39   **Committee's Workplan:**

39a   **Forward Plan**
39b   **Committee's Work Programme 2023-25**

Consideration was given to the committee's work programme and the committee were invited to identify any item contained within the published forward plan that would benefit from early consideration within the committee's own workplan or that of one of the policy and scrutiny committees.

It was agreed that the Cyber Security Strategy, due for decision in December 2023, would be added to the committee's workplan for its next meeting on 7 November 2023.

It was confirmed that the Disposal of potential housing site(s) in East Cowes, due for decision by the Cabinet in January 2023, would be considered by the committee at its meeting in January 2023. It was suggested that the Cabinet Member liaise with the local ward member on this matter beforehand.

Discussion took place with regards to delegated decisions and commercial confidentiality, and it was agreed that the chairman would have the discussion with the Monitoring Officer in relation to the transparency of delegated decisions. The chairman confirmed that issues around confidentiality and access-to-information had

been discussed with the Chief Executive, who had agreed to take this matter forward.

RESOLVED:

THAT the forward plan, and the committee's workplan, be noted.

40   Call-In of Browns Golf Course Lease Decision

Consideration was given to the call-in of the delegated decision taken by the Cabinet Member for Economy, Regeneration, Culture, and Leisure on 1 September 2023, to award a 5-year lease to Browns Golf Course in Sandown, subject to a break-clause.

The chairman introduced the item and invited the lead member for the call-in to present the reasons for the call-in, which included concerns around the consultation of the decision, and the commitment of funding to a site in a way which may not be compatible with the Bay Regeneration Plan, which was being developed in partnership with the three local town and parish councils and had not yet been completed.

The Monitoring Officer confirmed that the decision taken was lawful, and the Director of Finance provided a statement confirming that the decision was within the Council's policy framework and budget.

The Cabinet Member for Economy, Regeneration, Culture and Leisure responded to the call-in and provided an overview of how and why the decision was made, and the factors considered in making the decision. The ward member for Sandown North expressed support for the decision and the Strategic Director of Community Services provided background and context to the decision.

Questions were raised with regards to the financial forecast of the investment against rental income, building maintenance and the cost of repairs, expressions of interest in the site, community value, and the break clause.

Following discussion, it was proposed (and duly seconded), that the Cabinet be asked to defer the decision until the Bay Plan has been completed and approved, and any decision on granting the lease be measured against the Bay Plan, and in the meantime to allow the facility to operate under a Licence to Occupy. Following a vote, the recommendation fell.

RESOLVED:

THAT the decision of the Cabinet Member for Economy, Regeneration, Culture and Leisure be noted.

41   Pre-Decision Scrutiny - Draft Island Planning Strategy

The Cabinet Member for Planning, Coastal Protection and Flooding provided a brief update on the progress with the draft Island Planning Strategy in response to the upcoming national policy changes and legislation.

It was advised that an additional meeting of the Policy and Scrutiny Committee for Neighbourhoods and Regeneration was being scheduled to be held in December 2023, to consider the matter in detail at a point where more information would be available, and members of the committee would be invited to attend.

RESOLVED:

THAT the update be noted.

42   Scams and Fraud Prevention

Consideration was given to the report which detailed the councils approach and partnership working with regards to scam and fraud prevention. The Trading Standards Manager provided an overview of the activities undertaken to protect local people and businesses from scams and fraud, doorstep crime, and to support victims. The collaborative work of the Isle of Wight Against Scams Partnership (IWASP) was highlighted. It was suggested that a follow-up report be provided in one year, in order for the committee to assess the work being undertaken and be in a position to have more data.

RESOLVED:

THAT the report be noted.

43   Members' Question Time

No written questions were received.

Cllr Karl Love asked a question in relation to how many councillors cross-party had been approached by the Leader when appointing his new Cabinet. The Leader advised that group leaders had been approached seeking interest in Cabinet roles, all of which had been declined.

CHAIRMAN

Corporate Scrutiny Committee - Progress on Actions & Outcomes

Meeting Date	Agreed Action	Responsibility	Update	Actioned
Outstanding Actions				
10 January 2023	**Forward Plan** The committee requested a copy of the review of leisure centres once it has been completed.	Cabinet Member for Economy, Regeneration, Culture and Leisure	Update from 10 October meeting: Anticipate the review being ready by the end of November	
7 February 2023	**Asset Management/ Property Rationalisation** The heads of agreement in relation to the proposed disposal of Kingston Marine Park be circulated to the committee once they are signed.	Cabinet Member for Economy, Regeneration, Culture and Leisure	Update from 10 October meeting: Discussions were still ongoing	
	Cowes Floating Bridge The committee to determine the scope of the request to view the confidential delegated decision with the reasons for this and the outcome being sought together with the Councillors wishing to view the papers.	Deputy Leader and Cabinet Member for Adult Services and Housing, Public Health, and Homelessness	Update from 10 October meeting: The chairman advised that a conversation needed to take place with the Leader	
12 September 2023	**QPMR Q1** The committee requested the Corporate Plan refresh comes to Corporate Scrutiny when available.	Chief Executive	Update from 10 October meeting: Refreshed Corporate Plan will come to the committee once completed	
	QPMR Q1 The committee requested that the report setting out the findings and recommendations following the review of the Floating Bridge comes to Corporate Scrutiny when available.	Cabinet Member for Transport and Infrastructure, Highways PFI and Transport Strategy	Update from 10 October meeting: Review looking to be completed within the next couple of months and then will be brought to scrutiny	

		Members Questions Cllr Spink asked for a written response to be provided prior to Cabinet on what the SPD does to make affordable housing affordable by residents on or below the average island wage.	Cabinet Member for Planning, Coastal Protection and Flooding	A response has been provided and circulated to the committee. Further questions have been asked and awaiting a response.	
10 October 2023	**Draft Island Planning Strategy** The Corporate Scrutiny committee members be invited to attend the additional Neighbourhoods & Regeneration scrutiny meeting, being arranged for mid-December.		Scrutiny Officer	A date for the meeting is being arranged	
Actions Completed (Since Last Meeting)					

Isle of Wight Council Forward Plan - October 23 - April 24

The Forward Plan is a list of all Key Decisions that are due to be considered no earlier than 28 clear working days from the date of this notice by the appropriate Decision Making Body or individual including those deemed to be key decisions.

A list of all Council Members can be found on the Council's web site from this link

The Leader of the Council (also responsible for Transport and Infrastructure, Highways PFI and Transport Strategy, Strategic Oversight and External Partnerships) is Cllr Phil Jordan.

Other members of the Cabinet are:
Deputy Leader and Cabinet Member for Housing and Finance - Cllr Ian Stephens
Cabinet Member for Adult Social Care and Public Health – Cllr Debbie Andre
Cabinet Member for Children's Services, Education and Corporate Functions – Cllr Jonathan Bacon
Cabinet Member for Economy, Regeneration, Culture and Leisure - Cllr Julie Jones-Evans
Cabinet Member for Planning, Coastal Protection and Flooding - Cllr Paul Fuller
Cabinet Member for Climate Change, Biosphere and Waste- Cllr Lora Peacey-Wilcox
Cabinet Member for Regulatory Services, Community Protection and ICT – Cllr Karen Lucioni

* Any items highlighted in yellow are changes or additions to the previous Forward Plan
**Any decisions that are intended to be made in private with the exclusion of press and public, where for example personal or commercially sensitive information is to be considered, in accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012, will require the publication of specific notices, including the reason(s) for the meeting to be held in private.

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?

Agenda Item 6a

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
Lease of Browns Golf Course The previous tenant gave notice to end their period of tenancy just prior to the summer break. The authority has made every attempt to advertise this opportunity in time, so the facility could be open for the summer at the request of members. There was some interest, and a successful candidate has been appointed. A decision is required now that the leases have been produced, to award this 5 year lease	Cabinet Member for Economy, Regeneration, Culture and Leisure Councillor Julie Jones-Evans Date 1st added: 1 August 2023	Not before 30th Aug 2023	Leaders authority - Browns Lease_Redacted Upcoming Decision Notice Report	Advertisement of the opportunity	Open
Disposal of the former Sandham Middle School site, Perowne Way, Sandown, IW Disposal of the site to enable housing delivery	Deputy Leader Cabinet Member for Housing and Finance Councillor Ian Stephens Date 1st added: 5 September 2023	Not before 10th Oct 2023	Leader's signed authority Upcoming Decision Report Appendix 1	Local member and Sandown Town Council	Part exempt Appendices will contain confidential heads of terms
Housing Strategy 2020 – 2025 Action Plan Progress Report 2023 To provide Cabinet with progress the council and its partners have made against the Housing Strategy action plan since adoption in October 2020.	Cabinet Deputy Leader and Cabinet Member for Adult Services and Housing, Public Health and Homelessness (archived 9/10/23) Date 1st added: 1 August 2023	12 Oct 2023	Housing Strategy 2020 – 2025 Action Plan Progress Report 2023		Open

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
125 Year Lease of Rew Valley Sports Centre and playing fields, Ventnor to The Island Free School Rew Valley Sports Centre – grant of a new lease to the Island Free School	Deputy Leader Cabinet Member for Housing and Finance Councillor Ian Stephens Date 1st added: 5 September 2023	Not before 19th Oct 2023	Signed delegation by the Leader		Open

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
Eco Flex – Amendments to Statement of Intent The Eco Flex Statement of Intent needs to be updated in line with national changes to facilitate effective and efficient administration and enable continued satisfactory declarations under the Eco Flex scheme in accordance with Ofgem requirements. Grant of delegated decision making has already been granted to Councillor Ian Stephens by the Leader of the Cabinet, to approve Statements of Intent for ECO4 Flex by Executive Decision on 2 February 2023. Approval is sought for the Director of Adult Social Care and Housing Needs (in consultation with the Deputy Leader and Cabinet Member for Adult Services and Housing, Public Health and Homelessness) to be granted full executive powers to update any national changes to the ECO4 Flex Statement of Intent insomuch that any changes support the aim of the original Executive Decision on 3 March 2023 and That the Director of Adult Social Care and Housing Needs have delegated authority to onward delegate any or such authority to a member of staff.	Deputy Leader Cabinet Member for Housing and Finance Councillor Ian Stephens Date 1st added: 4 October 2023	31 Oct 2023			Open

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
Local Council Tax Support Every year local authorities are required to undertake a review of their scheme to ensure it still meets local needs as well as financial impacts. Any potential changes require full consultation with residents and the final decision made at Full Council ahead of the finance Full Council for implementation on the 1 April every year for the statutory provisions to be undertaken.	Cabinet Deputy Leader Cabinet Member for Housing and Finance Date 1st added: 5 July 2023	9 Nov 2023		Public/Service Users Stakeholders Town, Parish & Community Councils Internal Council Services	Open
Amalgamation of Chillerton and Rookley Primary School with Godshill Primary School, achieved through the closure of Chillerton and Rookley Primary That Cabinet considers the outcome of the of the public notice consultation to amalgamate Godshill Primary School and Chillerton and Rookley Primary School, achieved through the closure of Chillerton and Rookley Primary	Cabinet Cabinet Member for Children's Services, Education and Corporate Functions Date 1st added: 4 October 2023	9 Nov 2023		Public Consultation	Open

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
QPMR Q2 - 2023/24 To provide a summary of progress against Corporate Plan activities and measures for the period July 2023 to September 2023. To inform Cabinet of areas of particular success, issues requiring attention and remedial activity in place to deal with these. To provide a report on the financial position of the council for the same period	Cabinet Deputy Leader Cabinet Member for Housing and Finance Date 1st added: 13 October 2023	9 Nov 2023			Open
Cyber Security Strategy 2023-2030 The UK 'Government Cyber Security Strategy 2022 – 2030' was published last year. It also places a requirement for "all government organisations across the whole public sector being resilient to known vulnerabilities and attack methods no later than 2030". It provided five advisable dimensions for consideration with regards to a public bodies' cyber resilience. The IWC Cyber Security Strategy 2023-2030 will map out the dimensions providing the Isle of Wight councils' approach to each of these and meeting our responsibilities for resilience to cyber attack.	Cabinet Member for Regulatory Services, Community Protection and ICT Councillor Karen Lucioni Date 1st added: 4 October 2023	19 Dec 2023		Internal Council Services	Open

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
Island Planning Strategy As the Draft IPS was not agreed on 5 October, Full Council is to specify its objections and to formally refer the matter back to the Cabinet.	Cabinet Full Council Cabinet Member for Planning, Coastal Protection and Flooding Date 1st added: 17 March 2022	11 Jan 2024 17 Jan 2024		Internal and External Full public consultation	Open
Disposal of potential housing site(s) in East Cowes To confirm the granting of an option to dispose , subject to securing planning permission, on one or both of the council owned development sites known as Maresfield Rd and Albany	Cabinet Deputy Leader Cabinet Member for Housing and Finance Date 1st added: 6 July 2022	11 Jan 2024		East Cowes Waterfront Implementation Group and local member	Part exempt Yes – appendix summarising appraisal of responses to EOI issued in April 2022 – responses were submitted as commercial in confidence

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
Adoption of three LCWIPs (East Cowes & Whippingham; Cowes, Gurnard & Northwood; Brading, Bembridge & St Helens) as a Supplementary Planning Documents (SPD) Following a period of public consultation, Cabinet to be asked to adopt three separate Local Cycling and Walking Infrastructure Plans (LCWIP) for East Cowes & Whippingham; Cowes, Gurnard & Northwood; and Brading, Bembridge & St Helens as Supplementary Planning Documents (SPD) that post adoption can be used as a material consideration in planning decisions.	Cabinet Cabinet Member for Levelling Up, Regeneration, Business Development and Tourism (archived 19 May 2023) Date 1st added: 1 March 2023	11 Jan 2024		Prior to the cabinet decision, a formal 6 week public consultation in the LCWIPs will have taken place in line with Planning legislation for the adoption of SPDs, including consultation with a number of statutory consultees	Open
School Funding Formula & Budget Setting 2024/25 Following the Department for Education (DfE) Dedicated Schools Grant (DSG) release in December, this report sets the local school funding formula and associated wider DSG budget for 2024/25	Cabinet Cabinet Member for Children's Services, Education and Corporate Functions Date 1st added: 4 October 2023	11 Jan 2024		All schools consultation during the Autumn, and specific consultation with Schools Forum	Open

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
Local Council Tax Support Every year local authorities are required to undertake a review of their scheme to ensure it still meets local needs as well as financial impacts. Any potential changes require full consultation with residents and the final decision made at Full Council for implementation on the 1 April every year for the statutory provisions to be undertaken.	Full Council Cabinet Member for Finance, Climate Change and Biosphere (archived 9/10/23), Deputy Leader Cabinet Member for Housing and Finance Date 1st added: 5 July 2023	17 Jan 2024		Consultation to be undertaken if decision is made to make changes to the scheme for 8 weeks. Each claimant will be written to advising them of the changes, advice sent through the anti-poverty meetings, online survey via questionnaire explaining the proposals and likely impact – paper survey on request, People Matter consulted, Age Friendly Group provided with details, letter to the Parish Councils, Letter sent to the police commissioner and fire authority. www.iwight.com Press releases. Face to face communication at customer service points. The council's Facebook and Twitter sites (weekly promotions). Information on the front page of iwight.com	Open

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
Review of Polling Places and Districts Review of Polling Places and Districts	Full Council Cabinet Member for Children's Services, Education and Corporate Functions Date 1st added: 5 September 2023	17 Jan 2024		Direct contact with Elected Members, previous Independent Candidates, Local Political Parties, Parish & Town Councils and those with a speciality in access for persons with a disability. Members of the public via Press release, etc.	Open
Approval of the Statement of Licensing Policy January 2024 - January 2029 To approve the Statement of Licensing Policy for the next five years.	Full Council Cabinet Member for Regulatory Services, Community Protection and ICT Date 1st added: 4 October 2023	17 Jan 2024		Public Consultation	Open
Pay Policy	Full Council Deputy Leader Cabinet Member for Housing and Finance Date 1st added: 4 October 2023	17 Jan 2024			Open

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
The adoption of the Newport Harbour Masterplan Supplementary Planning Document Whether to adopt the draft Newport Harbour Masterplan as a supplementary planning document	Cabinet Cabinet Member for Planning, Coastal Protection and Flooding Date 1st added: 7 September 2022	8 Feb 2024			Open
Determination of School Admission Arrangements for 2025/26 To determine the Isle of Wight Council's school admissions arrangements for 2025/2026.	Cabinet Cabinet Member for Children's Services, Education and Corporate Functions Date 1st added: 5 July 2023	8 Feb 2024			Open
<mark>**Budget and Council Tax Setting 2024-2025 and Future Years' Forecasts** Budget and Council Tax setting</mark>	Cabinet Full Council Deputy Leader Cabinet Member for Housing and Finance Date 1st added: 4 October 2023	8 Feb 2024 28 Feb 2024			Open

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
QPMR Q3 - 2023/24 To provide a summary of progress against Corporate Plan activities and measures for the period October 2023 to December 2023. To inform Cabinet of areas of particular success, issues requiring attention and remedial activity in place to deal with these. To provide a report on the financial position of the council for the same period	Cabinet Deputy Leader Cabinet Member for Housing and Finance Date 1st added: 13 October 2023	8 Feb 2024			Open
Determine School Academic Year/Term Dates for 2025/2026 To seek approval from the Cabinet on the determination of the pattern of school term and holiday dates for the school year 2025/2026.	Cabinet Cabinet Member for Children's Services, Education and Corporate Functions Date 1st added: 5 July 2023	14 Mar 2024			Open
Director of Public Health Annual Report - Childhood Obesity - Call to Action To note the Annual Report of the Director of Public Health 2023/24 and to endorse any recommendations with the report.	Cabinet Cabinet Member for Adult Social Care and Public Health Date 1st added: 5 September 2023	14 Mar 2024		N/A	Open

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
Post 16 Transport Policy Statement 2024 To seek Cabinet approval for the Post 16 Transport Policy Statement which applies to the 2024 academic year. The Post 16 policy statement must be published annually by 31 May each year.	Cabinet Cabinet Member for Children's Services, Education and Corporate Functions Date 1st added: 5 July 2023	9 May 2024			Open
Better Care Fund (BCF) 2023 – 2025 Midway Update The Better Care Fund (BCF) programme supports the Isle of Wight Council (IWC) and Integrated Care Board (ICB) to successfully deliver integrated working that best supports Island residents. The requirements of the BCF are set by NHS England (NHSE), including details on financial and contractual arrangements. The BCF has historically been a 1 year plan but the DHSC changed the BCF to a 2 year plan for 2023 to 2025. The Cabinet is asked to note the 2023/25 BCF midway Update	Cabinet Cabinet Member for Adult Social Care and Public Health Date 1st added: 13 October 2023	9 May 2024			Open

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Corporate Scrutiny Committee - Workplan 2022-25

The committee is responsible for Scrutiny functions in respect of decisions and activities within the remit of the council, the Cabinet, Cabinet members, officers, and any functions not otherwise expressly delegated to another Scrutiny committee

Date	Agenda Items	Description & Background	Lead Officer/Cabinet Member
7 November 2023	**Cyber Strategy 2023-2030**	To consider the draft Cyber Strategy ahead of approval and implementation by the Cabinet Member for Regulatory Services, Community Protection, and ICT.	Cabinet Member for Regulatory Services, Community Protection, and ICT
	IW Community Safety Partnership	To receive an update on the progress with the annual report and what will be included.	Cabinet Member for Regulatory Services, Community Protection, and ICT
	Perpetrator Programme	To consider what has been commissioned, how it will be delivered and what outcomes are looking to be achieved.	Cabinet Member for Adult Social Care and Public Health
	Quarterly Performance Monitoring Report Quarter 2 2023-24	To consider the Council's performance measures for Quarter 2 of 2023-24	Cabinet Member for Children's Services, Education and Corporate Functions
	Budget Assumptions	To review the budget assumptions that were predicted in the 2023/24 budget setting process against what they are currently.	Deputy Leader Cabinet Member for Housing and Finance
	Committee's Workplan	a) **Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. b) **Committee's Work Programme 2022-25**	Committee
9 January 2024	**Draft budget proposals 2024-25**	To comment on outline budget proposals.	Leader / Cabinet Members / Section 151 Officer

Agenda Item 6b

Date	Item	Description	Lead
	Pre Decision Scrutiny - Disposal of potential housing site(s) in East Cowes	To consider the option to dispose, subject to securing planning permission, on one or both of the council owned development sites known as Maresfield Rd and Albany ahead of it going to Cabinet on 9 November 2023	Cabinet Member for Economy, Regeneration, Culture and Leisure
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee
6 February 2024	**Budget proposals for 2024-25**	To comment on draft budget proposals	Leader / Cabinet Members / Section 151 Officer
	Pre Decision Scrutiny - The adoption of the Newport Harbour Masterplan Supplementary Planning Document	To consider the draft Newport Harbour Masterplan as a supplementary planning document prior to decision at Cabinet	Cabinet Member for Economy, Regeneration, Culture and Leisure
	Quarterly Performance Monitoring Report Quarter 3 2023-24	To consider the Council's performance measures for Quarter 3 of 2023-24	Cabinet Member for Children's Services, Education and Corporate Functions
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee
12 March 2024	**Scrutiny Annual Report**	To review the work of Scrutiny and make recommendations for improvements where appropriate.	Chairman of the Corporate Scrutiny Committee / Scrutiny Officer
	Perpetrator Programme	To receive a report on the lines of enquiry agreed by the committee.	Cabinet Member for Regulatory Services, Community Protection, and ICT
	Policy Framework Annual Review	To review the Council's list of policies to ensure that they are being reviewed and refreshed timely and effectively.	Cabinet Member for Children's Services, Education and Corporate Functions

	Performance Management Framework	To receive an update on progress made following a refresh of the framework	Cabinet Member for Children's Services, Education and Corporate Functions
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee
7 May 2024			
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee
June 2024	**Quarterly Performance Monitoring Report Quarter 4 2023-24**	To consider the Council's performance measures for Quarter 4 of 2023-24	Cabinet Member for Children's Services, Education and Corporate Functions
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee
July 2024			
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee
September 2024	**Corporate Complaints Annual Report 2023-24**	To consider the annual complaints report to ensure that this is helping to drive service improvement through lessons learnt.	Cabinet Member for Children's Services, Education and Corporate Functions

	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee
October 2024			
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee
November 2024	**IW Community Safety Partnership Annual Report 2023-24**	To consider the annual report of the partnership in accordance with the Committee's statutory function to review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions.	Cabinet Member for Regulatory Services, Community Protection, and ICT
	Budget Assumptions	To review the budget assumptions that were predicted in the 2024/25 budget setting process against what they are currently.	Deputy Leader Cabinet Member for Housing and Finance
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee
January 2025	**Draft budget proposals 2025-26**	To comment on outline budget proposals.	Leader / Cabinet Members / Section 151 Officer
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee

February 2025	Draft budget proposals 2025-26	To comment on draft budget proposals	Leader / Cabinet Members / Section 151 Officer
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee
March 2025	**Scrutiny Annual Report**	To review the work of Scrutiny and make recommendations for improvements where appropriate.	Chairman of the Corporate Scrutiny Committee / Scrutiny Officer
	Policy Framework Annual Review	To review the Council's list of policies to ensure that they are being reviewed and refreshed timely and effectively.	Cabinet Member for Children's Services, Education and Corporate Functions
	Committee's Workplan	**a) Forward Plan** To identify any items due to be determined that would benefit from pre- or post-decision scrutiny. **b) Committee's Work Programme 2022-25**	Committee

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Purpose: For Information

Agenda Item Introduction

Committee **CORPORATE SCRUTINY COMMITTEE**

Date **7 NOVEMBER 2023**

Topic **CYBER SECURITY STRATEGY 2023-2030**

1. Background

1.1 The UK 'Government Cyber Security Strategy 2022 – 2030' was published last year which placed a requirement for "all government organisations across the whole public sector being resilient to known vulnerabilities and attack methods no later than 2030". It provided five advisable dimensions for consideration with regards to a public bodies' cyber resilience.

1.2 The Cyber Security Strategy 2023-2030 will map out the dimensions providing the Isle of Wight Councils' approach to each of these and meeting our responsibilities for resilience to cyber-attack.

1.3 The committee will review the draft strategy ahead of it being approved by the Cabinet Member for Regulatory Services, Community Protection, and ICT.

2. Focus for Scrutiny

2.1 The role of the committee is not to act as a 'shadow Cabinet'. Its function is to ensure that the principles of decision making have been complied with:
- taking into account all relevant considerations and ignoring those which are irrelevant
- compliance with finance, contract and all other procedure rules
- due consultation and proper advice is taken, and alternative options considered before decisions are reached
- impartiality and an absence of bias or pre-determination
- any interests are properly declared
- decisions are properly recorded and published
- decisions are proportionate to the desired outcome
- respect for human rights and equality impacts
- a presumption in favour of transparency and openness
- clarity of aims and desired outcomes
- due consideration of all available options
- reasons are given for decisions

3.   Outcome(s)

3.1   Does the committee support the proposed recommendations, or wish to report any comment to Cabinet?

4.   Document(s) Attached

4.1   Report - Isle of Wight Council Cyber Security Strategy 2023-2030
4.2   Appendix 1 - Draft Isle of Wight Council Cyber Security Strategy 2023-2030 v0.3

Contact Point: Melanie White, Statutory Scrutiny Officer,
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Isle of Wight Council

Purpose: For Information

Scrutiny Committee Report

Committee	**CORPORATE SCRUTINY COMMITTEE**
Date	**7 NOVEMBER 2023**
Title	**ISLE OF WIGHT COUNCIL CYBER SECURITY STRATEGY 2023- 2030**
Report of	**CABINET MEMBER FOR REGULATORY SERVICES, COMMUNITY PROTECTION AND ICT**

5.   Executive Summary

5.1   In 2022 the council approved its Digital Strategy which set out four priorities for digital improvement (Digital Island, Digital Citizen, Digital Council and Digital Intelligence). To enable these priorities to be achieved and the principles in it maintained and, to ensure that we appropriately protect the digital information we hold, it is crucial that the council has an appropriate approach to cyber security. The Digital Strategy also included the principle that the council will be "Secure by design" and this strategy expands on the statements made in that principle.

5.2   It is vital, that in this ever-changing landscape of cyber treats, the council considers all aspects in its protection of the information it holds and does this through appropriate risk-based investments in cyber security and the following of best practice governance and management processes.

5.3   In 2022 the UK government published the "Government Cyber Security Strategy 2022-2030" with all ambition that all government organisations across the whole public sector being resilient to known vulnerabilities and attack methods no later than 2030, this strategy sets out how the Isle of Wight Council will approach this ambition.

6.   Recommendation(s)

6.1   Scrutiny members are invited to make observations and any recommendations on the draft strategy prior to it being presented to the Cabinet Member for Regulatory Services, Community Protection, Waste and ICT for formal decision to adopt on the 19th December 2023.

7. Background

7.1 In 2022 the UK government published the "Government Cyber Security Strategy 2022-2030" with all ambition that all government organisations across the whole public sector being resilient to known vulnerabilities and attack methods no later than 2030.

7.2 Since 2020 there has been a year on year global increase in Cyber Security attacks. With approximately 39% of all organisations registering an attack within 2022. This figure raises to 69% for large businesses. According to Cybersecurity Ventures, the global annual cost of cybercrime is predicted to reach $8 trillion USD in 2023. Compounding this is the rising cost of damages resulting from cybercrime, which is expected to reach $10.5 trillion by 2025.

7.3 Following consultation with the National Cyber Security Centre (NCSC), the Department for Levelling Up, Housing and Communities (DLUHC) Cyber Team and advice from the Local Government Association (LGA) Cyber Team the council has completed several cyber security based technical enhancements over the last three years. The council continues to invest in systems and solutions to close the technical gaps identified and reduce the attack surface of the organisation.

7.4 To focus resources, manage risk and achieve the national aim of being resilient to known vulnerabilities and attack methods no later than 2030, the council is basing its Cyber Security strategy on the same two complementary strategic pillars and five underlying objectives that were used by central government. Although these pillars and objectives are set by the government at a national level, they are still applicable to the council and its own cyber security at a local level.

7.5 The two Pillars are:

   a) To build a strong foundation of organisational cyber security resilience; as an organisation sharing the responsibility, the council will use governance structures, mechanisms, tools, and support to manage our cyber security risks.

   b) To 'Defend as one;' the council will work with partners and suppliers to ensure we can "present a defensive force disproportionately more powerful than the sum of its parts."

7.6 The strategy will map out the Isle of Wight councils' approach to each of these objectives five objectives:

   a) Manage cyber security risk:
      Effective cyber security risk management processes, governance and accountability enable the identification, assessment, and management of cyber security risks - at both the organisational and cross-government level.

   b) Protect against cyber attack:
      Understanding of cyber security risk informs the adoption of proportionate security measures with centrally developed capabilities enabling protection at scale.

c)   Detect cyber security events:
Comprehensive monitoring of systems, networks and services enable cyber security events to be managed before they become incidents.

d)   Minimise the impact of cyber security incidents:
Cyber security incidents are swiftly contained and assessed, enabling rapid response at scale.

e)   Develop the right cyber security skills, knowledge, and culture:
Sufficient, skilled, and knowledgeable professionals fulfil all required cyber security needs - extending beyond technical cyber security experts to the breadth of professional functions that must incorporate cyber security into the services they provide - all underpinned by a cyber security culture that promotes sustainable change.

7.7   To assist in the delivery of the strategy a council wide programme board is to be established, led by Strategic Manager for ICT and Digital Services with the Cabinet Member for ICT included on the board membership. The board will take the responsibility for the development of the necessary action plan that will take forward and establish the business cases where necessary for each of the identified potential activities that underpin the five key objectives. This will result in the establishment of key projects that will form the basis of regular progress reporting.

8.   Appendices Attached

8.1   Appendix 1 – Draft Isle of Wight Council Cyber Security Strategy 2023-2030 v0.3

9.   Background Papers

9.1   Government Cyber Security Strategy: 2022 to 2030 - GOV.UK (www.gov.uk) https://www.gov.uk/government/publications/government-cyber-security-strategy-2022-to-2030

The Government Cyber Security Strategy sets out the government's approach to building a cyber resilient public sector. The strategy explains how the government will ensure that all public sector organisations will be resilient to cyber threats. The strategy's vision is to ensure that core government functions are resilient to cyber attack, strengthening the UK as a sovereign nation and cementing its authority as a democratic and responsible cyber power.

Contact Point: Roger Brown, Strategic Manager for ICT and Digital Services (SIRO), e-mail roger.brown@iow.gov.uk

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Claire Shand   Councillor Karen Lucioni
Strategic Director Corporate Services   Cabinet Member for Regulatory Services, Community Protection, Waste and ICT

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Isle of Wight Council CYBER SECURITY STRATEGY 2023 - 2030

26th October 2023 / Draft v0.3

1   Document information

Title: IWC Cyber Security Strategy 2023 - 2030
Status: Draft

Current version: 0.3

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Portfolio Holder

Approved by: Councillor Karen Lucioni
Approval date: 19th December 2023

1.1 Version history

Version	Date	Description
0.1	9th June 2023	For consultation
0.2	28h September 2023	For consultation – following LGA Cyber 360
0.3	26th October 2023	For consultation – following CMT Feedback

Document Status

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As a controlled document, this document should not be saved onto local or network drives but should always be accessed from the intranet.

2   Contents

3   Context

3.1   Importance of cyber security

In 2022 the council approved its Digital Strategy which set out four priorities for digital improvement (Digital Island, Digital Citizen, Digital Council and Digital Intelligence). To enable these priorities to be achieved and the principle maintained, whilst protecting the digital information held, it is crucial that the council has an appropriate approach to cyber security. The Digital Strategy also included the principle that the council will be "Secure by design" and this strategy expands on the statements made in that principle:

- Whether it be the coding of our website or the architecture of our internal and external facing services, they must be secure by design.
- We will take a risk-based approach in meeting the customer end to end service delivery requirements and the information security and cyber security measures that are necessary to protect the council's information assets.
- These must unite, acting to provide a proportionate and multi-layered umbrella of security.

It is vital, that in this ever-changing landscape of cyber threats, the council considers its protection of the information it holds and does this through appropriate risk-based investments in cyber security.

3.2   Challenges and opportunities for the council

Having worked with the Local Government Association (LGA) Cyber team and the Department for Levelling Up, Housing & Communities (DLUHC) Cyber team it has been established that there continues to be a gap between where the council needs to be and where we are now with regards to cyber security. The importance of bridging this gap is highlighted by the significant increase in the volume of cyber-attacks seen against UK government and educational establishments over the past few years.

40% of all incidents managed by the National Cyber Security Centre (NCSC) between September 2020 and August 2021 had some level of impact on the public sector in the UK. For the 12-month period of 2022 the NCSC estimated that, across all UK businesses, there were approximately 2.39 million instances of cyber crime and approximately 49,000 instances of fraud as a result of cyber crime.

Following consultation with the NCSC, the DLUHC cyber team and advice from the LGA cyber team the council has completed several cyber security based technical enhancements over the last three years. The council continues to invest in systems

OFFICIAL – STRATEGY

and solutions to close the technical gaps identified and reduce the attack surface of the organisation.

In early 2023, the council completed a cyber security culture review, and this has shown that there remain opportunities for enhancements in our cyber defences through greater awareness and culture change both within the council and in our partnership arrangements with other organisations including suppliers.

In June 2023, the council completed a Cyber 360 engagement with the LGA, and the report received included 39 recommendations across leadership and governance, risk, asset management, supply chain, policy and process, identity and access, data and systems, resilience, people management, response and recovery and learning and development. Those recommendations helped shape this strategy.

4   Approach

4.1   Vision and aim

The council approach is to follow the vision and aim of the 2022-2030 UK government Cyber Security Strategy:

Vision: To ensure that core government functions - from the delivery of public services to the operation of National Security apparatus – are resilient to cyber-attack, strengthening the UK as a sovereign nation and cementing its authority as a democratic and responsible cyber power.

Aim: To achieve its vision the strategy pursues a central aim - for government's critical functions to be significantly hardened to cyber-attack by 2025, with all government organisations across the whole public sector being resilient to known vulnerabilities and attack methods no later than 2030.

The council's aim should meet the target of "being resilient to known vulnerabilities and attack methods no later than 2030".

4.2 Pillars

To focus resources, manage risk and achieve this aim the council is basing its Cyber Security strategy on the same two complementary strategic pillars and five underlying objectives. Although these pillars and objectives are set by the government at a national level, they are still applicable to the council and its own cyber security at a local level.

4.2.a To build a strong foundation of organisational cyber security resilience; as an organisation sharing the responsibility, the council will use governance structures, mechanisms, tools, and support to manage our cyber security risks.

4.2.b To 'Defend as one;' the council will work with partners and suppliers to ensure we can "present a defensive force disproportionately more powerful than the sum of its parts."

4.3 Objectives

These objectives and statements are taken from the UK 'Government Cyber Security Strategy 2022 – 2030'. They are provided as advisable dimensions for what needs to be considered with regards to a public bodies' cyber resilience, this strategy will map out the Isle of Wight councils approach to each of these objectives.

4.3.a   Manage cyber security risk:
Effective cyber security risk management processes, governance and accountability enable the identification, assessment, and management of cyber security risks - at both the organisational and cross-government level.

4.3.b   Protect against cyberattack:
Understanding of cyber security risk informs the adoption of proportionate security measures with centrally developed capabilities enabling protection at scale.

4.3.c   Detect cyber security events:
Comprehensive monitoring of systems, networks and services enable cyber security events to be managed before they become incidents.

4.3.d   Minimise the impact of cyber security incidents:
Cyber security incidents are swiftly contained and assessed, enabling rapid response at scale.

4.3.e   Develop the right cyber security skills, knowledge, and culture:
Sufficient, skilled, and knowledgeable professionals fulfil all required cyber security needs - extending beyond technical cyber security experts to the breadth of professional functions that must incorporate cyber security into the services they provide - all underpinned by a cyber security culture that promotes sustainable change.

5 Objective 1 - Managing Cyber Risk

The basic principle of this strategy is the management of risk. While there can never be guarantees with cyber security, appropriately focused risk management activities would enable mitigating actions to be completed and risks reduced.

For these risks to be evaluated and understood it is vital that the council understands the digital assets held and where and how they are processed. Appropriate governance and clear accountability will enable the council to plan mitigation activities and monitor progress towards achieving the risk reduction goals effectively and efficiently.

5.1 Governance and accountability

Cyber risk is seen within the council to be an integral part of our risk management processes. Strategic level risks such as:

- Maintaining compliance with the Public Services Network Code of Connection (PSN CoCo)
- Risk of Cyberattack
- Loss of ability to process card payments due to lack of Payment Card Industry Data Security Standard (PCI-DSS) compliance.

These are shown on the corporate risk register with mitigating actions and associated sub risks for individual detailed activities.

In addition to the strategic risks being presented within the corporate risk register, the Data Protection Officer (DPO) and Senior Information Risk Owner (SIRO) will submit an annual report to Corporate Management Team (CMT) followed by Corporate Leadership Team (CLT) (heading of this report are included in Appendix A). The focus of these reports will be specific identified risks and proposed mitigation measures and progress against them.

The council will review, update, and monitor risk management progression. These reviews must aim to ensure that risks are scored uniformly and that all departmental risk registers identify and manage specific cyber risks for their own services.

CMT will continue to monitor the cyber security culture ensuring management, teams and services are engaged in the process of understanding and owning their own cyber security risks. CMT acknowledges that Cyber Security is not a set of processes and activities solely owned and managed by the ICT and Digital Services teams.

5.1.a   Identified roles and responsibilities:

These are the roles that help protect our information from various threats. The SIRO will maintain a section on the Intranet that provides information about the staff members who currently hold these roles, and their responsibilities in the area of Information Security and Cyber Security.

- Data Protection Officer (DPO) and deputy DPO's.
- Senior Information Risk Owner (SIRO) and an identified deputy SIRO.
- Caldicott Guardian.
- Information Asset Owners (IAO); this role is a senior position held by a Strategic Manager or above and will be identified for every service.
- Information Governance Lead (IGL); this management role will be identified for every service.
- Information Asset Administrators (IAA); this role will be identified within every service to support the role of the IAO and IGL.

5.1.b   Governance meetings

The Intranet section on Information Governance and Cyber Security will also provide all the terms of reference for the following groups:

- Internal Information Governance Group (IIGG) – the DPO is the chair of the IIGG.
- The IIGG meetings are to be held on a bi-monthly basis. IGL or nominated deputy must represent their services and IAO's at the IIGG meetings.
- Information Security Group (ISG) – the SIRO is the chair of the ISG
  The ISG meetings are to be held on a bi-monthly basis.

5.1.c   Governance reporting

- The DPO and SIRO will prepare annual update reports for CMT, managers and CLT. These reports will include information on the investments made, their impact on reducing risk and the ongoing threats that are being monitored with future action plans.
- The report for CMT / CLT will be presented along with the budget management process to ensure that the risk reduction measures are properly planned and integrated into the council's budget.
- Cyber security will be a regular item on the agenda of the DMT meetings / service boards of all Directors, under the section of risk management.
- The Caldicot Guardian will report any concerns or issues to CMT/CLT.

5.2   Assets and vulnerabilities

The SIRO will make sure the council has an automated asset management system and vulnerability assessment system in place to ensure that there is a comprehensive picture of the cyber security risks within the council. This picture will enable the appropriate risk analysis to be completed and remedial action plans to be created.

The SIRO will make sure that vulnerabilities are discovered on a constant basis and the solutions employed must provide a prioritised list to ensure that the limited resources are focused on remediating the higher risk vulnerabilities. Ensuring that the appropriate ICT technical teams can rapidly assess, manage, and resolve them in a robust manner.

To ensure that it has information about critical vulnerabilities shared across government the council's ICT service will be an active participant within the South East Government Warning, Advisory and Reporting Point (SEGWARP) and maintain close contact engaging whenever appropriate with the National Cyber Security Centre (NCSC), Local Gov Digital Cyber team and the LGA Cyber team.

5.3   Data assets

There is a significant range of data held by the council, some of it publicly available, some personal sensitive information and some classified. The council will ensure it maintains an ISO27001 conformant Information Security Management System (ISMS) and it will also maintain Information Asset Registers (IARs) to ensure it has a comprehensive record of all data assets.

The IAR's will ensure that the council can adequately assess risk to each data asset and ensure that sufficient protections put in place will be proportional to the sensitivity of the data being protected and ensure compliance with all data protection legislation.

Through a process of internal evaluation, independent assessment, and certification the council will maintain compliance with PCI-DSS incorporating any additional requirements required as versions change over time. E.g. the upgrading of the council compliance regime to comply with the replacement of v3.2.1 with v4 by March 31, 2024 at the latest.

5.4   Supply Chain Risk

The council utilises a significant number of commercial products and services in the delivery of its services to our customers. As our supply chain becomes more interconnected and information exchange automated for enhanced services delivery and cost reduction, it is critical that the council considers all areas of the supply chain for cyber security risk.

The cyber security risks associated with supply chain could be direct though interconnected systems or indirect through loss of services or supply of goods through the cybercriminal taking down our suppliers' systems instead of ours. This action can still have significant impact on the council's ability to deliver its services.

Through improved understanding by all services of their supply chains and the points in them that could be risks to service delivery mitigation, through contractual controls and contract governance of both direct suppliers and subcontractors will support the reduction of identified risks.

The procurement team will ensure that it incorporates a cyber security supply chain risk management question into the Procurement Initiation Form (PIF). This will ensure that, every procurement whether it is directly managed by the service or ICT will have a common approach to cyber security through the advice and guidance given at the time of tendering.

When appropriate, Invitation to Tender documents will incorporate the councils Supply Chain Security Statement of Applicability questionnaire. Through discussion between ICT, procurement, and the services procuring their solutions, the questionnaire will be assessed in a proportionate and appropriate level. Therefore, in the future there will be suitable cyber security requirements incorporated into all contracts signed.

Central government has stated in the national cyber security strategy that:

"Cyber security requirements in government procurement frameworks and contracts will be strengthened, ensuring that commercial arrangements are risk based and consistent with robust clauses relating to the identification and management of subcontractors."

The council's services regularly utilise government frameworks for procurement and so this new process instigated by central government will aid the council in delivery of this supply chain risk reduction process.

5.5   Threat information

The seamless collation and dissemination of threat information is crucial to enabling appropriate defence mechanisms to be created, utilised, and reviewed. The ICT cyber security team and Information Security Manager will work with SEGWARP, the NCSC, Local Gov Digital Cyber team and the LGA Cyber team to ensure that it they have the required strategic, tactical, technical, and operational detail needed to predict and defend against attacks. Any information appropriate for dissemination to councillors, staff and partners will be sent out from the cyber security team.

Threat information updates will also come from our suppliers and specialist cyber defence systems that are designed to highlight threats through integrated threat feeds and prioritise risks and provide step-by-step directions to ICT services for efficient and focused remediation activities.

5.6   Cyber security data

It is vital that the council's cyber security team have access to relevant and actionable cyber security data. The ICT service will continue to use the current sources of cyber security information:

- South East Government Warning, Advisory and Reporting Point (SEGWARP)
- National Cyber Security Centre
- Local Gov Digital Cyber team
- LGA Cyber team

In 2022 the government announced the creation of a new Government Cyber Coordination Centre (GCCC) with the aim of "ensuring that targeted cyber security data is shared across government - in a way that is appropriate to its classification and legal status". The Information Security Manager will ensure that the council is included in the outputs of this centre to local authorities.

5.7   Government cyber security measures

Historically the council has maintained compliance with the Public Services Network Code of connection (PSN CoCo). In 2022 government announced that this process would be changing in the future, and a version of the Cyber Assessment Framework (CAF) would be created for local government organisations.

The published aim of the CAF is: "Focusing on an organisation's most important functions, including critical infrastructure, it will provide an objective way of assessing whether an organisation's cyber security assessment and management of cyber security risk is proportionate and within accepted risk tolerances."

The PSN CoCo has required the council to conduct regular (at least annually) penetration tests, it is expected that a potential LA CAF will continue to require these activities but additionally extend requirements to real world testing and exercises. These exercises are not to be just managed by ICT teams but are such that services are essential in their completion. The focus of these activities and the associated assessment framework documentation is to provide confidence that the cyber security risks are being managed sufficiently by all stakeholders.

The council's Information Security manager is involved in the development of the potential LA CAF by assisting the consultancy company that have been employed by central government in identifying all existing compliance regimes and related MOU's

and data sharing agreements (50+). This is to ensure that whenever possible the potential LA CAF simplified the compliance regime in the future.

The council has always prioritised activities around compliance to PSN CoCo, the NHS Data Security and Protection Toolkit (NHS DSPT) and will continue to prioritise compliance to the CAF when published.

5.8   Private sector and partnerships

The council relies on partnerships with other councils and the private sector to deliver its cyber security services. It is crucial to the protection of the information processed on behalf of our customers that the SIRO works closely with our partners and suppliers to ensure that our cyber security challenges are tackled collaboratively.

6   Objective 2 - Protecting against Cyber Risk

The process of protecting against cyber-attack is dependent upon the council's collective understanding of risk. The cooperative response between ICT, councillors, and services in risk mitigation activities will ensure that our attack surface is greatly reduced by increasingly hardening our overall security posture.

6.1   Secure technology and digital services

The council uses a range of technologies to deliver its services, these are a mixture of both in house created and bought in solutions, these can all present areas of attack surface. All systems will be based on the 'secure by design' framework published by UK government.

The ability for the council to protect its information assets against evolving vulnerabilities and the constantly moving threat landscape can be constrained by any presence of legacy and potentially vulnerable ICT systems. The SIRO will ensure that the ICT service continues to manage, upgrade or remove such ICT systems and put the necessary safeguards and ongoing investment in place to ensure ICT systems are sufficiently secure throughout their lifecycle.

The SIRO will annually review roles and responsibilities around patch management within hardware and all applications and ensure that where contracts and system administration are managed outside of ICT, there is clear visibility of the nature and security status of applications. All contracts for applications will incorporate patch management requirements to ensure that all parties are clear on where responsibilities lie for cyber security.

The ICT service will maintain a set of design principles and guides for the development and procurement of all systems. This approach will be used to ensure that there is a consistent use of appropriate cloud services (private/hybrid/public) and

security standards. The approach will be proportionate to the risk and importance of the system and enable the building of highly resilient and available solutions whilst delivering value for money for investments made.

6.2   Cyber Security Controls

The council will deploy cyber security controls that are proportional with the risk profile of compromise for all ICT systems. The SIRO will continue to work with the LGA Cyber Team, DLUHC Cyber Team and SEGWARP to ensure that it is able to assess risk and establish the appropriate profile of threats. This will enable the resulting security approach to be one that mitigates risk to a suitable level whilst limiting impact to the business where possible.

The Strategic Manager for ICT and Digital Services will conduct access recertification activities to ensure that the system-based security controls are appropriate. It is the responsibility of all staff and councillors to engage with ICT during reviews to ensure that access controls provided are required and used appropriately to limit the attack surface to cybercriminals.

Control changes within applications will be moved away from cloning existing user privileges and the council will develop a Role Based Access Control (RBAC) model based on an officer's job title and role. Using RBAC within Identity and Access Management (IAM) for all staff and councillors and Privilege Access Management (PAM) for administration accounts the council will reduce the risk of account compromise.

A risk-based approach will be documented for access to all systems. The council will use Active Directory Federated Services (ADFS) based Single Sign On (SSO) with Multi-Factor Authentication (MFA) wherever practical and risk-appropriate for authentication independent of where an application is hosted.

6.3   Secure Configuration

The councils' systems will require appropriate architecture configuration to ensure that standard profiles for common technologies are used. The SIRO will ensure that both Hardware and Software Policies are maintained and reviewed annually to ensure that architectures are developed and updated to meet current needs and mitigate threats. Updated versions will be approved through the Information Security Group.

By regularly reviewing our architecture profiles and our adoption of the secure by design approach published by government the council will address some of the inherent risks in ICT systems. It is the responsibility of all the designers,

administrators and ultimately the end users of any ICT systems to contribute to the continued compliance to security requirements.

6.4   Shared capabilities

The council will ensure that whenever possible common aspects of its ICT architecture will be utilised to ensure that protection is shared beyond our own resources.

By using the tools provided by government bodies, partner local authorities and suppliers across common areas to reduce unnecessary individuality the ICT Service teams will work on proactively mitigating against specialist distinct threat profiles to help prevent known and emerging attack trends.

The ICT Service teams will develop training, policy, and processes for the management of access to systems that can be applied and followed both by teams within ICT who manage access to applications and by systems administrators within services who locally manage applications.

6.5   Information and Data Security

The council has a responsibility to ensure that all data held by the council must be appropriately protected, the basis for the protection of information will be the backup and restore technologies and processes in use. The ICT Service and the customer service lead will develop and agree clear Service Level Agreements (SLA) on a per application basis for the entire architecture.

These SLA's will be based on existent Recovery Point Objectives (RPO) from the backup frequency and Recovery Time Objectives (RTO) which will be based on established restore times from the systems in use.

The service lead and Emergency Management team will maintain Business Continuity Plans (BCP) to ensure expectations are known, processes are developed, and service staff are trained in enactment and delivery of these processes.

To ensure this can be done effectively the corporate information unit (CIU) will maintain a Protective Marking Policy. This policy will be reviewed at a minimum of every two years to ensure that it is aligned with national government guidance.

The Policy will ensure that all staff and councillors have the information to appropriately classify all information. Through classification the council will ensure that information is handled, shared, stored, and processed commensurately with the risk the information presents.

The councils Digital Strategy incorporates a priority of Digital Intelligence that explains our approach to unlocking the value of data through analysis to improve

service delivery and evidence-based decision making and utilising business intelligence tools to understand the needs of our residents, customers, businesses, and visitors. Service leads will ensure that information and data security is kept at the heart of these processes.

ICT Service team leads will review the data retention capabilities of its internally developed systems and develop a remediation plan to rectify any issues. It will enhance its internal design standards to ensure all future internally developed solutions have the needed capabilities around data security, retention, and protection.

Service Leads will review how its data retention policies are being applied to the unstructured information stores to ensure that appropriate controls for retention, access control, protective and destruction marking are in place.

7 Objective 3 - Detecting Cyber Security Events

Despite the council using a robust and risk-based approach to cyber security and information protection the inherent unknown vulnerabilities hidden in ICT systems mean that cyber-attacks will still occur. The council will use comprehensive vulnerability tools and processes to identify and prioritise emerging risks to assist in effective management of them.

7.1 Detection within the Council

The councils' networks, systems, applications, and all end points will be constantly monitored with proportionality appropriate detection and protection capabilities. The systems will generate and offload log data to assist in the detection of Cyber threats.

Threat detection monitoring will not be provided by a single solution that can in itself have vulnerabilities but rather by multiple solutions all focusing on different views of the threat landscape. This approach is designed to ensure that we appropriately limit the areas where new patterns of compromise are available to cybercriminals whilst still maintaining accessible systems for business and service delivery.

The council's Procurement and ICT Service teams will work with its supply chain to exchange appropriate information on threats and activities monitored that may indicate compromise of any ICT systems.

7.2 Partner detention and alerting

The council will ensure that all appropriate information regarding cyber incidents is shared between partners in a timely and appropriate manner. Partners will be informed of the IWC expectations through the distribution of the Partners Cyber

Incident Response Procedure. The ICT Service team leads will create a partnership cyber response network utilising the collaboration features of Microsoft Teams.

This sharing of incident information will enable all parties to ensure that information and data security can be maintained by one partner in the event another partner is compromised. The aim is that, whenever possible, information and potentially resources are shared to ensure risk mitigation of further compromise amongst a wider set of organisations.

7.3   Detection at scale - e.g., SEGWARP

The council will utilise shared information platforms with other local authorities and government bodies such as DLUHC, NCSC as well as partnership bodies such as the LGA, and SEGWARP to ensure that we and our partners gain the most benefit from the sharing of cyber security information.

The effective sharing of these detected activities enhances every organisations capabilities and assist each of them in the reduction of the active threat landscape available for attack within their own ICT systems.

8   Objective 4 - Minimising the impact of Cyber Security Incidents

Even with a well-designed and risk assessed set of security protections and detections measures in place the council will still be required to deal with cyber security incidents. It is therefore essential that the council has the ability and planning in place to deal with these incidents whenever they happen and can minimise the impact on ICT systems and the services they are used to provide.

By implementing a risk assessed set of well designed, managed and monitored systems and processes for Cyber Security for the council, we are ensuring that we are appropriately hardened and limiting where possible the attack landscape. We must still ensure that we and our partners are ready to respond to the incidents and keep as many essential services running whenever possible.

8.1   Response preparation

The council has created a Cyber Incident Response Plan (CIRP). This plan has been tested and will continue to be reviewed annually for required updates to maintain preparedness for the potential risks that have emerged since the last update.

Following the annual review and to ensure appropriate dissemination of changes, the council services, with support from the Emergency management team will complete

at least one tabletop exercise for this plan annually. To ensure appropriate complexity of the exercise the scenarios will combine a cyber incident with a non-cyber incident for those services involved.

Should emerging threats require immediate and emergency updates to the plan an additional review and dissemination of changes will be performed.

The council has created a Partner Cyber Incident Response Procedure (PCIRP) and through the Local Resilience Forum (LRF) the Emergency Management team will engage with other partners inviting them to an annual tabletop exercise where these processes and procedures can be evaluated and enhanced.

The CIU will complete an annual review of the content and training that is available to officers and managers around the handling of data breaches. It must be kept up to date to ensure it supports them to take the correct steps as well as how and when to involve support from the appropriate dedicated internal team.

8.2 Incident response

The council has a Cyber Security function managed by the ICT Cyber Security and Infrastructure Manager. This team is there to provide capacity and expertise in the triage of cyber security incidents, assess their impacts and prioritise appropriate response activities.

The team are responsible for the creation and management of the playbooks for the commonly known threats the council face. These playbooks will provide support and guidance to ICT staff in other teams as well as staff and councillors when required.

The Cyber Security staff maintain connections with external experts such as the NCSC, DLUHC and LGA cyber teams to provide a channel of communications for rapid advice when new and unknown incidents occur.

The council will develop a robust approach to recovering from a cyber incident based on a clearly prioritised set of applications with an agreed recovery order that CMT has agreed via the agreement of ICT SLA and the ICT Disaster Recovery Plan (DRP).

ICT will update the ICT Service Level Agreement (SLA) and ICT Disaster Recovery Plan (DR Plan) on annual basis to ensure that the corporate management team are informed of all changes to the Recovery Point Objective (RPO) and Recovery Time Objective (RTO) information for all applications. The Directors and services managers are responsible for ensuring that the RPO and RTO information is incorporated into services' business continuity plans.

8.3 Incident Recovery

Following the completion of incident response processes and procedures, the Cyber Incident Response Team will work with ICT colleagues, as well as any affected customers to ensure that recovery is completed and that any lessons learnt during the incident are then put into practice by all required areas.

It is critical that recover activities incorporate a risk review of all areas affected by the incident so that those risks identified as still outstanding have appropriately proportionate mitigation activities identified and planned.

8.4 Lessons Identified

The Emergency Management team in conjunction with the service leads taking part in any particular exercise will follow an agreed process of sharing experiences between business continuity exercises. Historically the exercises have been delivered in an ad-hoc manner with limited sharing of lessons learned outside of those services involved. This approach narrows the potential for improvement; to ensure that information is shared wider, updates will be provided to directors to discuss in the Directorate Management Team meetings.

To enable continued improvement of the council's defence in Cyber Security it is important that lessons learnt reports are generated for every cyber incident processed by the Cyber Security Team. Reports generated following Cyber Incident Response activities must not be based on blame but rather focused on the development of a revised risk assessment based on the completed root cause analysis.

Whenever possible the lessons learned within one service after a cyber incident will be shared widely across all services. The aim of this process is to help share learning between wider elements of the council beyond the affected service and the centre and reduce the risk of repetition of similar incidents. These post incident activities should have an appropriate amount of information so that they support better cyber security in the future.

9 Objective 5 - Developing the right skills, knowledge, and culture

With the majority of the council running services that utilise ICT systems at some stage in their service delivery model all staff and councillors can be considered part of a cyber workforce.

Achieving the vision and aims of this strategy will not be possible without skilled and knowledgeable staff and councillors. These skills and knowledge need to be

appropriate for all areas including ICT technical, cross corporate policy and strategy creators, all areas of risk management processes, and council leadership.

9.1   Skill requirements

The Information Security Manager will ensure that the council continuously reviews its training programme for technical staff, staff, management, and councillors. The Information Security Manager will take guidance from expert partner organisations such as NCSC. LGA, DLUHC and SEGWARP on the breadth and depth of the training that would be appropriate for all audiences identified.

When the UK Cyber Security Council has appropriate advice and guidance and any standards applicable to Local Authorities the Information Security Manager of the council will ensure that this advice is also considered when planning training to ensure the entire cyber workforce is appropriately skilled.

9.2   Attract and retain talent

The council will continue to utilise apprenticeships, graduate traineeships, career grades and any other appropriate programmes to ensure that it can attract and retain a diverse cyber security workforce.

The Information Security Manger will monitor the current accreditations and development programmes being used within the UK local authorities through contact in the LGA, DLUHC and SEGWARP. This information will assist in the creation of appropriate support and learning programmes especially to the senior positions outside of the main ICT department.

9.3   Develop talent

The council will keep an in-house Cyber Security Team to ensure it can control the skills development, qualifications, knowledge, and expertise of this team to provide the best provision to council services and subsequently our customers.

The council will ensure that the team has clear learning and development and support, and the skills of its officers are kept updated with recognised professional qualifications in-line with national standards such as the CISSP and CISM qualifications.

9.4   Cyber security knowledge across the council

The need for cyber security knowledge is not confined to ICT, it needs appropriate consideration across all services of the council. Whilst the degree of expertise needed will vary upon the service in question, all staff and councillors require an appropriate knowledge of cyber security and the council processes regarding it.

Learning programmes will be focused for specific audiences. Examples of such specific programmes will be CMT, DMT's, new and existing managers, Councillors, and those staff in front line service roles in high-risk areas. It is vital that all staff and councillors understand the concepts of cyber security and how to apply them within their own roles.

The council will engage with partners to better understand the requirements of the services it provides and a programme of learning and development including potentially desktop exercises for staff and councillors will be provided through aligned processes, guidance, and support.

9.5   Cyber Security culture

It is critical for effective Cyber Security that the council has a culture where all staff and councillors can learn, question and challenge; enabling all to improve and collectively enhance our cyber defences.

The council will promote a pro-active philosophy asking staff and councillors to contribute positively to a culture of open honest information sharing around practices and risk. Leadership, communications, and consistency are key to a council wide culture being developed.

The council acknowledges that each service will have its own cyber security requirements based on its information and risk assessments of that information. No one service will be enabled to bypass cyber security policies or technology for service delivery without all appropriate governance and risk assessment processes being followed.

10 Measuring success

10.1   Achieving the aims

Given the ever-changing landscape and complex nature of cyber security vulnerabilities, combined with the continuous evolution of cyber-attack tactics, techniques and procedures used by cybercriminals. The process for accounting for known vulnerabilities is difficult.

The expected Local Government CAF profile will assist the council in assessing its cyber resilience measures. By utilising a combination of penetration testing and desktop exercises, both internally and with partner agencies, we will annually review and update our policies, processes, ICT systems and playbooks.

This strategy sets out very ambitious aims for a council that has pressure on its resources, these aims, and the benefits gained from achieving them are critical to the success of the council over the life of this strategy.

The process of annual review, currently against PSN and NHS-DSPT requirements and in the future against the CAF will provide an annual statement of achievement against this aims of this strategy.

10.2 Maintaining appropriate measures of resilience

The evolving nature of cyber security and the threats posed against the council mean that the measures we must take to protect our services and the information we hold require periodic review. The ICT service teams will review their risk logs against the current CAF profiles on a quarterly basis and ensure that annually all updates to the appropriate CAF profile for a Local Authority are incorporated into our local CAF profile assessment systems.

10.3 KPI's

To ensure that the council has a complete picture of the progression in delivering against this strategy and its aims. Appropriate KPI's will be developed, during the life of the strategy the KPI's will change to adapt to be the most appropriate for the time. The KPI's will be reviewed by ICT management, using industry standards for potential updates and, once the CAF profiles for local government have been evaluated relevant KPI's will be created. All KPI's will be based on the key principles that:

- KPI's will place a minimum burden on services to calculate and publish.
- Data generated will be automated whenever possible and published in pre-agree formats on a set schedule.
- KPI's will be achievable within the resource constraints of the council.
- KPI's will be realistic against the proportional risk requirements of the council's services and the information they store, process, share and dispose of.
- KPI's will be linked to genuine quantifiable benefits of the cyber activities being measured.

11 Implementing the strategy

The council is not starting its Cyber defences and risk management processes from a blank canvas, some of the activities are already in production, some are in projects being implemented and some are unfunded investigations for the future. By looking towards the Vision and following the aim utilising the pillars stated, all projects instigated during the life of the strategy can be measured against it.

11.1 Transformation Proposals

1. Adopt the CAF and measure the council against the most appropriate profile published for local authorities.

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2. Establish the partnership cyber response network for the council to endure greater protection through collaboration.

11.2   Implementation Plan

The implementation plan for this strategy will be a live document covering the life span of the strategy, it has been created to be approved alongside the strategy and will be shared with all stakeholders and updated on a quarterly basis with a progress report being presented to CMT and CLT as part of the Quarterly Performance Monitoring Report (QPMR).

12 Cyber Assessment Framework (CAF)

The national Cyber Assessment Framework (CAF) was developed by the NCSC - in its role as national technical authority for cyber security - to provide a systematic and comprehensive approach to assessing the extent to which cyber risks to essential functions are being managed by the organisation responsible.

The CAF comprises four objectives: managing security risk; protecting against cyber-attack; detecting cyber security events; and minimising the impact of cyber security incidents. These objectives are underpinned by 14 principles that are supported by 39 contributing outcomes, which specify what needs to be achieved - rather than a checklist of what needs to be done. Each contributing outcome is associated with a set of indicators of good practice (IGPs). IGPs are used to develop sector-specific CAF profiles, which provide a view of appropriate and proportionate cyber security for those organisations.

12.1   Local Government Cyber Assessment Framework (LGCAF)

At the time of writing this strategy, DLUHC have not completed the work to publish the LGCAF which will have LA specific IGPs, this strategy has been written with the intention that the council will work towards compliance of the LGCAF once published. This will be achieved by following the advice of NCSC, DLUHC and the LGA in ensuring whenever possible best practice is followed for the 14 principles of the CAF.

There is a possibility that in the future the LGCAF will replace the PSN CoCo and/or the NHS DPST.

12.2   NHS Data Security and Protection Toolkit (DSPT)

The NHS DSPT is an online self-assessment tool that allows organisations to measure their performance against the National Data Guardian's 10 data security standards.

All organisations that have access to NHS patient data and systems must use this toolkit to provide assurance that they are practising good data security, and that personal information is handled correctly.

The council must comply with the toolkit to maintain out access to NHS systems. The council completes our submission annually.

12.3   Public Services Network (PSN) Code of Connection (CoCo)

The PSN is a network operated by several suppliers for government that provides a trusted, reliable, cost-effective solution to departments, agencies, local authorities, and other bodies that work in the public sector, which need to share information between themselves.

The PSN Coco outlines conditions that we need to meet and the information that we need to provide. This information is used to assess whether we may connect/continue to connect to PSN.

The Cabinet Office PSN team may also need to conduct an on-site assessment if they deem it necessary.

The council must comply with the PSN CoCo to maintain out access to the PSN systems. The council completes our submission annually.

13 Glossary / IWC Cyber Lexicon

Active Cyber Defence (ACD):
An NCSC programme which seeks to reduce the harm from commodity cyber-attacks, consisting of a number of interventions or services that help an organisation to find and fix vulnerabilities, manage incidents or automate the disruption of cyber-attacks. Some services are designed primarily for the public sector, whereas others are made available more broadly to private sector or citizens, depending on their applicability and viability.

Arm's-length bodies:
A commonly used term covering a wide range of public bodies, including non-ministerial departments, non-departmental public bodies, executive agencies and other bodies, such as public corporations.

Artificial Intelligence (AI):
A technology in which a computing system is coded to 'think for itself', adapting and operating autonomously. AI is increasingly used in more complex tasks, such as medical diagnosis, drug discovery, and predictive maintenance.

Automated asset management system
An automated asset management system is a software solution that helps the council to monitor and track both physical and digital assets. It can help to reduce costs, improve efficiency, enhance security, and ensure compliance.

Backup Frequency
Backup frequency is the term used to describe how often the council should back up data to prevent data loss in case of a disaster, failure, or disruption.

Blue teaming:
A team responsible for defending an organisation's information systems by maintaining its security posture against mock attackers (the Red Team).

CAF profile:
The articulation of required outcomes corresponding to the Cyber Assessment Framework that reflect an organisation's 'threat profile'.

Central government:
Central government comprises all the organisations that are controlled directly or indirectly by government ministers.

Critical National Infrastructure (CNI):
Those critical elements of infrastructure (namely assets, facilities, systems, networks

or processes and the essential workers that operate and facilitate them), the loss or compromise of which could result in:

a. major detrimental impact on the availability, integrity or delivery of essential services – including those services whose integrity, if compromised, could result in significant loss of life or casualties – taking into account significant economic or social impacts; and/or
b. significant impact on national security, national defence, or the functioning of the state.

Cryptography:
The science or study of analysing and deciphering codes and ciphers; cryptanalysis.

Cyber-attack:
Deliberate exploitation of computer systems, digitally-dependent enterprises and networks to cause harm.

Cyber Assessment Framework (CAF):
An assessment framework developed by the NCSC that provides a systematic and comprehensive approach to assessing the extent to which cyber risks to essential functions are being managed by the organisation responsible.

Cyber Essentials:
A Government-backed, industry-supported scheme to help organisations protect themselves against common online threats.

Cyber incident:
An occurrence that actually or potentially poses a threat to a computer, internet-connected device, or network – or data processed, stored, or transmitted on those systems – which may require a response action to mitigate the consequences.

Cyber power:
Cyber power is the ability to protect and promote national interests in and through cyberspace.

Cyber resilience:
The ability of an organisation to maintain the delivery of its key functions and services and ensure the protection of its data, despite cyber security events.

Cyber risk:
The potential that a given cyber threat will exploit the vulnerabilities of an information system and cause harm.

Cyber security:
The protection of internet-connected systems (to include hardware, software and associated infrastructure), the data on them, and the services they provide, from unauthorised access, harm or misuse. This includes harm caused intentionally by the operator of the system, or accidentally, as a result of failing to follow security procedures or being manipulated into doing so.

Cyber security assurance:
The verification that systems and processes meet the specified security requirements and that processes to verify ongoing compliance are in place.

Cyber security controls:
The processes and tools an organisation have in place to detect, prevent, reduce or counteract security risks.

Cyber security data:
Any data that is relevant to cyber security, including data on cyber threats and vulnerabilities.

Cyber Security Programme:
The programme of work set up to implement the Cyber Security Strategy, and deliver against its strategic outcomes.

Cyber threat:
Anything capable of compromising the security of, or causing harm to, information systems and internet connected devices (to include hardware, software and associated infrastructure), the data on them and the services they provide, primarily by cyber means.

Domains:
A domain name locates an organisation or other entity on the Internet and corresponds to an Internet Protocol (IP) address.

GBEST:
GBEST is an intelligence-led simulated attack framework developed and managed by the Cabinet Office. It is derived from the Bank of England's CBEST framework but is focused on building the overall cyber resilience of government.

Government:
The organisations that operate and deliver the functions that run the UK, including central government departments, arms-length bodies, agencies, local authorities and other wider public sector organisations.

Government Cyber Adversary Simulation Exercise (GCASE):
GCASE is similar to GBEST provides although provides a less in-depth level of assurance, while being faster to deploy.

Government Cyber Coordination Centre (GCCC):
Proposed joint venture between the Government Security Group, the Central Digital and Data Office and the NCSC, bringing together their respective functions and areas of expertise to better coordinate operational cyber security efforts across government, transform how cyber security data and threat intelligence is used across government and truly enhance government's ability to 'defend as one'.

Government Security Centre for Cyber (Cyber GSeC):
Function that delivers a broad range of capabilities and services that support government organisations to improve their cyber security posture and achieve an appropriate level of cyber resilience.

Government Security Group:
The Cabinet Office unit responsible for the oversight, coordination, and delivery of protective security within all central government departments, their agencies and arms-length bodies.

Host Based Capability (HBC):
HBC is a software agent available to government departments for the OFFICIAL devices they use. This includes laptops, desktops and servers. The agent is installed on the devices and works in the background to collect technical metadata.

Incident management:
The management and coordination of activities to investigate, and remediate, an actual or potential occurrence of an adverse cyber event that may compromise or cause harm to a system or network.

Incident response:
The activities that address the short-term, direct effects of an incident, and may also support short-term recovery.

Integrated Review:
Global Britain in a Competitive Age, the Integrated Review of Security, Defence, Development and Foreign Policy, describes the government's vision for the UK's role in the world over the next decade and the action government will take to 2025.

ISO 27001:
International Standards Organisation standard which covers requirements for an information security management system.

Legacy:
Systems, services or any components that are ineffectively maintained or supported by internal teams, contractors, suppliers or vendors.

Macro cyber posture:
An assessment of the overall cyber security resilience of the organisations under the purview of a lead government department.

Minimum Cyber Security Standards:
Minimum set of cyber security standards introduced in 2018 that government expects departments to adhere to and exceed wherever possible.

National Cyber Security Centre (NCSC):
The UK's technical authority for cyber threats, providing a unified national response to cyber incidents to minimise harm, helping with recovery and learning lessons for the future.

Network:
A collection of host computers, together with the sub-network or inter-network, through which they can exchange data.

Network and Information Systems regulations (NIS):
UK regulations that provide legal measures to boost the level of security (both cyber & physical resilience) of network and information systems for the provision of essential services and digital services

National Institute of Standards and Technology (NIST) Cyber Security Framework:
A set of guidelines published by the US National Institute of Standards and Technology for organisations to better manage and reduce cybersecurity risk, as well as foster risk and cybersecurity management communications.

Offensive cyber:
Adding, deleting or manipulating data on systems or networks to deliver a physical, virtual or cognitive effect. Offensive cyber operations often exploit technical vulnerabilities, use systems or networks in ways that their owners and operators would not intend or condone, and may rely on deception or misrepresentation.

OFFICIAL:
The lowest level in the Government Security Classifications system, which defines the level of confidentiality needed to protect an asset, covering the majority of government work. The information held by the council is typically OFFICIAL or OFFICIAL-SENSITIVE

Operators of essential services:
Organisations within vital sectors which rely heavily on information networks, for example utilities, healthcare, transport, and digital infrastructure sectors as identified by the criteria in the Network and Information Systems (NIS) Regulations 2018.

Penetration testing:
Activities designed to test the resilience of a network or facility against hacking, which are authorised or sponsored by the organisation being tested.

Public sector:
The portion of the economy composed of all levels of government and government-controlled enterprises.

Purple teaming:
A cyber security testing exercise in which a team takes on the role of both red and blue team.

Ransomware:
Malicious software that denies the user access to their files, computer or device until a ransom is paid.

Recovery Point Objective (RPO)
A recovery point objective is a measure of how much data a service can afford to lose in the event of a disaster, failure, or disruption. It is expressed as a time interval, such as minutes, hours, or days. The RPO determines how frequently the council needs to back up the data to ensure that it can be restored to an acceptable position in time after a recovery e.g. last night's backup etc.

Recovery Time Objective (RTO)
A recovery time objective is the maximum acceptable time that an application, computer, network, or system can be down after an unexpected disaster, failure, or disruption takes place. The RTO defines the point in time after a failure or disaster at which not having the application, computer, network, or system back up and running becomes unacceptable. The RTO helps determine how quickly the council needs to restore its operations and services to avoid significant damage to the business and customers

Red teaming:
A penetration testing team which takes on an offensive role, attacking computer systems to explore the ways in which a genuine aggressor would carry out an attack.

Restore times
Restore times are the durations that it takes to recover a system, service, or data after a failure, disruption, or disaster.

Service level agreement (SLA)
A service level agreement (SLA) is an agreement that defines the expectations and responsibilities between a service provider and a customer. In the case of disaster recovery, ICT is the service provider and the service with the application, computer, network, or system down, is the customer.

Secure by Design:
The discipline of embedding cyber security into digital systems and services at every step of their lifecycle - from the planning of a service, to the procurement and configuration of technology and its decommissioning at the end of its operational life.

Secure configuration:
Security measures that are implemented when building and installing computers and network devices in order to reduce unnecessary cyber vulnerabilities.

Supply Chain Security Statement of Applicability questionnaire
The council's supply chain security statement of applicability questionnaire, is used to obtain a detailed statement from all vendors, specifying what cyber security safeguards they have in place for the protection of council information for the duration of contracts awarded.

Threat hunting:
Cyber threat hunting is the process of proactively searching across networks and endpoints to identify threats that evade security controls.

Threat model:
An engineering technique to identify threats, attacks, vulnerabilities, and countermeasures that could affect an IT system.

Threat profile:
An articulation of the threat to an organisation and its assets, which informs the designated CAF profile under government's proposed assurance process.

User:
A person, organisation entity, or automated process, that accesses a system, whether authorised or not.

Vulnerability:
Security flaws in software programs that have the potential to be exploited by attackers.

Vulnerability assessment systems
A vulnerability assessment system is a tool that helps to identify and prioritise

security weaknesses in the council's ICT infrastructure. It scans laptops, PCs, systems, networks, and applications, and reports the vulnerabilities that are found.

Vulnerability reporting service:
A mechanism through which an organisation can be alerted to security flaws before they are exploited by attackers.

14 APPENDIX A

14.1 SIRO and DPO Report

14.1.a   Summary of data breaches (to include reportable to ICO and non reportable)

14.1.b   Near miss data breaches

14.1.c   SARs: volume and how many completed within 1 month timeframe compliance

14.1.d   Access Controls: Leavers (access removed), movers (access updated), leavers (access removal), long term off work (maternity, sick leave- access suspended or restricted)

14.1.e   FOI stats

14.1.f   Training stats: must evidence 95% of the orgainisation is compliant against the signed off Training Needs Analysis

14.1.g   Summary of DPIAs completed and any high risks identified

14.1.h   Changes to Information Asset Registers (as reported by IAOs)

14.1.i   Policies reviewed

14.1.j   DSPT progress and outstanding actions

14.1.k   Summary of audits which have Data Privacy implications

14.1.l   Cyber report (any incidents/ attacks, patches, penetration testing)

14.1.m   Business continuity/Disaster Recovery: any activities/issues

14.1.n   Updated media statement for sign off and use in the event of a data breach

14.1.o 15.   Data Processor update: any issues, contractual updates on compliance with GDPR

14.1.p 16.   Data Destruction: IT kit, shredding – any issues

Purpose: For Information

Agenda Item Introduction

Committee	**CORPORATE SCRUTINY COMMITTEE**
Date	**7 NOVEMBER 2023**
Topic	**ISLE OF WIGHT COMMUNITY SAFETY PARTNERSHIP UPDATE**

1. Background

1.1 The Isle of Wight Community Safety Partnership (CSP) consists of several organisations working together to reduce crime, anti-social behaviour and ensure people feel safe.

1.2 The CSP produces an annual report to:
- provide a summary of research and analysis on crime and anti-social behaviour,
- highlight significant community safety issues,
- include information about key trends and emerging issues,
- enable identification of priorities for the CSP,
- inform the strategic plan, and,
- identify gaps in knowledge which need to be understood and action taken.

1.3 It is important for partners to understand the levels and patterns of crime and disorder on the Isle of Wight, to enable them to ensure the right priorities are identified and to target resources effectively.

2. Focus for Scrutiny

2.1 To consider an update on the progress with the annual report and what will be included.

3. Approach

3.1 A verbal update to be provided.

4. Document(s) Attached

N/A

Contact Point: Melanie White, Statutory Scrutiny Officer,
(01983) 821000 ext 8876, e-mail melanie.white@iow.gov.uk

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Isle of Wight Council

Purpose: For Information

Agenda Item Introduction

Committee **CORPORATE SCRUTINY COMMITTEE**

Date **7 NOVEMBER 2023**

Topic **PERPETRATOR PROGRAMMES**

1. Background

1.1 Domestic violence perpetrator programmes are aimed at reducing the incidence of domestic violence by changing the attitudes, behaviours, and beliefs of perpetrators. A new service was recommissioned by Public Health from 1 October 2023.

2. Focus for Scrutiny

2.1 What has been commissioned?

2.2 How it will be delivered?

2.3 What outcomes are looking to be achieved?

3. Document(s) Attached

3.1 Appendix 1 – Domestic Abuse Services for people using abusive behaviours

Contact Point: Melanie White, Statutory Scrutiny Officer,
(01983) 821000 ext 8876, e-mail melanie.white@iow.gov.uk

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Domestic Abuse
Services for people using abusive behaviours

Simon Bryant

Director of Public Health

Isle of Wight Domestic Abuse Services

- Isle of Wight domestic abuse services have been commissioned by the IWC Public Health team since 2022

- New contracts have been procured from 1st October 2023 for the two main domestic abuse services (commissioned with the Office of the Police and Crime Commissioner):

  i. Service for victims and survivors of domestic abuse – provided by **You Trust**

  ii. Service for people using abusive behaviours (previously called the perpetrator service) – provided by **Hampton Trust**

Isle of Wight Council

Domestic abuse on the Isle of Wight

- Between October 2021 and September 2022, a total of **2,325** domestic abuse flagged crimes were recorded on the Isle of Wight*

- This constituted 20% of all police recorded crimes

- 69% of people carrying out domestic abuse-related crimes were men

Men aged 18 to 24 years, 25 to 34 years and 35 to 44 years were significantly more likely to be recorded as offenders of domestic abuse by police than any other age group.

- Only a proportion of domestic abuse incidents are reported to the police. By extrapolating national data, we estimate that around 4,300 women and 1,720 men over the age of 16 are subjected to domestic abuse each year on the Isle of Wight.

*Hampshire and Isle of Wight Constabulary data

Isle of Wight Council

Service for people using abusive behaviours

From 1st October 2023, the Hampton Trust are delivering the service for people using abusive behaviours in line with the National Standards.

The service includes:

- Community based domestic abuse interventions

- Assessment of risk and need of those in the service and any known associated victim/survivors

- Appropriate safety and care planning for those in the service and any known associated victim/survivors

- Support for partners/ex-partners of those using abusive behaviours

- Prevention and awareness raising activities

- A multi-agency approach to risk management

Isle of Wight Council

Service outcomes

i. Increased identification of, and specialist intervention to those using abusive behaviours

ii. Reduction of repeat use of abusive behaviours

iii. Increased safety and reduction in the risk to victim/survivors and potential victim/survivors of domestic abuse

iv. Improved health and wellbeing of people using abusive behaviours and those they have abused

v. A multi-agency response to those using abusive behaviours

Isle of Wight Council

Project Foundation

In addition to the main commissioned service, the Hampton Trust are also delivering Project Foundation on the Isle of Wight:

- Practitioner working with local Police team to identify people who have used abuse in a family setting but not been charged

- Includes monitoring and supervision, behaviour change interventions, referrals to support services (eg drug and alcohol) and victim safety planning

Isle of Wight Council

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Isle of Wight Council

Purpose: For Information

Agenda Item Introduction

Committee	**CORPORATE SCRUTINY COMMITTEE**
Date	**7 NOVEMBER 2023**
Topic	**QUARTERLY PERFORMANCE MONITORING REPORT FOR QUARTER 2 2023-24**

1.   Background

1.1   Each quarter Cabinet is provided with a summary of progress against Corporate Plan activities and measures, to inform Cabinet of areas of particular success, issues requiring attention and remedial activity in place to deal with these.

1.2   The Corporate Scrutiny Committee have the opportunity to review the content of these reports and can make recommendations to Cabinet for their consideration in determining any action, if any, to be taken in response.

2.   Focus for Scrutiny

2.1   As detailed in the councils Performance Management Framework, the role and responsibility of scrutiny is to:
- Hold the Executive to account for performance outcomes,
- Provide constructive challenge on progress against performance targets.
- Inspect, examine, and enquire into performance data and reporting.
- Identify, suggest, and make recommendations to the Executive on the possible courses of action that may assist in securing successful outcomes,
- Encourage resident engagement in the performance of the council.

3.   Document(s) Attached

3.1   Quarterly Performance Report – Q2 2023-24
3.2   Appendix 1: Leader, Strategic Oversight and External Partnerships
3.3   Appendix 2: Adult Services and Housing, Public Health and Homelessness
3.4   Appendix 3: Transport and Infrastructure, Highways PFI and Transport Strategy
3.5   Appendix 4: Children's Services, Education and Lifelong Skills
3.6   Appendix 5: Economy, Regeneration, Culture and Leisure
3.7   Appendix 7: Regulatory Services, Community Protection, Waste and ICT
3.8   Appendix 8: Finance, Climate Change and Biosphere
3.9   Appendix 9: Revenue Budget Monitor
3.10   Appendix 10: Capital Budget Monitor

Contact Point: Melanie White, Statutory Scrutiny Officer,
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Isle of Wight Council

Purpose: For Information

Scrutiny Report

ISLE OF WIGHT COUNCIL

Meeting	**CORPORATE SCRUTINY COMMITTEE**
Date	**7 NOVEMBER 2023**
Title	**PERFORMANCE REPORT – QUARTER ENDED 30 SEPTEMBER 2023**
Report of	**CABINET MEMBER FOR CHILDREN'S SERVICES, EDUCATION AND CORPORATE FUNCTIONS**

1. Executive Summary

1.1 The purpose of this report is to:

1.1.1 Provide a summary of progress against Corporate Plan activities and measures for the period July to September 2023 (unless otherwise stated and shown in detail in appendices 1-10)

1.1.2 Inform Scrutiny Committee of any exceptions in reporting, including issues requiring attention and remedial action in place to deal with these.

This report reflects the performance position as at the 30 September 2023 and therefore refers to the Cabinet members/portfolio holders who were appointed at that time. Any changes to Cabinet and responsibilities after September 2023 will be reflected in the Q3 2023/2024 report.

2. Background

2.1 On 17 November 2021, Full Council approved a Corporate Plan which set out the council's vision and strategic priorities for the period 2021 to 2025 and the performance metrics from that plan are the ones included within the appendices to the report.

3. Exception Report for Position of Q2 2023/2024

3.1 The following areas are drawn from the attached appendices for particular attention:

3.2   The average number of people on the housing register (all bands) remains red at 2567 people. This is slightly lower than the same period last year (2426) (Appendix 2).

3.3   A new measure was added during quarter 2 to capture the number of households who are homeless, in temporary accommodation or in emergency accommodation in each of the housing bands, as well as the size of home they require (Appendix 2).

3.4   The number of One Cards in issue remains Amber, although the number issued has increased since quarter 1 and the total numbers remain above the volumes issued in the previous 2 years (Appendix 5).

3.5   The amount of money saved to vulnerable consumers in quarter 2 was £215,422, this is significantly higher than the previous two years (Appendix 7).

3.6   The number of fly-tip incidents in quarter 2 was 290, this is higher than the same period last year (230), whilst the number of actions taken was 7, lower than the same period of the previous year (17) (Appendix 7).

3.7   The average time to answer calls in the contact centre is now green, with the average time to answer a call dropping from 58 seconds at the end of quarter 1 to 38 seconds at the end of quarter 2 (Appendix 8).

4.   Appendices Attached

4.1   Appendix 1: Leader, Strategic Oversight and External Partnerships
4.2   Appendix 2: Adult Services and Housing, Public Health and Homelessness
4.3   Appendix 3: Transport and Infrastructure, Highways PFI and Transport Strategy
4.4   Appendix 4: Children's Services, Education and Lifelong Skills
4.5   Appendix 5: Economy, Regeneration, Culture and Leisure
4.6   Appendix 7: Regulatory Services, Community Protection, Waste and ICT
4.7   Appendix 8: Finance, Climate Change and Biosphere
4.8   Appendix 9: Revenue Budget Monitor
4.9   Appendix 10: Capital Budget Monitor

5.   Background Papers

5.1   Corporate Plan 2021-2025
        https://iow.moderngov.co.uk/documents/s5213/Appendix 1.pdf

5.2   United Nations Sustainable Development Goals
        https://sdgs.un.org/goals

Contact Point: Debbie Downer, Strategic Manager – Organisational Intelligence,
☎ 821000 e-mail *Debbie.downer@iow.gov.uk*

WENDY PERERA   (CLLR) JONATHAN BACON
Chief Executive   *Cabinet Member for Children's Services,*
                                          Education and Corporate Functions

Appendix 1 - 2022/23 Q2
LEADER AND STRATEGIC OVERSIGHT

Cabinet Member: Councillor Lora Peacey-Wilcox

Portfolio Responsibilities:

- Strategic Oversight
- Integrated Care System
- County Deals and Evolution
- Civic Affairs and Events
- Communications and Design
- Covid Recovery
- Transformational Change

Service Updates - Key Aspirations and Ongoing Business

Public consultations that have opened during Quarter 2 are:

- **Isle of Wight Council Licensing Policies Review –** This consultation seeks the views of local people, business and organisations that may be affected by licensing policy changes. Consultation commenced 5 September and remains open.

Public consultations that have closed during Quarter 2 are:

- **Local Council Tax Support scheme 2024** – This includes changes to the scheme that would affect working age applicants within the area. Consultation opened on 7 August and closed on 2 October 2023.
- **Planning statement of community involvement** – This asked for the views of local people, businesses, and key organisations on local planning matters. Consultation opened in the previous quarter and closed 4 August 2023.
- **Draft Housing Affordability Supplementary Planning Document** – The purpose of consultation was to provide all parties with clear guidance on the types of affordable housing being sought, the target mix, and the data sources to be used to identify local affordable housing requirements. Consultation commenced in the previous quarter and closed 28 July 2023.
- **Customer experience survey** – This reviewed the council's current customer service approach and customer experience. Consultation commenced in the last quarter and closed 17 July 2023.
- **Extra Care Housing** – This was designed to research potential interest in Extra Care Housing on the Island and aimed at people aged 50 or over. Consultation commenced in the previous quarter and closed 4 July 2023.

Strategic Risks

Achieving the vision for the Island		
Assigned to: Chief Executive		
Inherent Score	**Target Score**	**Current Score (October 23)**
14 HIGH	6 LOW	13 HIGH
August 23		
August 23	**March 23**	**December 22**
13 HIGH	12 HIGH	12 HIGH

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Risk score is consistent

Dealing with threats to business continuity (including cyber incidents) Assigned to: Assistant Chief Executive and Director of Strategy		
Inherent score	**Target score**	**Current score (October 23)**
12 HIGH	6 LOW	9 MEDIUM
Previous scores		
August 23	**March 23**	**December 22**
9 MEDIUM	9 MEDIUM	9 MEDIUM
Risk score is consistent		

Ability to manage the impact of the cost-of-living crisis (CoLC) on the council's activities and sustain service delivery. Assigned to: Chief Executive		
Inherent score	**Target score**	**Current score (October 23)**
12 HIGH	6 LOW	12 HIGH
Previous scores		
August 23	**March 23**	**December 22**
12 HIGH	12 HIGH	N/A
Risk score is consistent		

Appendix 2 - 2023/24 Q2
ADULT SERVICES AND HOUSING, PUBLIC HEALTH, AND HOMELESSNESS

Cabinet Member: Councillor Ian Stephens	
Portfolio Responsibilities:	
• Community Care	• Tobacco Control
• Residential Care	• Domestic Abuse
• Nursing Care	• Early Help Services
• Home Care	• Obesity
• Direct Payments	• Sexual Health
• Day Care	• Substance Misuse
• Supported Living	• 0-19 Services
• Learning Disability Homes	• Homelessness
• Respite Care	• Rough Sleeping
• Resettlement	• Housing Related Support
• Safeguarding	• Housing Renewal and Enforcement
• Social Workers	• Disabled Facilities Grant
• Family Working	• Transformational Change

Performance Measures

Proportion of older people (65+) still at home 91 days after discharge from hospital into reablement/rehabilitation services
Aim: The percentage of people still at home 91 days after discharge is above 84 percent
UN Sustainable Development Goal: 3

Most Recent Status: June 2023	**AMBER**	
Previous Status: March 2023	**AMBER**	
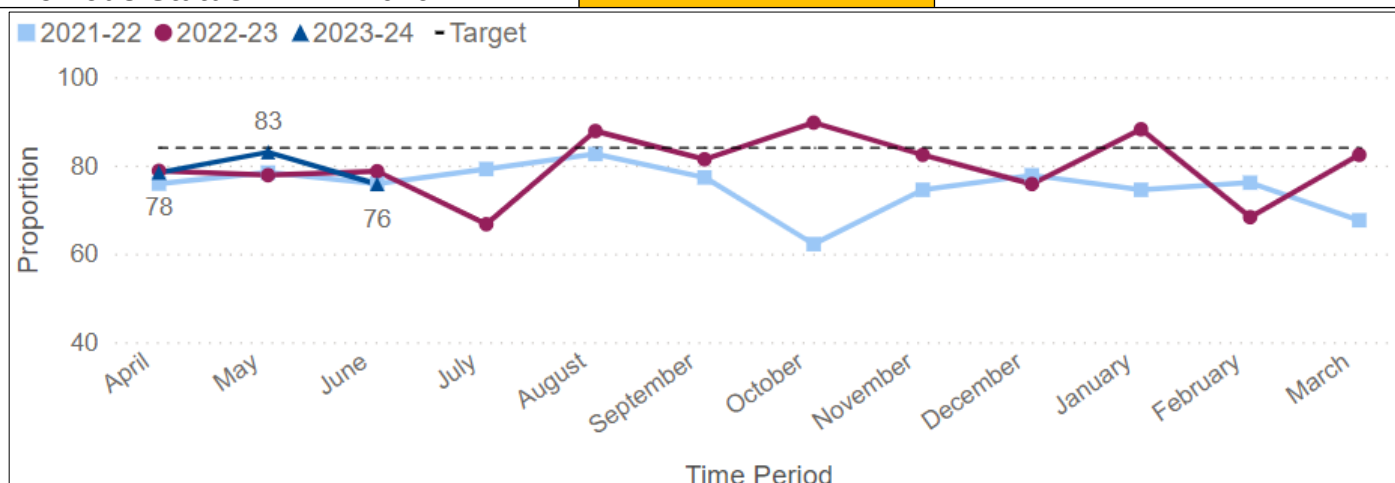
- Please note that 91 days data provided by Adult Social Care (ASC) Performance reporting will always be three months in arrears, due to the nature of the measure.
- Of the 8 people in June that were not at home after 91 days, 6 people died, 1 was readmitted and 1 was placed in Res/Nursing care.

Number of new ASC clients discharged from hospital progressing to short or long-term support at home, commissioned via Horizon.
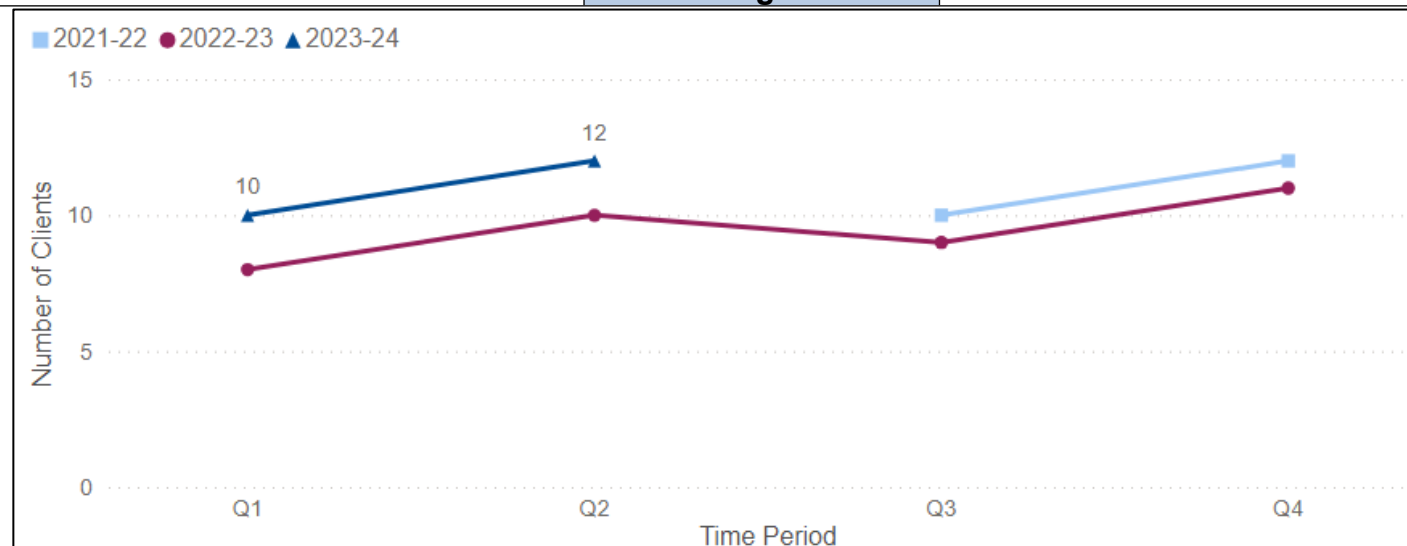
Aim: Monitoring Measure only
UN Sustainable Development Goal: 3

Most Recent Status: September 2023	Monitoring Measure	
Previous Status: June 2023	Monitoring Measure	

- Data for this measure is taken from Horizon.
- This figure remains consistent with previous months and has remained stable over the period.

Proportion of people in receipt of care and support funded by the council supported to remain at home

Aim: Monitoring Measure only
UN Sustainable Development Goal: 3

Most Recent Status: September 2023	Monitoring Measure	
Previous Status: June 2023	Monitoring Measure	
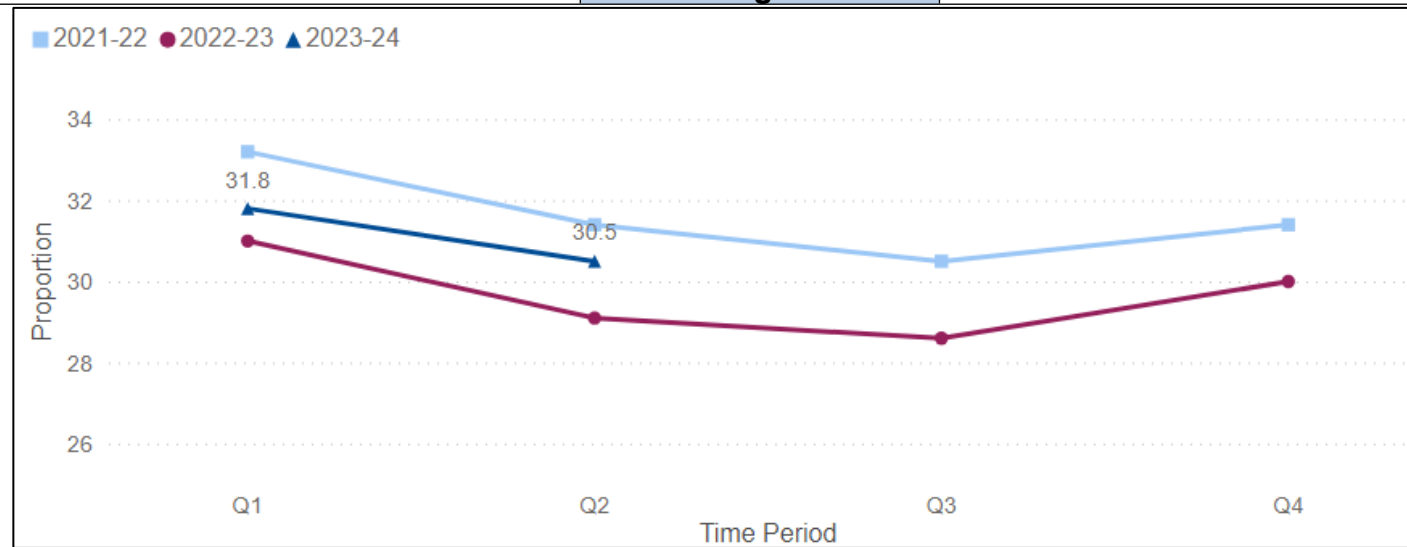
- This figure has remained fairly consistent over a number of years and will be linked with the capacity which the market has available.

Rate of permanent admissions to residential & nursing care homes per 100k population (65+)

Aim: Monitoring Measure only
UN Sustainable Development Goal: 3

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| Most Recent Status: September 2023	Monitoring Measure
Previous Status: June 2023	Monitoring Measure
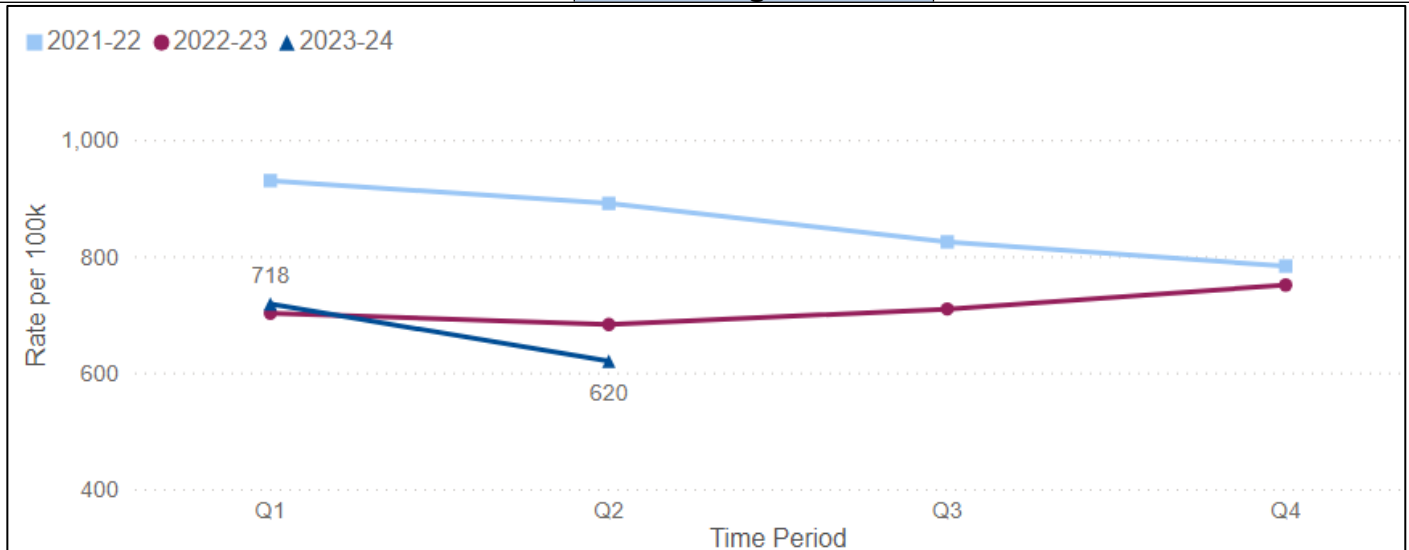
- Reduced numbers of new placements in 2023-24 has seen the rolling 12-month rate per 100k reduce.
- Historic monthly activity will however increase due to return to funding clients placements being added or back-dated. This will result in an increase in the rate per 100k at the year end.

Smoking Quitters – number of people quitting smoking at 4 weeks

Aim: Number of people quitting smoking at 4 weeks reaching end of year target
UN Sustainable Development Goal: 3

Most Recent Status: September 2023	GREEN
Previous Status: June 2023	GREEN
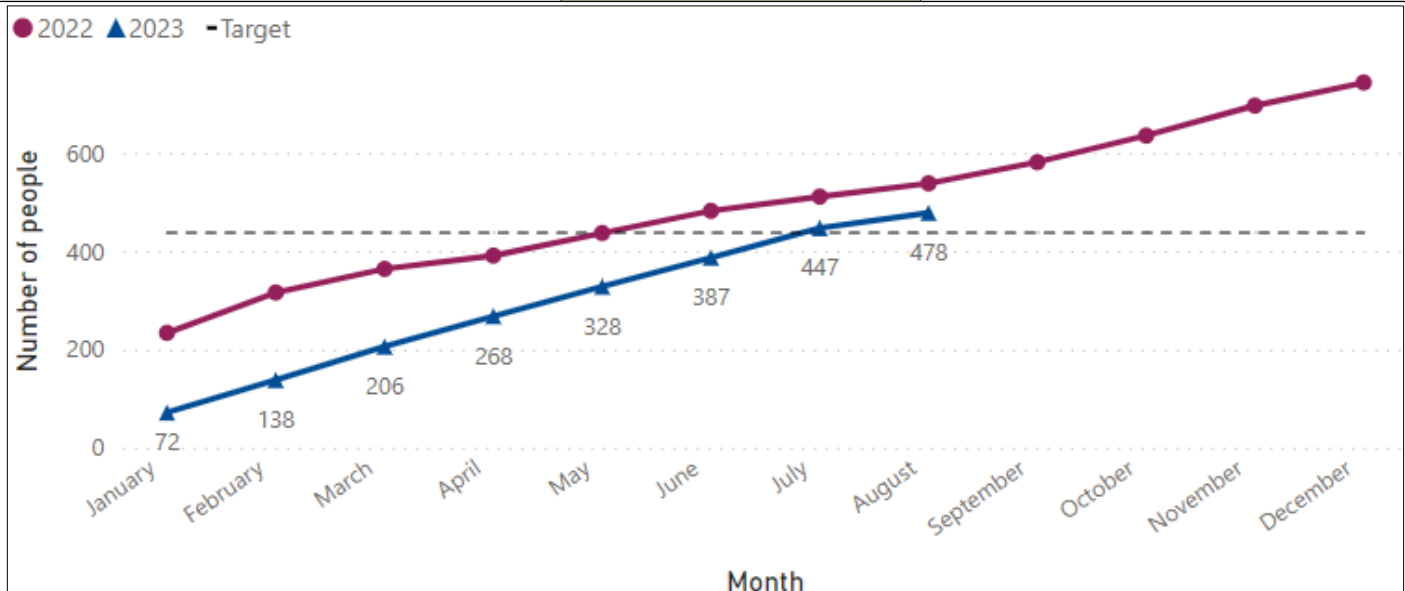
- Data is accurate to 7 September 2023. Please note there can be a data lag of 6 weeks.
- This indicator includes those who have quit smoking with specialist support.
- The contract year for the stop smoking service runs from 1 January to 31 December.

Number of people achieving weight loss of 5% of body weight in 12 weeks (in commissioned service)

Aim: Number of people achieving 5 percent weight loss reaches/exceeds the end of year target
UN Sustainable Development Goal: 3

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| Most Recent Status: July 2023	N/A
Previous Status: March 2023	AMBER
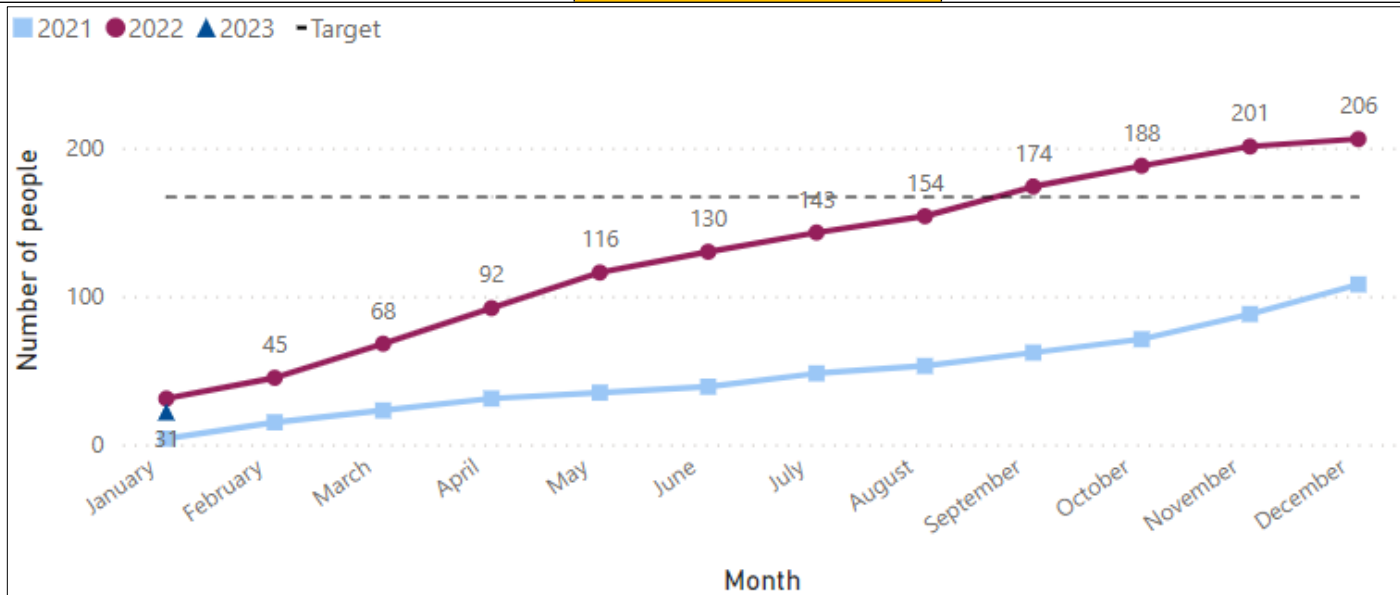
- The Tier 2 Weight Management contract stopped taking on new referrals from the 1 February 2023 due to the early exit of the Tier 2 Weight management contract.
- The new Tier 2 Adult Behavioural Weight Management Service went live on the 1 July 2023. There is a 12-week delay in the performance data, meaning that Q2 performance will be reported in Q3.

Number of adults 25+ taking part in sport or physical activity

Aim: Number of Adults taking part in sport or physical activity reaches/exceeds 16,000 end of year target
UN Sustainable Development Goal: 3

| Most Recent Status: September 2023	AMBER
Previous Status: June 2023	AMBER
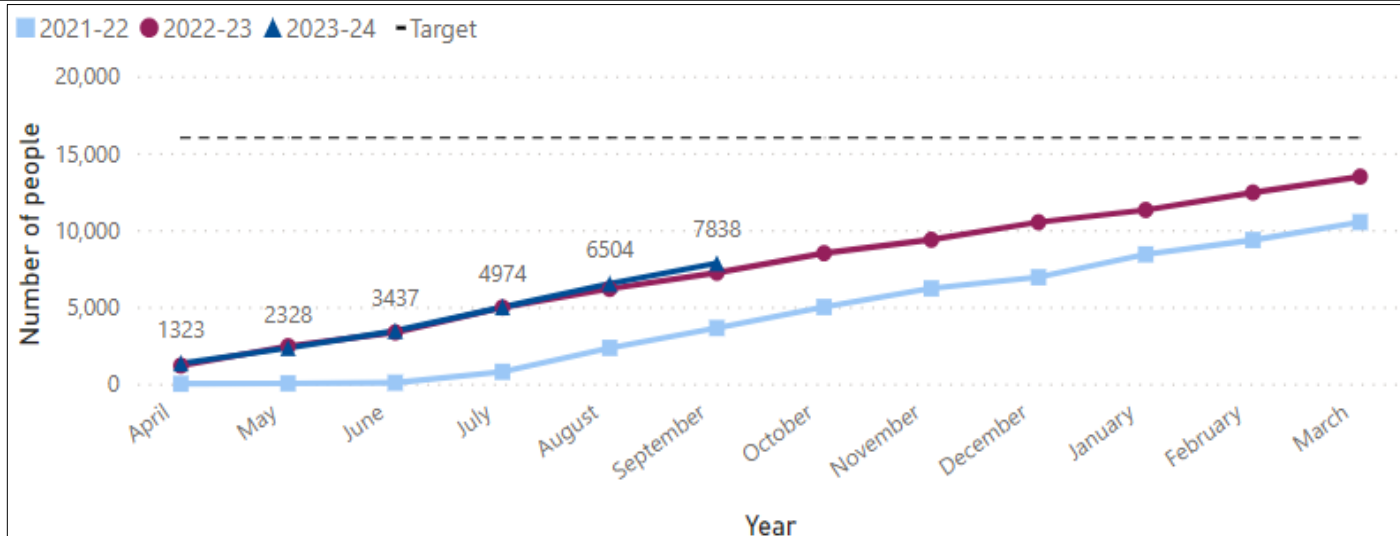
- Activities taking place include the parkrun.
- By the end of quarter 2, we had achieved 45.1 percent of our target (7,838 of 16,000).

Number of juniors and young people (under 25) taking part in sport and play activity

Aim: Number of juniors taking part in sport or physical activity increases
UN Sustainable Development Goal: 3

Most Recent Status: September 2023	Monitoring Measure	
Previous Status: June 2023	Monitoring Measure	
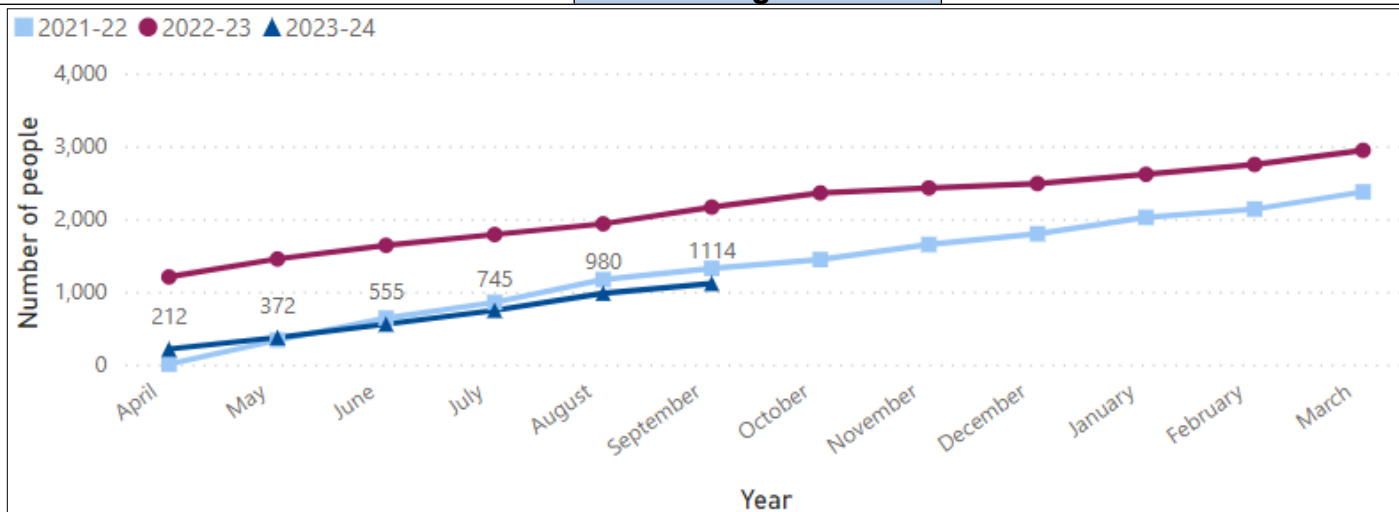
- Activities taking place in schools include junior parkrun, Duke of Edinburgh Award and Bikeability.

Successful completion of alcohol treatments

Aim: Successful completion of treatment exceeds end of year target
UN Sustainable Development Goal: 3

Most Recent Status: June 2023	GREEN	
Previous Status: March 2023	GREEN	

- The data captured in the National Drug Treatment Monitoring System shows only structured treatment outcomes.
- Quarter 2 2023-24 data is expected to be published in November 2023 and will be available in the Q3 report.

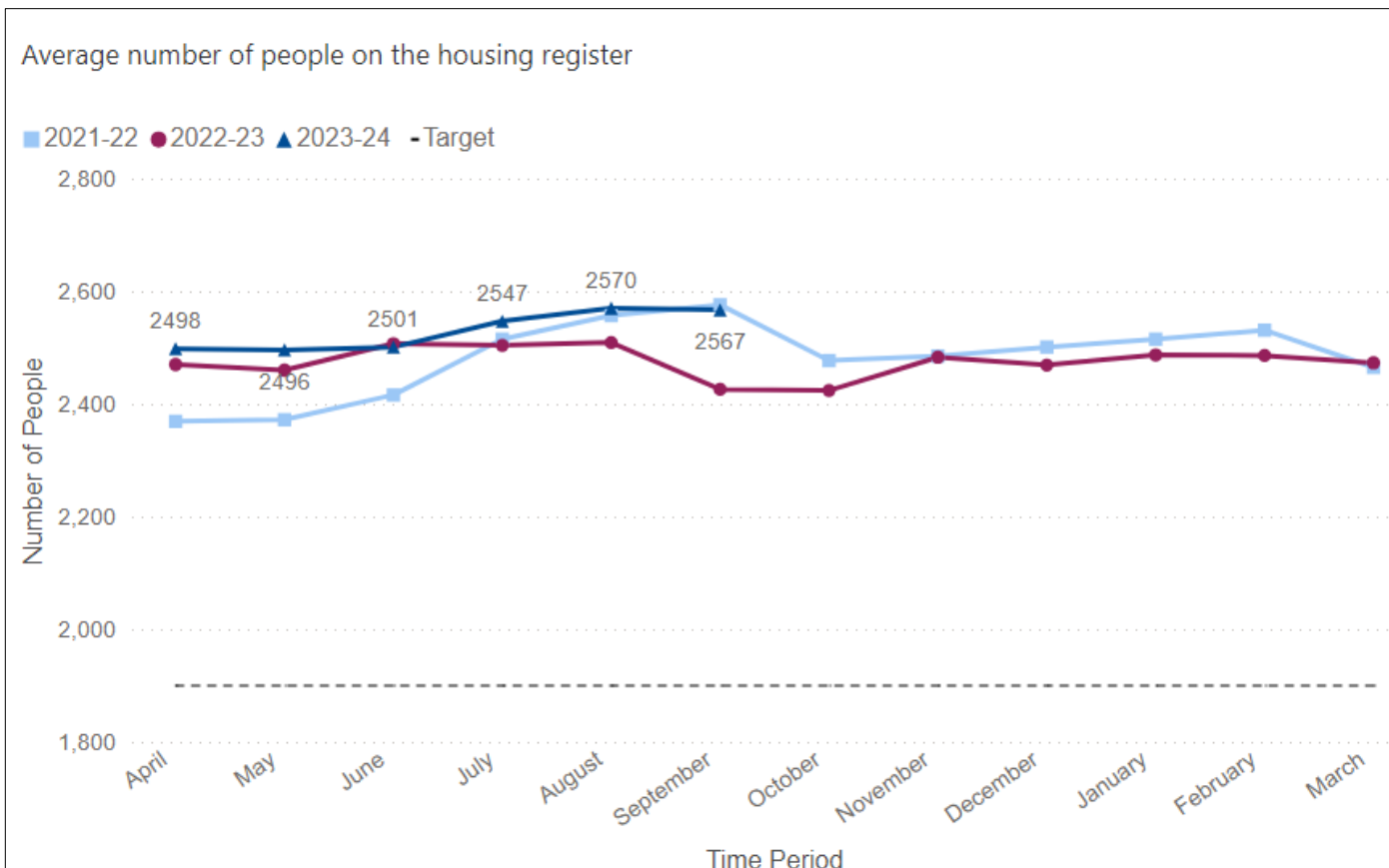## Average number of people on housing register per month in each of the bands

Aim: Reduction in the number of people on each band of the housing register at month end
UN Sustainable Development Goal: 11

| Most Recent Status: September 2023	RED	
Previous Status: June 2023	RED	

Applications are assessed and placed in one of five bands according to their housing needs. Within each band, applications will be placed in priority date order, with the application with the oldest date having the highest priority. The date that is normally used is the date the housing need is assessed. Where circumstances change and a move between bandings occurs, the priority date will be changed to the date when the housing need was reassessed.

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| Band	Criteria
Band 1	• Urgent medical/welfare issues • Multiples of band 2
Band 2	• Severe overcrowding (at least 2 bedrooms) • Severe under occupation (social housing tenants' resident on the Island) • Sever medical/welfare issues. • Applicants identified as being ready for 'move-on' accommodation. • Social housing tenants on the Island vacating disabled adapted accommodation.
Band 3	• Multiples of band 4
Band 4	• Homeless applicants • Significant medical/welfare issues • Hazardous property condition as defined by the Housing Renewal team. • Lacking or sharing amenities • Households within insecure accommodation • Minor overcrowding (1 bedroom) • Minor under occupation (private tenants or owner occupier's resident on the Island)
Band 5	• Households with secure accommodation and no other housing need.

Average number of people on the housing register

- The number of people on the housing register fell slightly between August and September.
- At the end of quarter 2, the number of the housing register remained higher than the previous year (2567 in 2023-24 compared to 2426 in 2022-23)
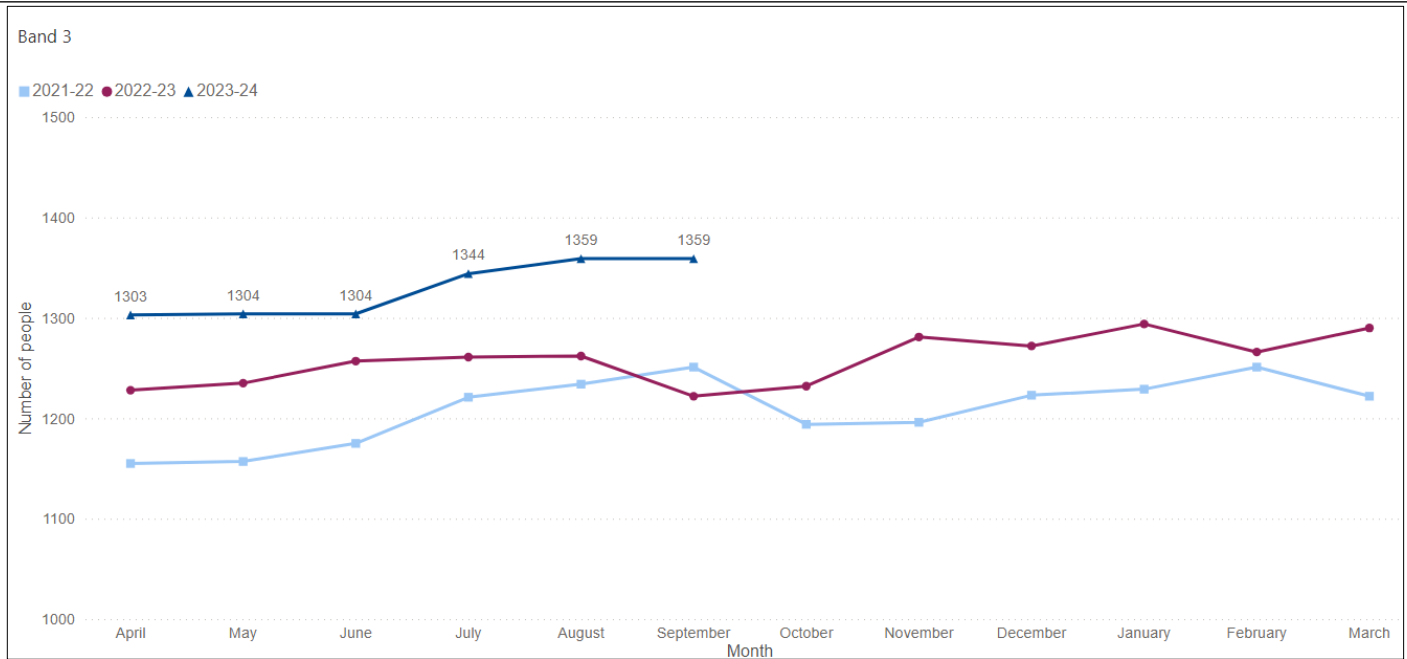
**Number of households on each band of the housing register:**

Band 1

- 2021-22 ● 2022-23 ▲ 2023-24
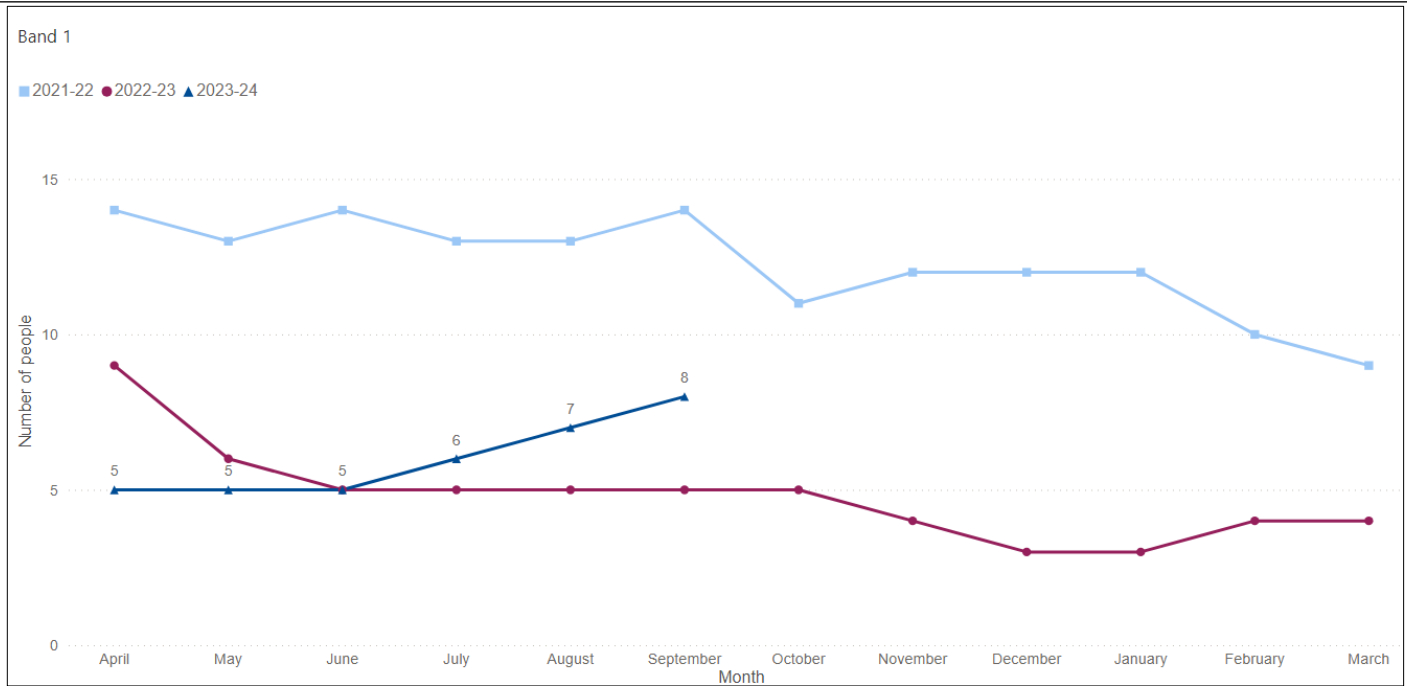
- The number of households have risen slightly, ending quarter 2 with 8 households, this is 3 more than at the end of the same period in 2022-23.

Band 2

- 2021-22 ● 2022-23 ▲ 2023-24
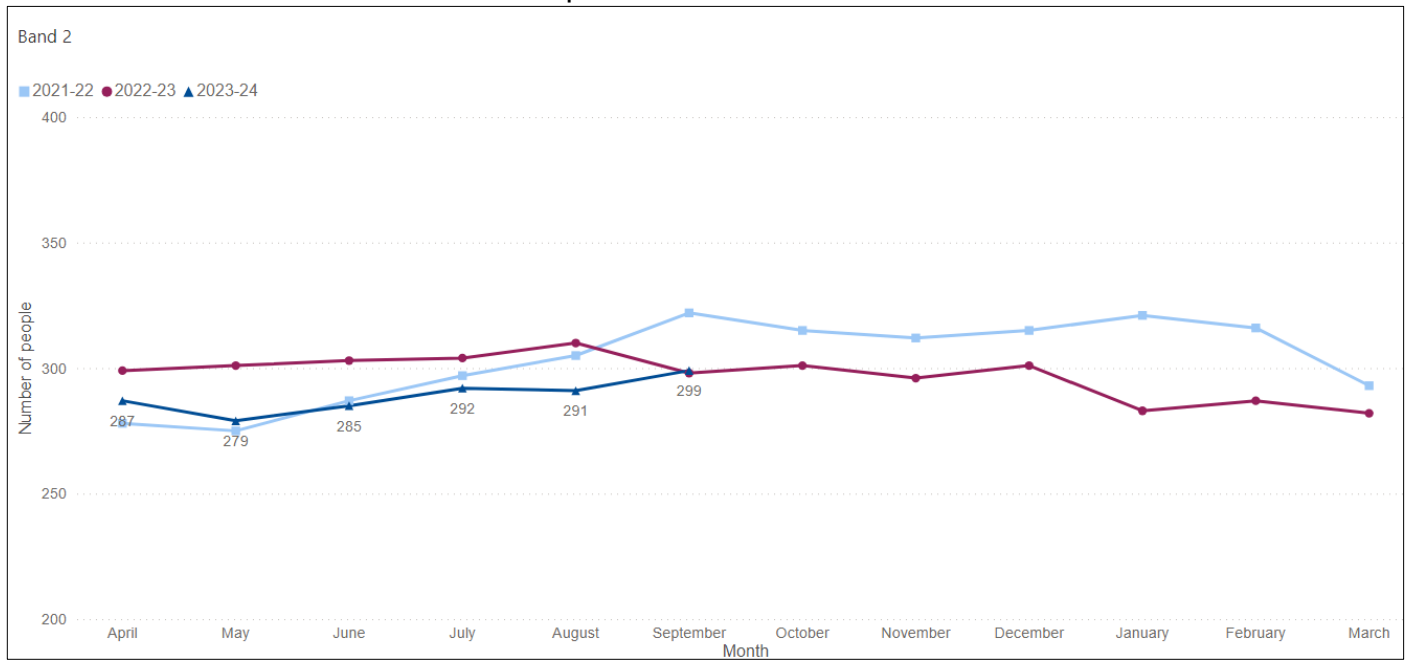
- The number of households has continued to rise, with 299 on band 2 at the end of the quarter. This is consistent however with the total at the end of the same period in 2022-23 (298)

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Band 3

- The number of households has increased during quarter 2 but remained consistent between August and September. The number of households on band 3 is higher than at the end of the same period in 2022-23 (1359 in 2023-24 compared to 1222 in 2022-23)
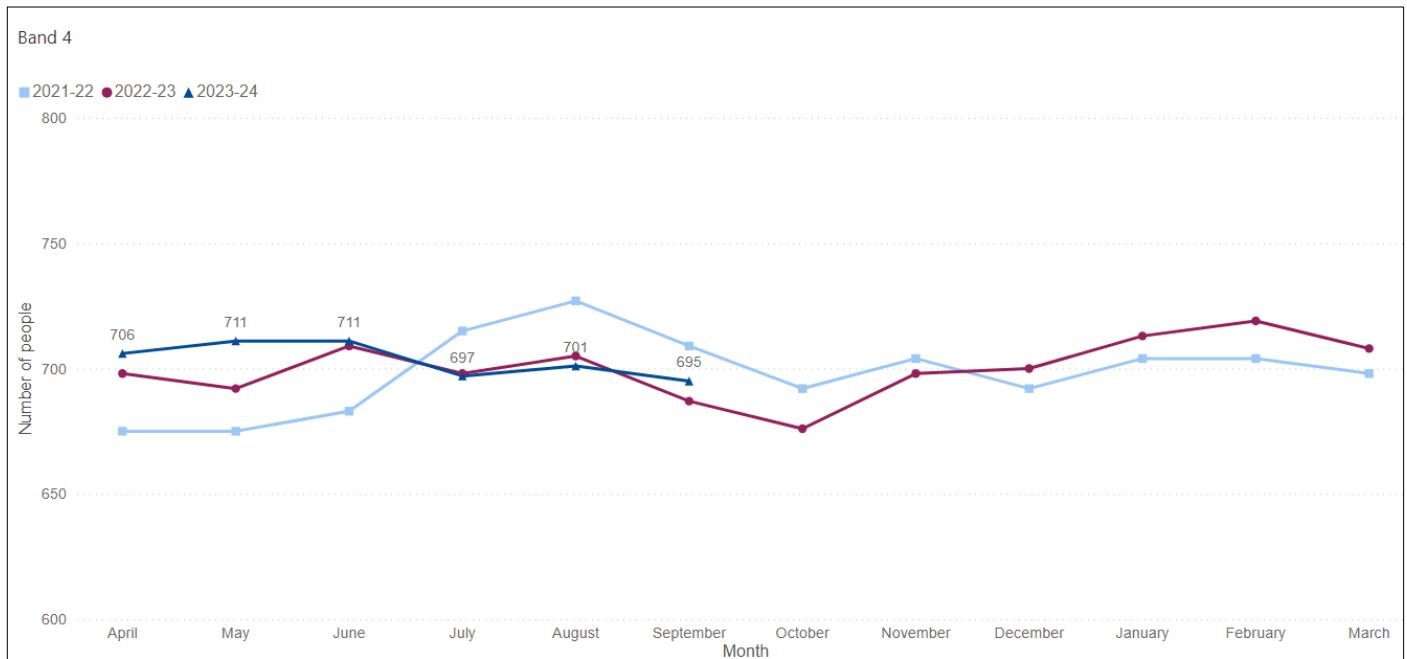
Band 4

- The number of households on band 4 remained consistent during quarter 2, with a slight decrease when compared to the end of quarter 1.

Page 96
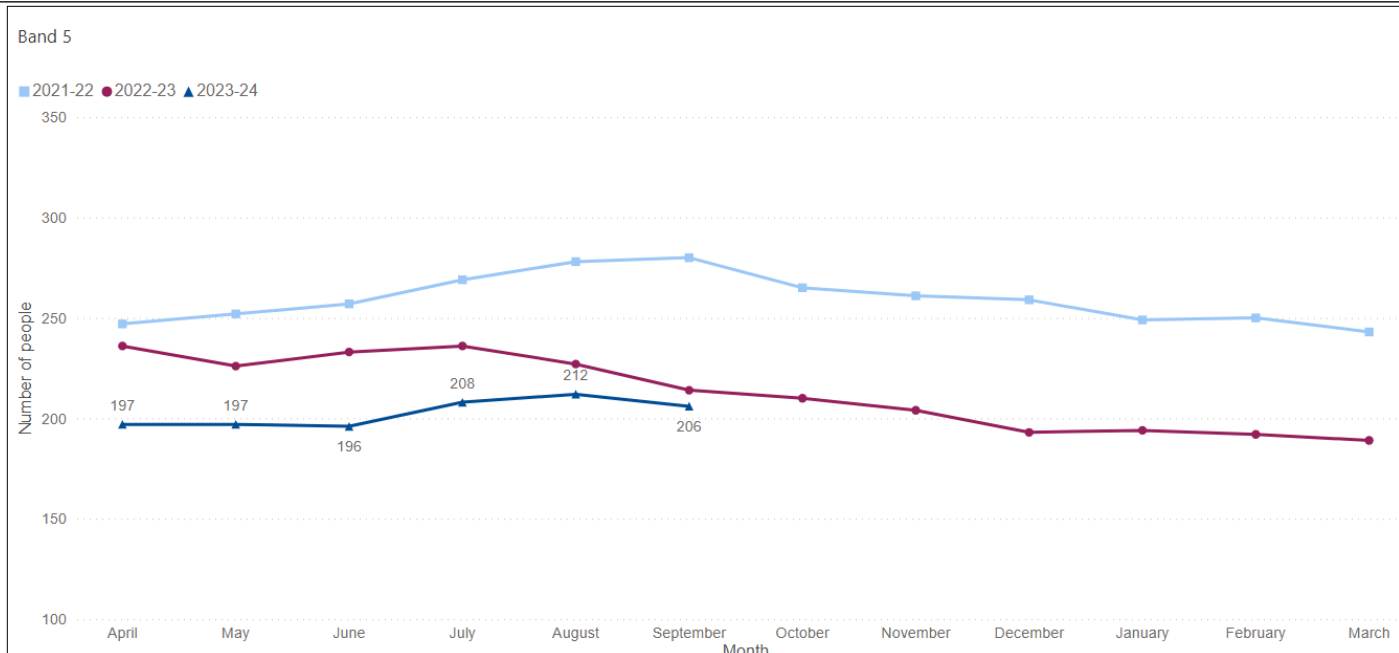
- The number of households rose slight during quarter 2, but totals remain lower than previous years.

Number of households prevented from becoming homeless
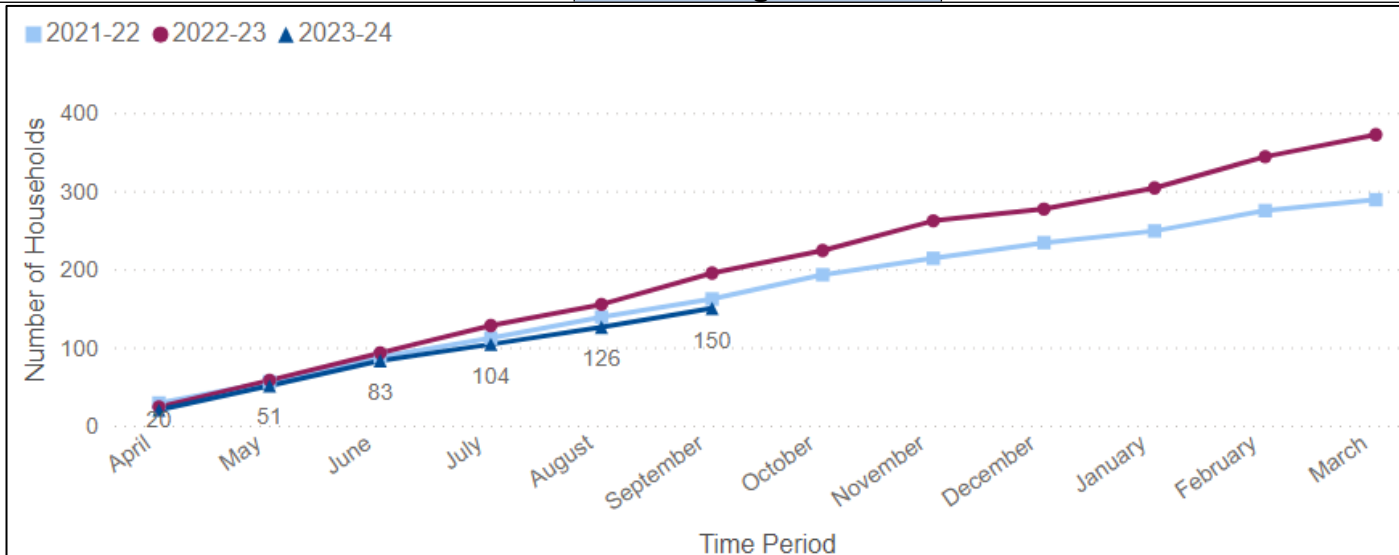
Aim: Monitoring Measure only
UN Sustainable Development Goal: 1

Most Recent Status: September 2023	Monitoring Measure	
Previous Status: June 2023	Monitoring Measure	

- The number of households was 150 at the end of quarter 2. This remains lower than the previous two years (162 in 2021-22 and 195 in 2022-23)

Number of households in temporary accommodation
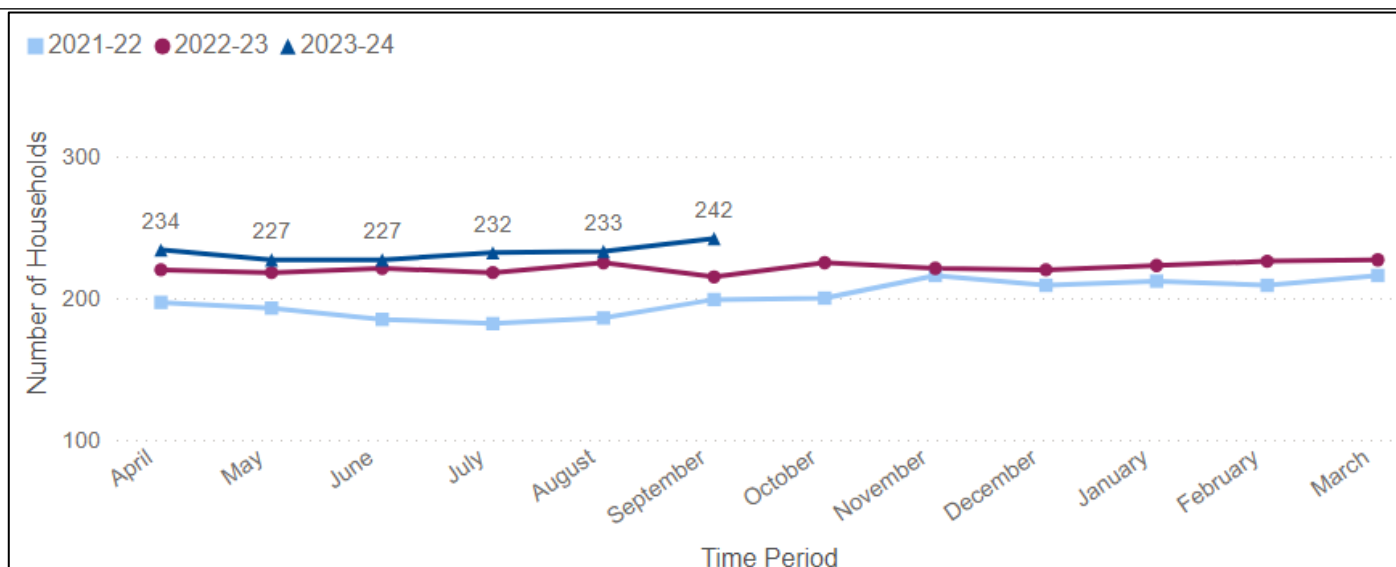
Aim: Monitoring Measure only
UN Sustainable Development Goal: 1

Most Recent Status: June 2023	Monitoring Measure	
Previous Status: March 2023	Monitoring Measure	

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- The number of households in temporary accommodation has increased slightly during quarter 2 from 227 in June to 242 in September. The numbers for 2023-24 remain higher than those of 2022-23.

Number of households who are homeless, in temporary accomodation or emergency accomodation in each housing band and number of bedrooms required

Aim: Monitoring Measure only
UN Sustainable Development Goal: 11

Most Recent Status: September 2023	Monitoring Measure	
Previous Status: N/A	Monitoring Measure	

Number of households who are homeless, in temporary accommodation or in emergency ...

Year	Band 1	Band 2	Band 3	Band 4	Band 5
2023-24					
September	0	16	193	1	0
Total	**0**	**16**	**193**	**1**	**0**

Number of households who are homeless, in temporary accommodation or in emergency ...

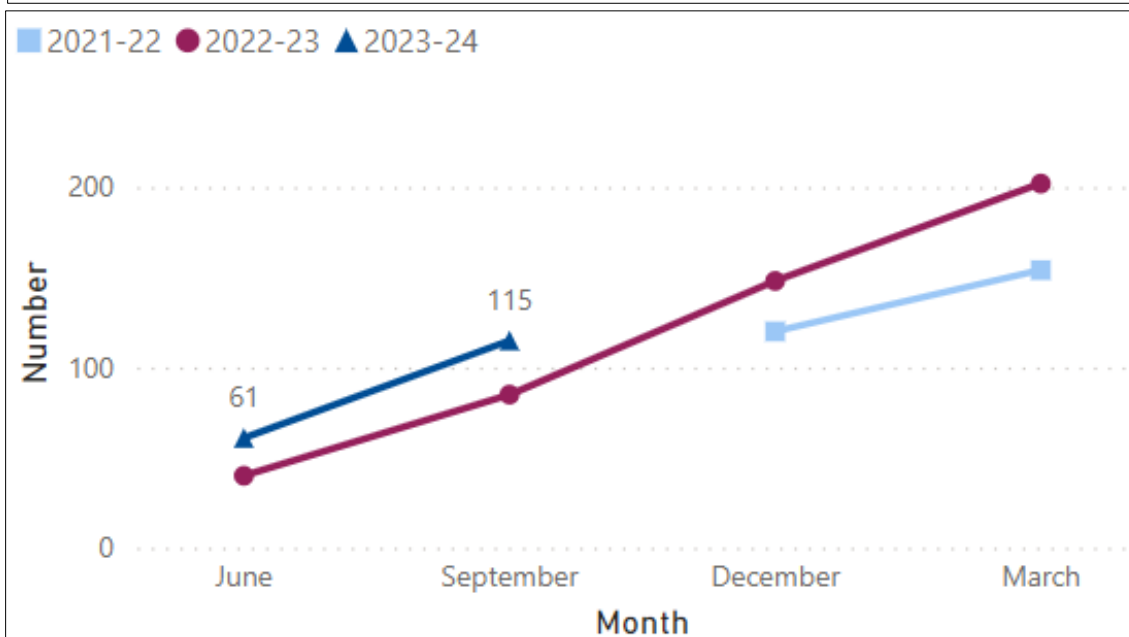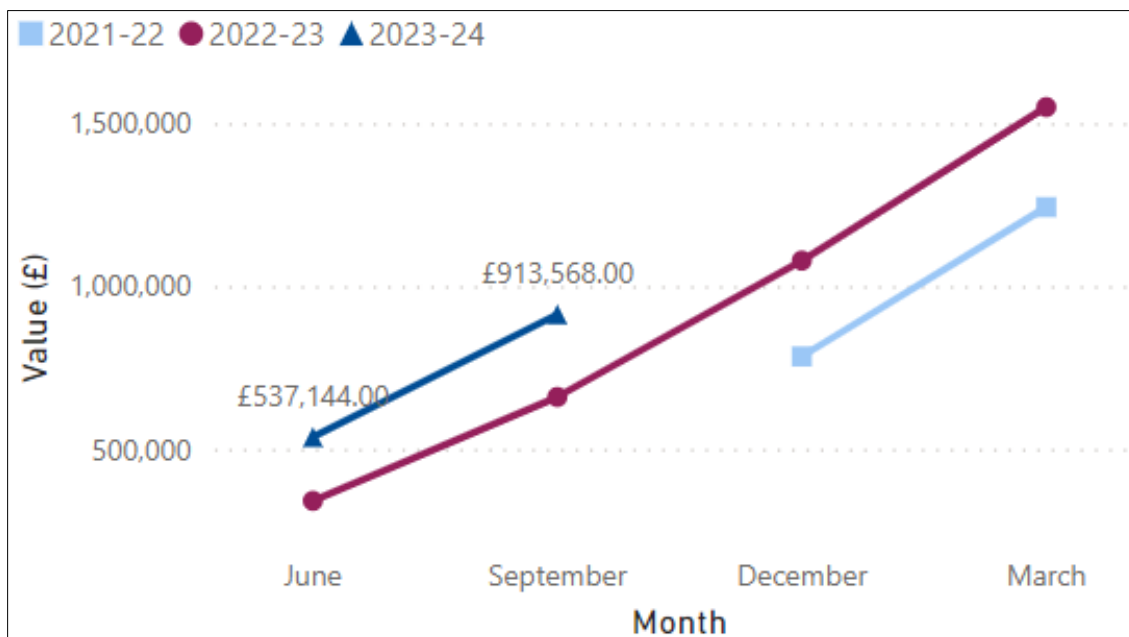| Year	1 Bed	2 Bed	3 Bed	4 Bed	5 Bed	6 Bed
2023-24						
September	29	89	69	20	2	1
Total	**29**	**89**	**69**	**20**	**2**	**1**

- This is a new measure added in quarter 2.

Number & value of Disabled Facility Grants approved

Aim: Monitoring Measure only
UN Sustainable Development Goal: 11

Most Recent Status: September 2023	Monitoring Measure
Previous Status: June 2023	Monitoring Measure

- Coupled with the carried forward approved amount from 2022-23, the current live approved value of cases is £1.9m.

Service Updates - Key Aspirations and Ongoing Business

The following activity supports UN Sustainable Development Goal 1:

The Empty Property Strategy was approved by Cabinet in July 2023. Works are now progressing to address long-term empty properties.

The following activity supports UN Sustainable Development Goal 3:

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The delayed development of the IW Independent Living Strategy has progressed well. All consultation activity has concluded, and we are on target to deliver the draft strategy for approval this autumn.

The carers strategy action plan is now in place and a Steering group set up with partners and local carers to ensure its delivery.

The waiting list for Disabled Facilities Grants (DFG) has been abolished now, with no customers waiting to be allocated for a significant time. Demand is consistent with previous updates, currently at £3.3 million with an expected end of year commitment of £4 million. Budget has been reduced to £1.8 million due to an in-year adjustment, however the total amount of approvals is now over that amount. The team are briefly delaying any new and non-urgent approvals by 1 month to reduce the risk of overspend. Any urgent cases will not suffer a delay, with more builders encouraged onto the approved builders list to help with demand.

In quarter 2, Public Health successfully mobilised the new Tier 2 Adult Behavioural Weight Management Service, 'Gloji Isle of Wight' which is delivered by Thrive Tribe. Due to the change of provider, from Solutions for Health to Thrive Tribe, the Isle of Wight stop smoking service has undergone a rebrand from 'Healthy Lifestyles Isle of Wight' to 'Smokefree Island'.

The sub groups for the Healthy Lifestyles plan have met to identify key priority areas for the next 12 months and these are to be presented to the steering group.

The collaborative procurement for the Hampshire County Council, Isle of Wight Council, Portsmouth City Council and Southampton City Council (HIPS) Integrated Sexual Health Service is now complete. Following evaluation and due diligence the contract will be awarded to Solent NHS Trust. The new contract will commence on 1 April 2024 for a period of up to nine years. Mobilisation will commence in Q3, to include a transformation programme to ensure an effective and agile service for Island residents, focusing on prevention and improving access to reduce health inequalities. The Solent NHS Trust Systems Thinking roll out on the Island went live in Q2. Early data shows that the clinical front door is improving service outcomes, quality, and efficiency. We are currently working with partners to scope the Health Education England (HEE) funded workforce development project to improve wider workforce sexual and reproductive health training for Island professionals, with a focus on sustainability and train the trainer model.

The Island Mental Wellbeing Plan and Suicide Prevention plan has been approved by the Island Health and Wellbeing Board in July, with annual updates planned moving forwards. The Island Mental Wellbeing Plan sets out how we can improve our own and others' mental wellbeing across the Island. It is overseen by the Mental Health and Suicide Prevention Partnership, and delivery is achieved through the Island's Mental Health Alliance, which has over 40 organisations and strong representation from the voluntary and community sector.

Work has been undertaken to support World Suicide Prevention (10 September) and World Mental Health Day (10 October). Campaigns for the Island include promotion of the Life Cards, supporting people to know where to go should they need help, and a focus on the five ways to wellbeing to support simple steps around mental health and suicide prevention through Mental Health First Aid and Suicide First Aid training.

The following activity supports UN Sustainable Development Goal 16:

Public Health are supporting the multi-agency Island Food Security Group which includes voluntary and community sector organisations. As part of this work a food security survey has been delivered over the summer, the findings of which will be used to inform future direction.

Strategic Risks

Failure to recruit acceptable quality of professional practice across Adult Social Care (ASC) and Housing Needs Assigned to: Director of Adult Social Care		
Inherent score	Target score	Current score (October 23)
14 HIGH	6 LOW	8 MEDIUM
Previous scores		
August 23	June 23	March 23
8 MEDIUM	8 MEDIUM	8 MEDIUM
Risk score is consistent		

Failure to identify and effectively manage situations where vulnerable adults are subject to abuse Assigned to: Director of Adult Social Care and Assistant Director of Operations		
Inherent score	Target score	Current score (October 23)
16 VERY HIGH	6 LOW	8 MEDIUM
Previous scores		
August 23	June 23	March 23
8 MEDIUM	8 MEDIUM	11 MEDIUM
Risk score is consistent		

Failure to secure the required outcomes from the integration of adult social care and health Assigned to: Director of Adult Social Care		
Inherent score	Target score	Current score (October 23)
16 VERY HIGH	5 LOW	5 LOW
Previous scores		
August 23	June 23	March 23
5 LOW	5 LOW	5 LOW
Risk score is consistent		

Independent Social Care Sector Sustainability (care Homes and Home Care) Assigned to: Director of Adult Social Care		
Inherent score	Target score	Current score (October 23)
16 VERY HIGH	6 LOW	9 MEDIUM
Previous scores		
August 23	June 23	March 23
9 MEDIUM	9 MEDIUM	12 HIGH
No change to risk score		

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Additional demands placed upon the Isle of Wight Council and partners owing to pandemic flu or similar large-scale outbreaks Assigned to: Director of Public Health		
Inherent score	**Target score**	**Current score (October 23)**
16 VERY HIGH	**12 HIGH**	**12 HIGH**
Previous scores		
August 23	**June 23**	**March 23**
12 HIGH	**12 HIGH**	**12 HIGH**
Risk score is consistent		

Appendix 3 – 2023/24 Q2
TRANSPORT AND INFRASTRUCTURE, HIGHWAYS PFI AND TRANSPORT STRATEGY

| **Cabinet Member:** Councillor Phil Jordan	
Portfolio Responsibilities:	
• Parking Services	• Concessionary Fares
• Floating Bridge	• Subsidised Bus Services
• Harbours	• Highways PFI Contract
	• Highways Authority

Performance Measures

Percentage of Category 1 Emergency Responses within 2 hours (hazardous potholes, fallen trees, street lighting etc.)
Aim: 100 percent Category 1 Emergency Responses within 2 hours.
UN Sustainable Development Goal: 9

Most Recent Status: September 2023	**GREEN**	
Previous Status: June 2023	**GREEN**	
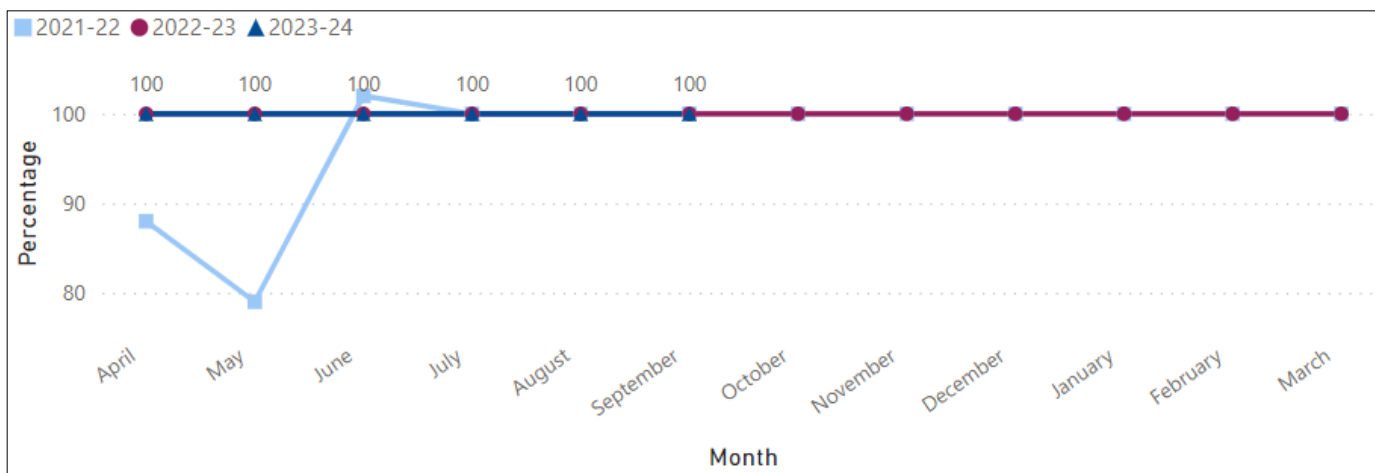
- Category 1 defects require remedial action within 2 hours to ensure the highway remains safe.
- 2-hour defects may include:
  - Potholes
  - Fallen Trees / Branches
  - Damaged Street furniture (vandalism or vehicular collision)
  - Street Light outage
  - Damaged Kerbing
  - Damaged Tactile Crossing
- Island Roads have attended 96 Category 1 defects and achieved 100 percent of occurrences within two hours.
- Category 1 defects are notified to Island Roads and recorded in their asset management system, Confirm. These are reviewed for compliance with contract by Commercial Manager

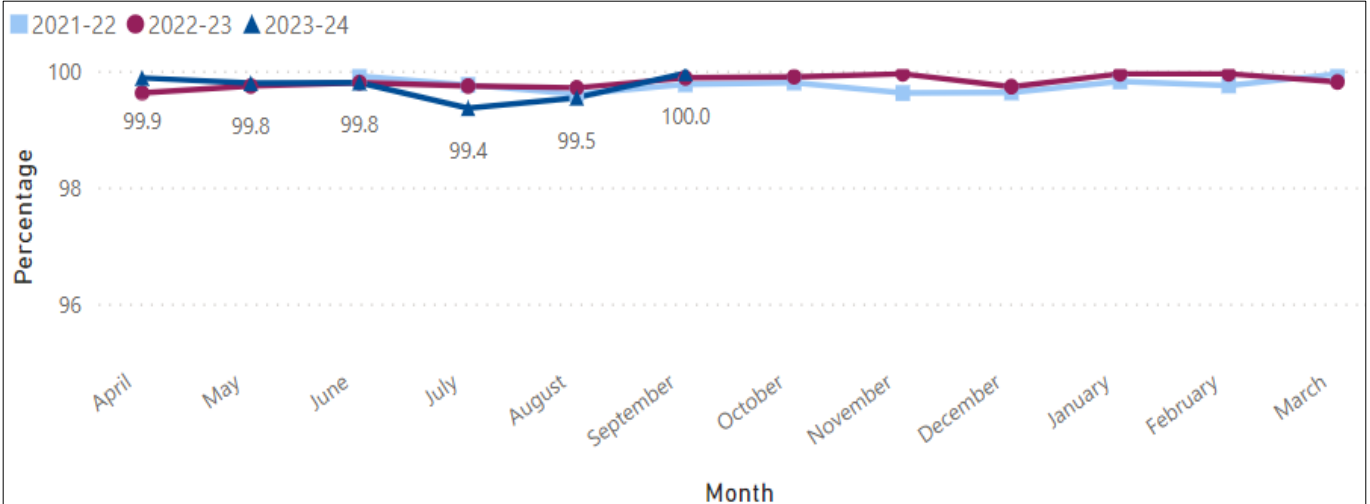| **Percentage of highways inspections undertaken (Sec 58 Highways Act Compliance)** |
|---|
| **Aim**: 100 percent of highways inspections undertaken |
| **UN Sustainable Development Goal**: 9 |

Most Recent Status: September 2023	**GREEN**	
Previous Status: June 2023	**GREEN**	

- Currently Isle of Wight audits a percentage of Island Roads inspections to ensure the Island Roads District Stewards are identifying and rectifying defects in line with code of practice and contractual requirements.
- There was one inspection not done on time and this relates to one road that requires further investigation as these are routinely behind schedule.
- Island Roads had a target of 2,235 in September and have undertaken 2,234 in the timeframe expected.
- The average number of safety inspections per month is 2,120 with an average performance of 99.76 percent.

Number of public transport users

Aim: Increase in the number of public transport users
UN Sustainable Development Goal: 9

Most Recent Status: September 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	
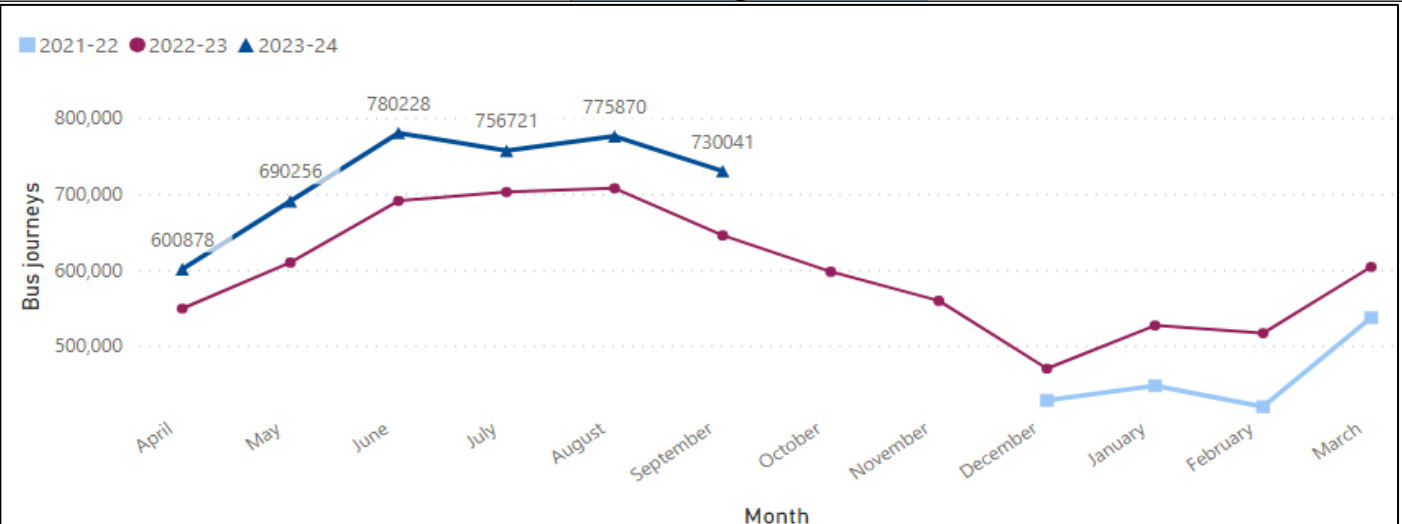
- Data for Bus travel on the island is provided by Southern Vectis
- Only Southern Vectis figures are available currently due to various data issues.

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Car parking utilisation
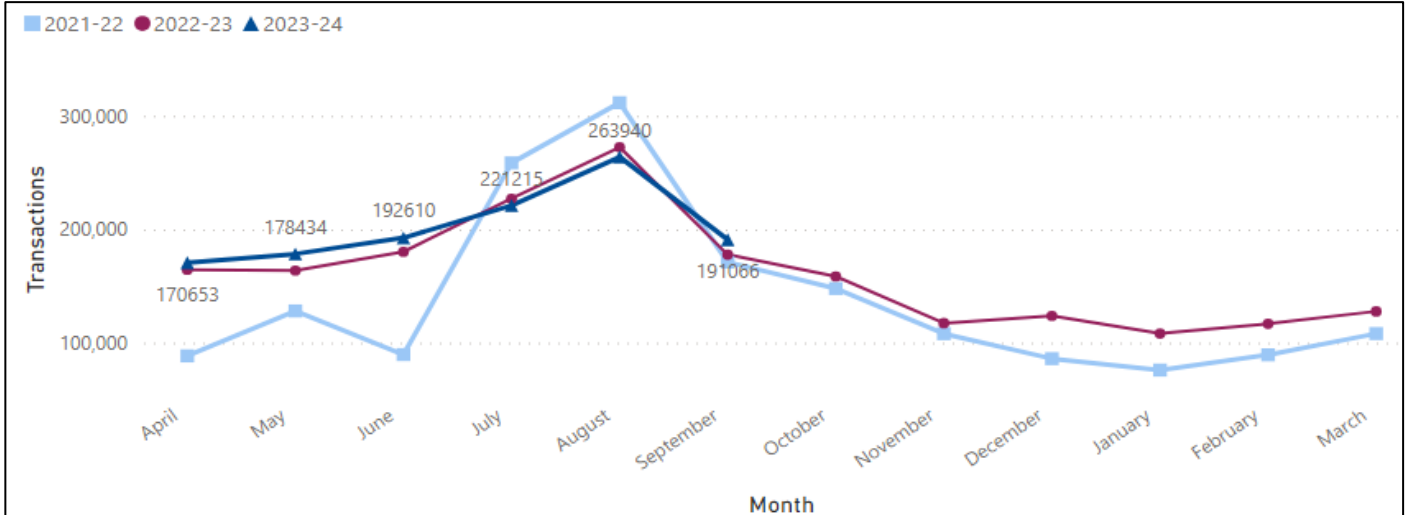
Aim: Increase in car parking utilisation
UN Sustainable Development Goal: 9

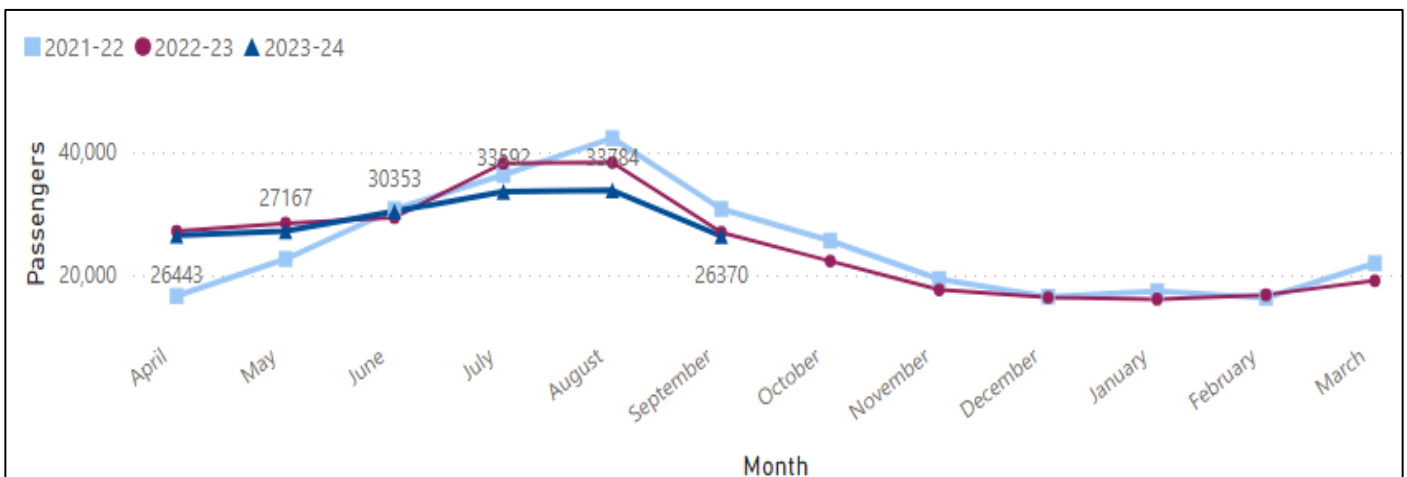| **Most Recent Status**: September 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	

- Pay and Display transaction data is extracted from the Flowbird (ticket machine manufacturer), back-office communications system (Smartfolio) and PayByPhone transactions data comes from our PayByPhone back-office system.
- Quarter 2 shows car parking utilisation in line with the same period last year.

Floating bridge number of foot passengers

Aim: Increasing number of foot passengers
UN Sustainable Development Goal: 9

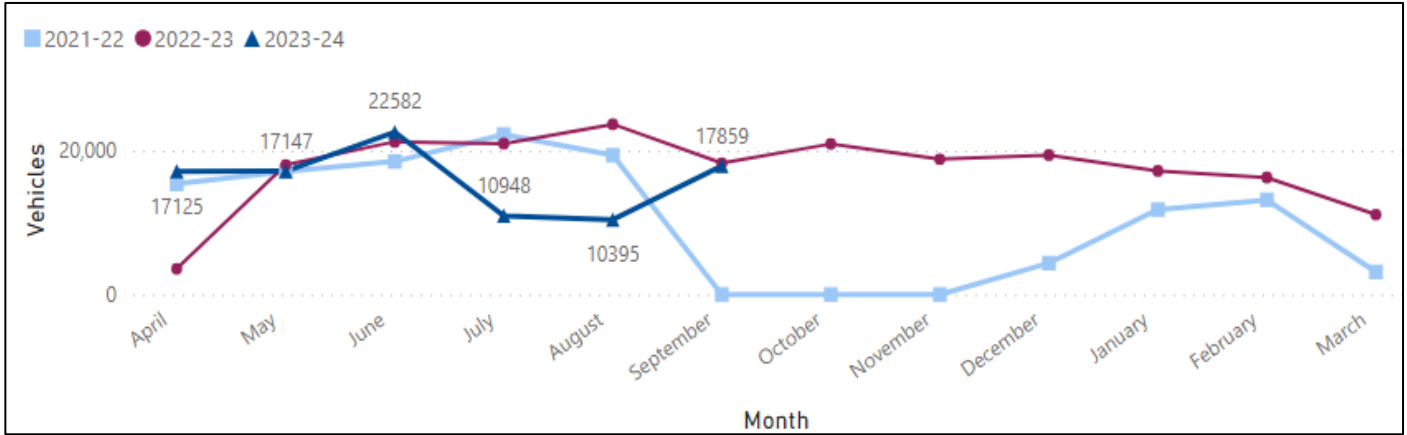| **Most Recent Status**: September 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	

- Floating bridge data shows that quarter 2 saw a decrease in the number of foot passengers using the service (93,746 for quarter 2 of 2023-24 against 103,495 for 2022-23).
- Service was suspended for maintenance from 8am to 11am on 11 September, and again from 10am to 11am on 14 September.

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Floating bridge number of vehicles

Aim: Increasing number of vehicles
UN Sustainable Development Goal: 9

| **Most Recent Status**: September 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	

- The total number of vehicles seen during quarter 2 was 39,202 compared to 62,918 for the same period last year. This is due to the temporary withdrawal of the vessel during July and August.

Floating bridge hours operated as a percentage of scheduled hours

Aim: High percentage of hours operated as a proportion of scheduled hours
UN Sustainable Development Goal: 9

Most Recent Status: September 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	
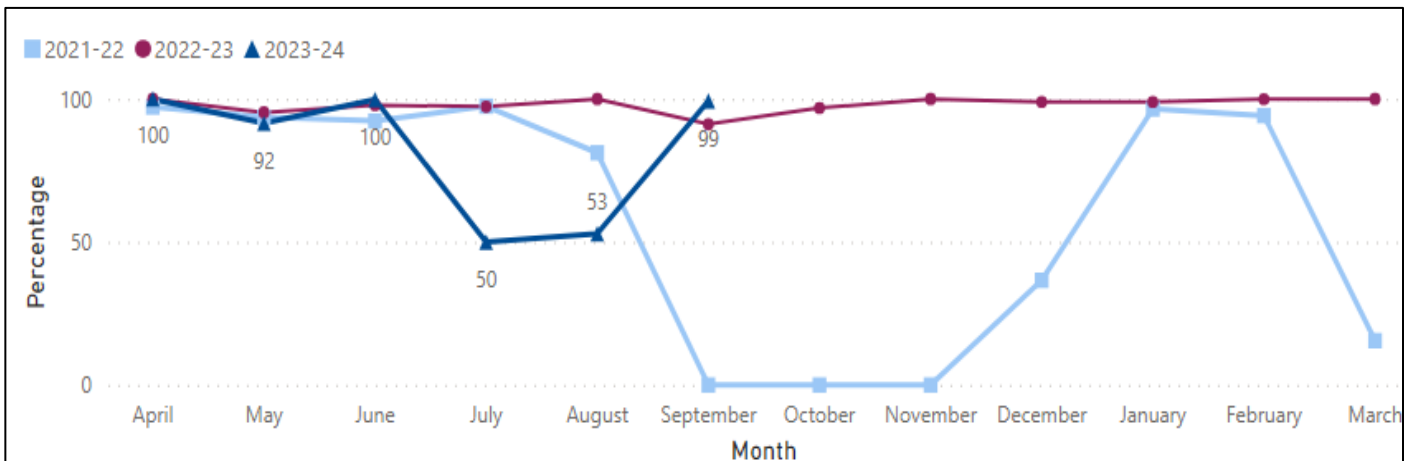
- The floating bridge was operational for an average 67.4 percent of its scheduled hours during quarter 2, this was lower than during the same period last year (96.2 percent) due to the temporary withdrawal of the vessel during July and August.

Service Updates - Key Aspirations and Ongoing Business

The following activity supports UN Sustainable Development Goal 8:

No progress with the Island Wide Parking Strategy this quarter.

The following activity supports UN Sustainable Development Goal 9:

The floating bridge has operated at 99.82 percent of scheduled hours in June, 50 percent in July, 52.9 percent in August and 99 percent in September.

Following a successful inspection from the Maritime and Coastguard agency (MCA) the Floating Bridge returned to service on 15 August. 3S Business Services have submitted two preliminary reports and these are being reviewed and will be subject to meetings to finalise these and agree any measures to be implemented.

The position with the Local Transport Plan 4 (LTP4) remains the same as the Department for Transport (DfT) have still not released their guidance. A decision on how to progress in its absence is due to be taken in the coming weeks.

The development of the Local Cycling and Walking Infrastructure Plan (LCWIP) is underway with stakeholder and public engagement works.

The Enhanced Partnership Plan documents have been adopted; this enables the drawing down of the full Bus Service Improvement Plan+ allocation. The process of setting up the associated governance has now commenced.

The Isle of Wight council continues to work with Island Roads Services Ltd to resolve historic disagreements. The council continues to monitor, inspect, and challenge all contracted services where appropriate.

Delivery of safety-based highway improvements remains behind schedule due to the resource pressures and developmental work on the Department for Transport (DfT) grant funded safer route scheme for the A3056. Highways are currently in the process of recruiting a replacement Programme Manager to manage the delivery of the capital programme.

The Highways team continue to develop options for the community to consider in relation to traffic issues in local communities.

The following activity supports UN Sustainable Development Goal 11:

In relation to the Island Wide Speed Assessment project, the summary report has now been completed and we are preparing for a briefing with the Portfolio Holder, before a report to cabinet, which is now likely to be January 2024. The issue of dedicated resource remains, and this is being worked on in the coming weeks.

Strategic Risks

Failure of the Highways PFI contract resulting in significant financial and operational disruption for the council and its residents Assigned to: Director of Neighbourhoods		
Inherent score	**Target score**	**Current score (October 23)**
16 VERY HIGH	**5 LOW**	**9 MEDIUM**
Previous scores		
August 23	**June 23**	**March 23**
9 MEDIUM	**9 MEDIUM**	**7 MEDIUM**
No change in risk score		

Appendix 4 – 2023/24 Q2
CHILDREN'S SERVICES, EDUCATION AND LIFELONG SKILLS

| **Cabinet Member:** Councillor Debbie Andre	
Portfolio Responsibilities:	
• Adoption	• Youth Service
• Fostering	• Special Educational Needs
• Disabled Children Support	• Alternative Education
• Respite Care	• Early Years Development
• Early Help	• School Improvement
• Care Leavers	• Schools
• Safeguarding	• Asset Management
• Short Breaks	• Home to School Transport
	• Youth Council and Youth MP

Performance Measures

Percentage of children becoming the subject of Child Protection Plan for a second or subsequent time (within two years of the previous plans end date)		
Aim: The percentage of children becoming subject of a second or subsequent plan remains below 23 percent. **UN Sustainable Development Goal**: 3		

Most Recent Status: September 2023	**GREEN**	
Previous Status: June 2023	**GREEN**	
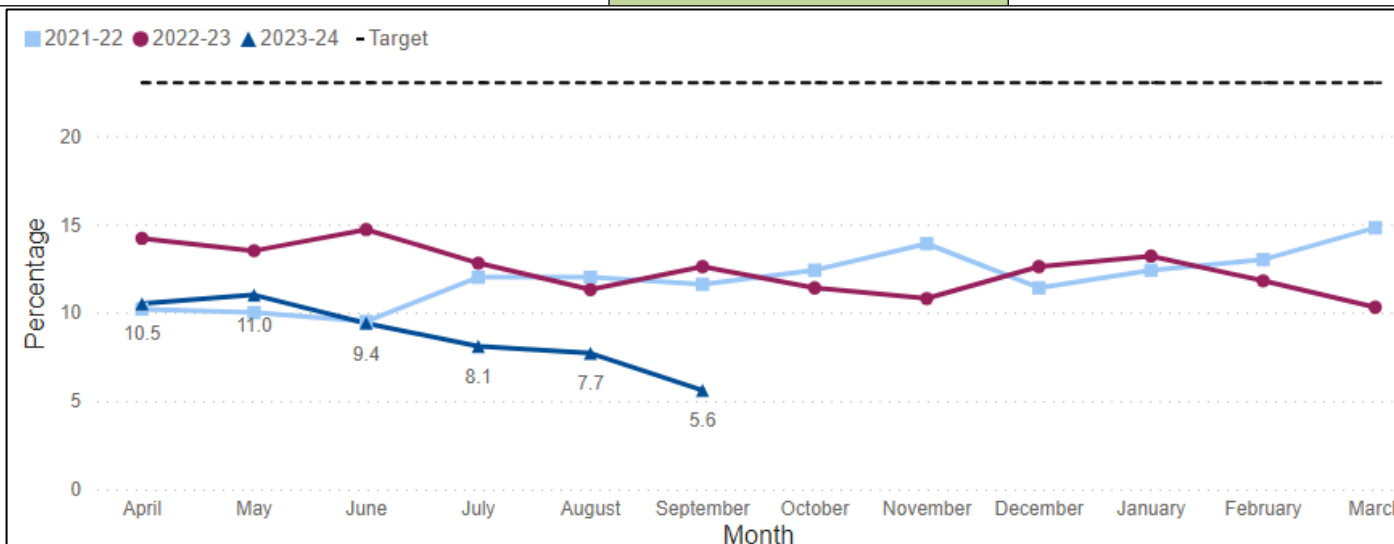
- The management team reviews each case of a child who is subject to a second or subsequent child protection plan within two years to ensure that the response from the social care teams and Independent Reviewing Service is proportionate, and to provide assurance that there were no missed opportunities for earlier intervention or support.
- The reason for the second or subsequent child protection plan is analysed; the majority being because of associated issues with the first child protection plan such as domestic abuse, adult substance misuse and/or adult mental health.
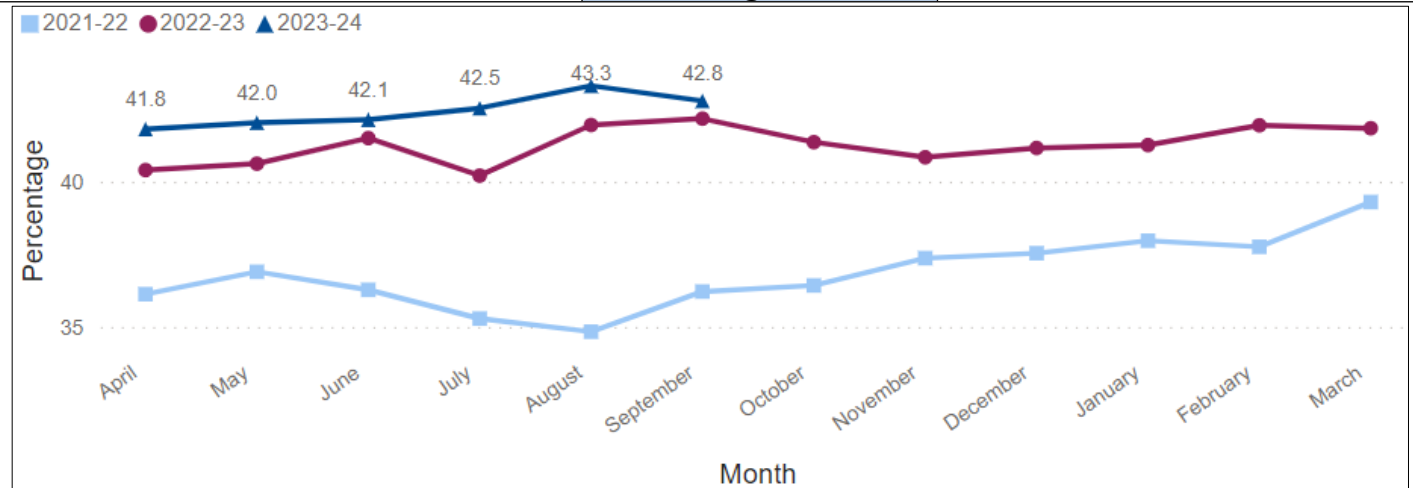
Percentage of children with a referral within 12 months of a previous referral
Aim: The percentage of children with a referral within 12 months is below 30 percent target

UN Sustainable Development Goal: 3		
Most Recent Status: September 2023	Monitoring Measure	
Previous Status: June 2023	Monitoring Measure	

- The Multi-Agency Safeguarding Hub (MASH) counts all re-referrals to ensure a more accurate view rather than only counting those re-referrals that originally progressed to an authorised completed assessment.

Percentage of early help cases closed with outcomes achieved

Aim: The percentage of children with a referral within 12 months is below 30 percent target
UN Sustainable Development Goal: 3

Most Recent Status: September 2023	Monitoring Measure	
Previous Status: June 2023	Monitoring Measure	
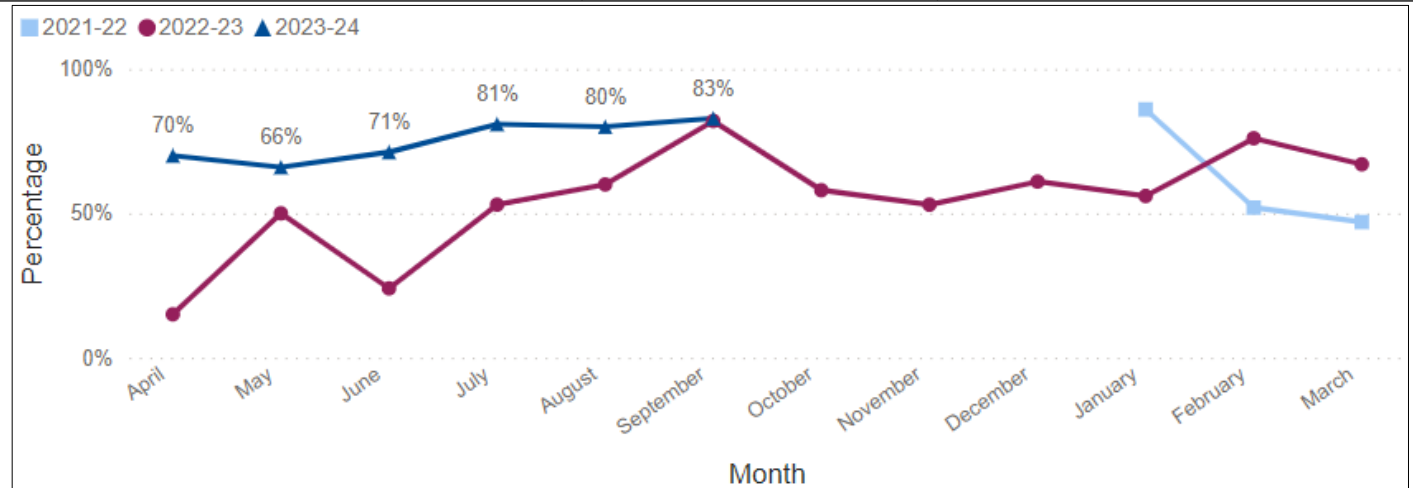
- There are assorted reasons for closure of Early Help cases, of which outcomes is one.

Percentage of primary and secondary schools graded as good or outstanding in the most recent inspection (not including schools with no inspection score)

Aim: Increase in the number of schools graded good or outstanding in the most recent inspection.
UN Sustainable Development Goal: 3

Most Recent Status: September 2023	Monitoring Measure	
Previous Status: June 2023	Monitoring Measure	

- Ofsted inspections carried out in the period were:
  - Free School (20 July 2023) - No change to score
  - Holy Cross Catholic Primary School (12 July 2023) – No change to score

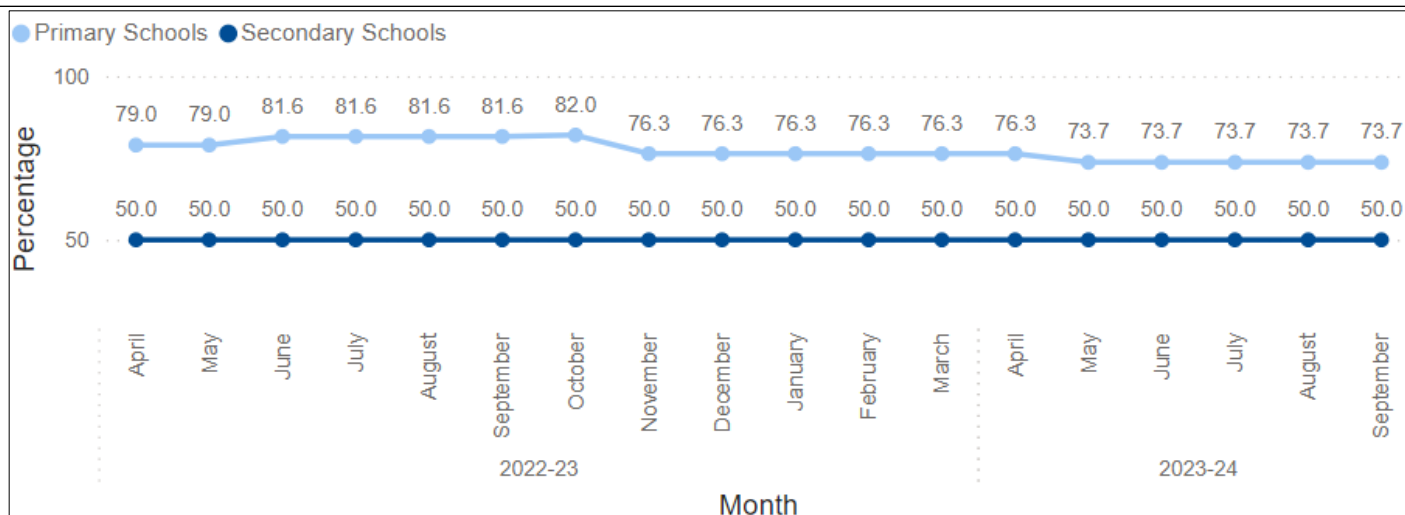## Percentage of all Isle of Wight LA schools graded good or outstanding in most recent inspection

Aim: Increase in the percentage of schools graded good or outstanding in the most recent inspection.
UN Sustainable Development Goal: 3

Most Recent Status: September 2023	**Monitoring Measure**
Previous Status: June 2023	**Monitoring Measure**

| Schools	Inadequate	Requires Improvement	Good	Outstanding	Ungraded
48	0	13	35	0	0
	0.00%	27.08%	72.92%	0.00%	0.00%
	27.08%		**72.92%**		**0.00%**

Percentage of care leavers in education, employment, or training (all care leavers aged over 16)

Aim: Increase in the percentage of care leavers in education, employment, or training
UN Sustainable Development Goal: 3

Most Recent Status: September 2023	**Monitoring Measure**
Previous Status: June 2023	**Monitoring Measure**
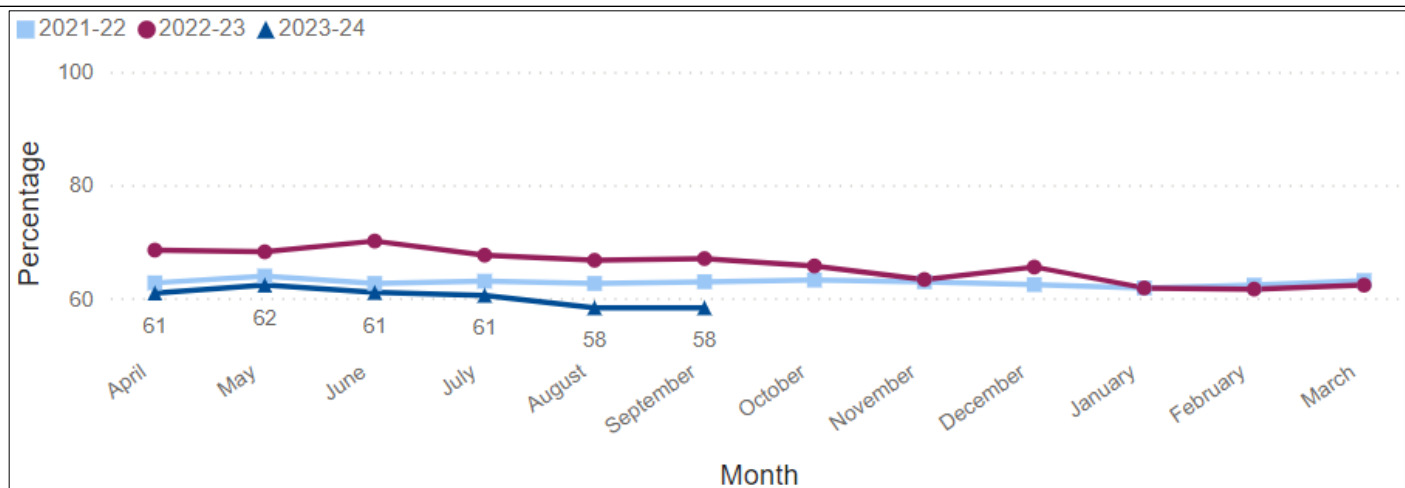
- The team continue to support young people to access University, providing role models to other young people.

Percentage of Post 16 Not in Education, Employment or Training

Aim: Decrease in the percentage of post 16 not in education, employment, or training
UN Sustainable Development Goal: 3

Most Recent Status: August 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	
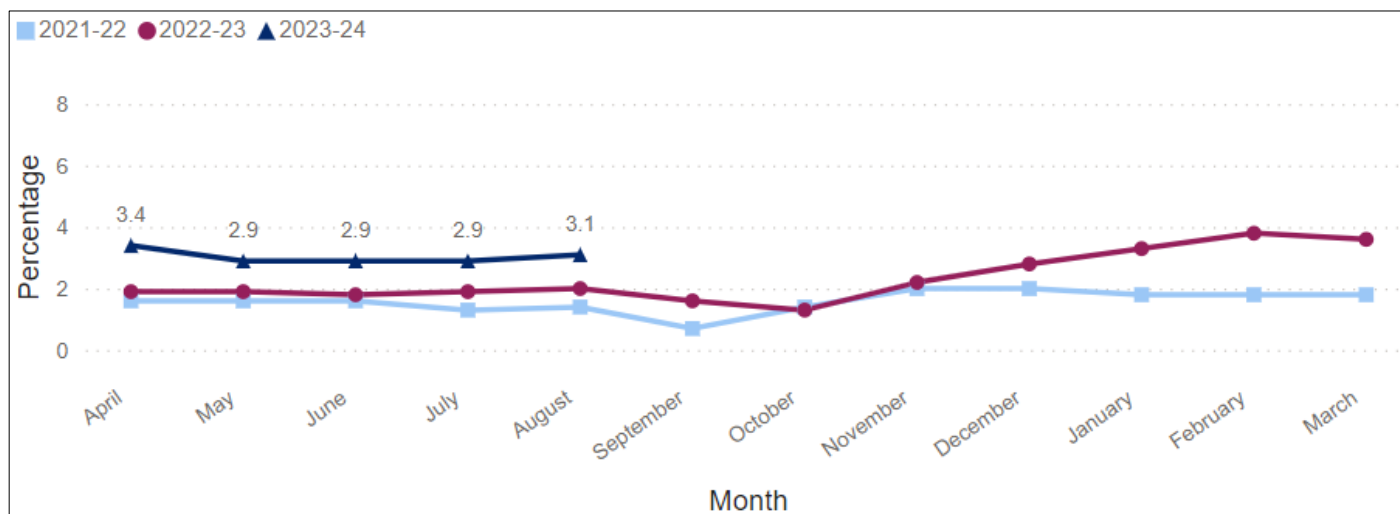
- The Department for Education uses a combined measure of young people 16-18 who are either Not in Employment, Education or Training (NEET) or Unknown.
- Department for Education NEET data for September 2023 is not available until later this month, therefore the Q2 narrative relates to August 2023.
- There has been a rise in the proportion of young people recorded as NEET compared to the same period the previous year, from 2.0 to 3.1 percent. This is consistent with national increases and is attributed to a decline in young people's academic resilience and increase in mental health challenges, post-pandemic.
- Intensive 1:1 support is provided by the council's Island Futures service to enable young people to engage in positive post 16 destinations, and by projects such as 'Skills for Work' part of the council's UK Shared Prosperity Fund programme.

Service Updates - Key Aspirations and Ongoing Business

The following activity supports UN Sustainable Development Goal 3:

Work is ongoing on the Transforming Special Educational Needs and Disabilities (TSEND) programme which will draw together the relevant stakeholders, including parents, into the SEND self-evaluation and action plan and continue with the transforming SEND work.

In August, Ofsted, and the Care Quality Commission (CQC) undertook a thematic review (not an inspection) of a small number of Local Authorities who have received funding under the Family Hub and Trailblazer programme. The purpose of the review was to support local authorities in their work on the programme and to form recommendations for government to inform a future joint inspection of Family Hubs. The inspectors were on site for two days and met with colleagues from the local authority team and a wide range of health and community commissioners and providers, as well as visiting the hubs themselves and meeting with families and practitioners. The feedback from the visits showed that:

- The partnership is strong and effective.
- Statutory agencies are well supported by well-trained volunteers.
- Services are accessible to families who are aware of the offer available to them and well support by staff.
- Joined up practice between agencies was evident, for example, having early contact visits for new and expectant parents in the hub took away any stigma and helped families take part in other activities.

The visit highlighted some areas for our ongoing development, including how we better evidence the impact of the work over the next 12-18 months, closer integration of Maternity Services and ensuring the new Parent Carer Panel advocate for families moving forward.

The Quality Improvement Plan (QUIP) was updated in July and shows continued improvement with all aspects amber or green. The quality assurance programme ensures that audits are undertaken and checks their quality.

Children continue to be reunified to families when it is safe to do so, and two care orders were discharged in July.

The review of the Social Care System has been undertaken and a summary report with costed options is being prepared.

Modernising Placement Programme (MPP) work continues to progress with a business case being worked up and some work being replicated from Hampshire.

Work to progress linking with Adopt South continues with matching meetings going ahead prior to linking at Adoption Panel. All island children continue to be matched and plans are progressing appropriately.

The following activity supports UN Sustainable Development Goal 4:

The public notice for the closure of Chillerton & Rookley school is to be published shortly. This will run for six weeks and go back to cabinet in November for a final decision. The proposed closure date is 31 December.

At the Policy and Scrutiny Committee for Children's Services, Education and Skills (1 September 2023), representatives from headteachers and school governors made a submission that

highlighted the issues of school place planning, its impact on education of children and over-sufficiency of primary school places. It was resolved that the Cabinet Member for Children's Services, Education and Skills be requested to submit a report on school place planning, together with the statements from Isle of Wight primary headteachers and primary Chairs of Governors, to Cabinet for consideration and identification of options regarding the future provision of primary education on the Island. A report was due to go to Corporate Scrutiny Committee and Cabinet in June 2023 but was withdrawn ahead of the meetings. A verbal update was given by the new Cabinet Member for Children's Services, Education and Skills, at which it was stated that further consultations would be needed.

Although the end of year activities, such as assessments and public exams that lead to the key performance indicators have not yet had provisional data sets released, it is clear from looking at local data that at primary level there has been a bounce back compared to 2022 figures, with improvements in areas. For key stages 4 and post-16, the results indicated that the provisional data set will show stability and/or improvements. There is still lots to do and September started with a focus on school improvement throughout the system.

The Youth Council continued to meet regularly. Membership has increased through active recruitment drives in secondary schools and through partnership arrangements developed with the Youth Trust Young People's Forum, Sandown Youth Forum, and the National Health Service (NHS) Young People's Representative Board. Every report to Committee, Cabinet and Council is considered for the impact on young people and future generations. The Youth Council has also elected two additional portfolio holders which include representatives for lesbian, gay, bi-sexual, transgender, queer (or questioning) and others (LGBTQ+) young people and young people from equality and diverse local communities. The Youth Council supported the Isle of Wight Pride again, gaining positive local publicity. An existing member of staff who is a child practitioner in our Children in Care team provides dedicated support to the Youth Council and Youth Member of Parliament (MP). The Youth MP has been supported to participate in the National Youth Council Assembly in London and the National Youth Conference in Leeds to ensure the voice, concerns and contributions of Isle of Wight children and young people are represented nationally. Plans for the next quarter include participating in the recruitment process to appoint the new Director of Children's Services.

Strategic Risks

Failure to improve educational attainment. Assigned to: Director of Children's Services		
Inherent score	**Target score**	**Current score (October 23)**
16 VERY HIGH	6 LOW	10 MEDIUM
Previous scores		
August 23	**June 23**	**March 23**
10 MEDIUM	10 MEDIUM	10 MEDIUM
Risk score is consistent		

Failure to identify and effectively manage situations where vulnerable children are subject to abuse. Assigned to: Director of Children's Services

Inherent score	Target score	Current score (October 23)
16 VERY HIGH	5 LOW	9 MEDIUM
Previous scores		
August 23	June 23	March 23
9 MEDIUM	9 MEDIUM	9 MEDIUM
Risk score is consistent		

The ending of the partnership between IWC and HCC for Children's Social Care and associated de-coupling arrangements. Assigned to: Director of Children's Services		
Inherent score	Target score	Current score (October 23)
16 VERY HIGH	5 LOW	9 MEDIUM
Previous scores		
August 23	June 23	March 23
9 MEDIUM	N/A	N/A
New risk		

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Appendix 5 – 2023/24 Q2
ECONOMY, REGENERATION, CULTURE AND LEISURE

Cabinet Member: Councillor Julie Jones-Evans	
Portfolio Responsibilities:	
• Economic Development	• Libraries
• Events	• Theatres
• Regeneration Projects	• Museums
• Levelling Up, SLEP	• Archaeology
• Tourism	• Records Office
• Leisure Centres	• Allotment's
• Sports Development	• Playing Fields/Sports Grounds
• Events	• Amenity Land Hire

Performance Measures

Average number of out of work benefit claimants (per month)	
Aim: Reduction in the number of out of work benefit claimants	
UN Sustainable Development Goal: 8	

Most Recent Status: August 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	
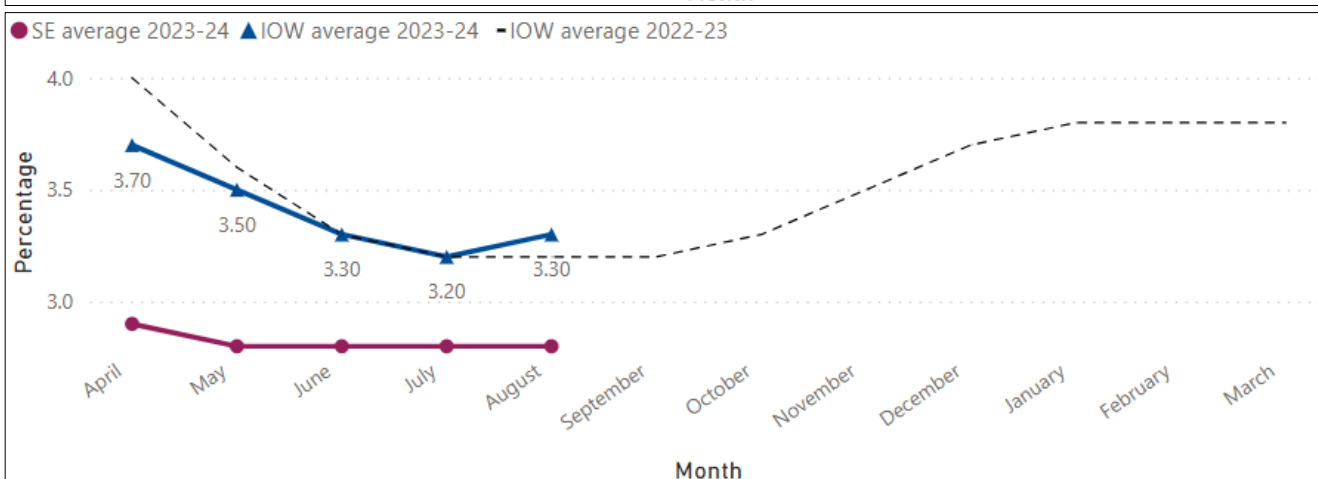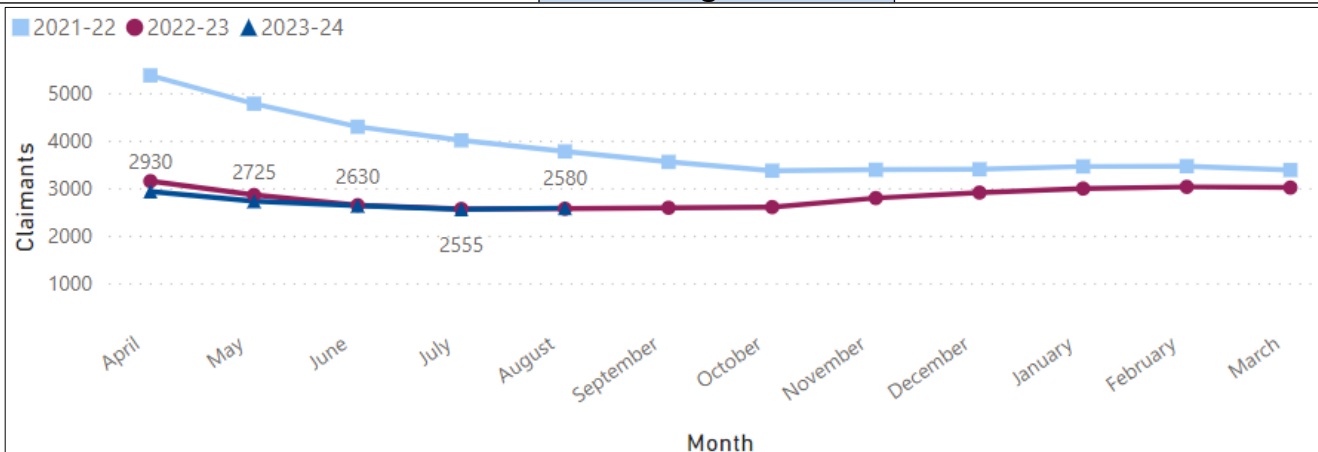
• Labour market data for September 2023 has not yet been released by the Office of National Statistics.

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- The data shows that the number of out of work benefit claimants rose slightly over quarter 2 (up to August) and is at as similar rate as at the same time last year.
- We remain above the South East average of 2.8 percent, but below the England average of 3.7 percent.

Total number of One Cards in issue

Aim: Increase in the number of One Cards in issue
UN Sustainable Development Goal: 3

Most Recent Status: September 2023	**AMBER**
Previous Status: June 2023	**AMBER**
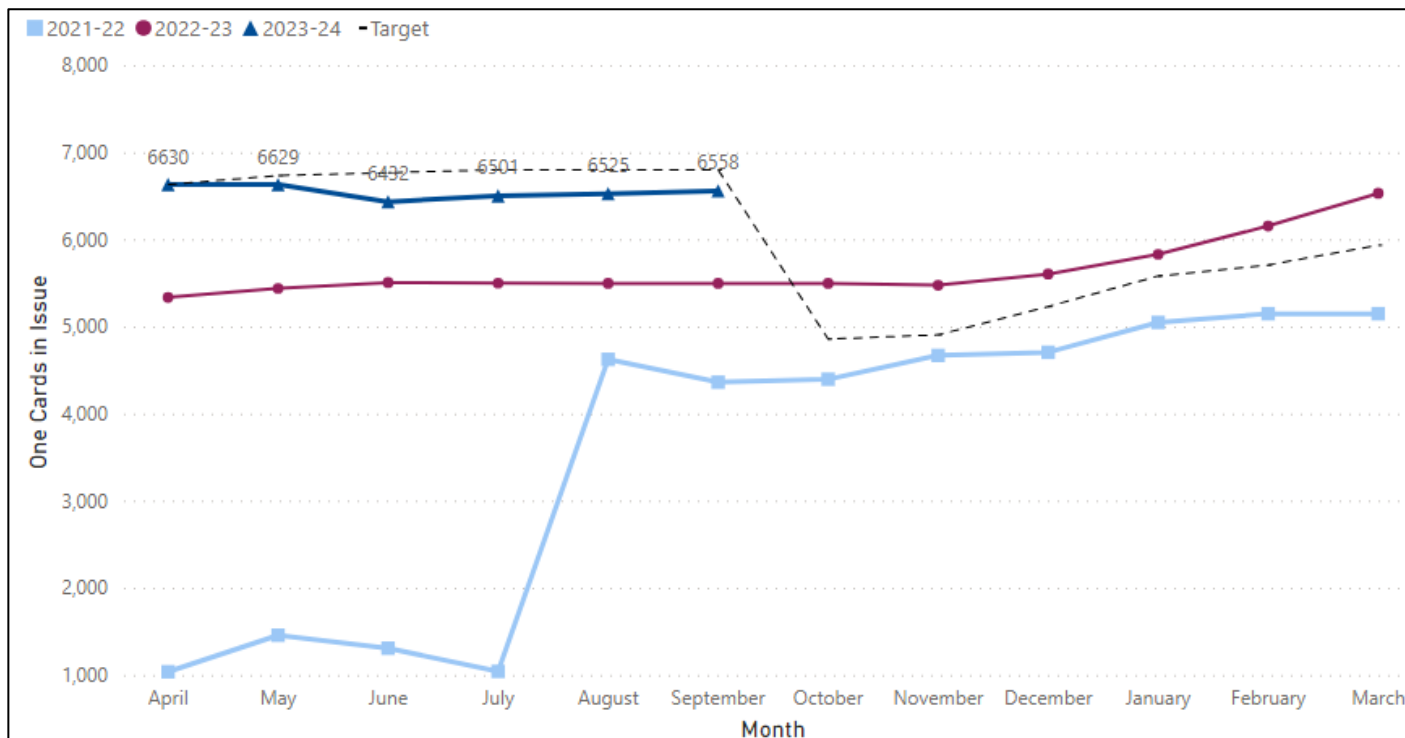
- Data from Leisure Facilities shows the number of One Cards (giving unlimited access to selected sports and leisure activities, subject to availability) in issue has remained above the volume seen over the previous two financial years.
- There is a 19 percent increase in the number of One Cards in issue compared to September 2022.

Service Updates - Key Aspirations and Ongoing Business

The following activity supports UN Sustainable Development Goal 1:

Thompson House demolition is complete, and discussions are progressing for the disposal to Registered Provider.

Options have been agreed for Berry Hill and these are in final draft with the legal team to finalise.

A bid for the three sites at New Street, Medina Avenue and Lowtherville has been successful and initial discussions are taking place for their disposal.

The following activity supports UN Sustainable Development Goal 4:

The Museum Estate and Development Fund (MEND) funding bid for Dinosaur Isle has been completed. Conversations continue with third parties and the future of funding will not be known from MEND until April 2024.

The Newport Cultural Centre Board has met, and a feasibility study has been commissioned by Turner Works (architects). This is due to be concluded in the next quarter.

The following activity supports UN Sustainable Development Goal 8:

The current developer of Pier Street (Sandown) was engaging with a builder and awaiting a final price. This has now been received and the developer has withdrawn his interest.

The works at Venture Quays (Columbine) have faced some delays but are nearing completion. Initially completion was expected by late August/early September 2023 however this is now pushed back further into October. Works to the Guard House at Venture Quays (Barracks) have been paused to secure funds to ensure completion of the main barracks building. This is following strong pressure to see the Guard House receive corrective works and a review of the finance commitments to date. A balanced approach to deliver some remedial works has been possible during this phase of works.

Area regeneration managers continue to work with local councils, groups, and stakeholders to deliver local priorities in line with place plans, local development of relationships and links with other strategic initiatives such as the cultural strategy.

A proposal for a large-scale community mural artwork project is being considered in East Cowes. This phased mural will aim to articulate the historical journey of an iconic building (The Columbine) and celebrate the reintroduction of the Sea Eagle to the Isle of Wight and the Solent.

The designs for The Department (Ryde), a new arts facility for the town to be operated by Shademakers UK CLC, have been developed to Royal Institute of British Architects (RIBA) stage four and tenders for the construction contract (valued at £1.9m) have been issued. A bid to National Lottery Heritage Fund for £250k has been submitted to support The Department project and a decision is expected at the end of October 2023.

Ryde Women's Art Trail has been commissioned whereby local artists will create a new town centre walking trail featuring new murals and artworks with a focus on the rich heritage of local women artists.

The Young Minds project (Newport) led by Independent Arts concluded with the unveiling of a series of public murals around the town centre devised by local young people with mental health challenges, celebrating the Isle of Wight biosphere and delivered by local artists.

Preparations are underway to bid to the Arts Council for funding to commission artists to lead a community project to animate the nine principal historic lanes and alleyways that characterise Newport town centre.

Work is underway with The Island Collection and Shademakers to establish a new base for creative manufacturing on the Island at the Building 41 site in Northwood.

Public engagement to underpin area-based social regeneration has continued through quarter two, with press releases relating to the Bay Place Plan consultation activities and Sandown Town Hall restoration. Press releases are also planned for the Skills4Work programme relaunch, the Building 42 'Hub and Spokes' model, and Bay Place Plan consultation results.

The following activity supports UN Sustainable Development Goal 11:

Work continues with local stakeholders on the place plans with area regeneration managers from the United Kingdom Shared Prosperity Fund (UKSPF) funding. These continue to deliver the Communities and Place theme of the investment plan. Key projects being supported in each area are The Department (Ryde), Sandown Town Hall and the Columbine Building and Barracks (East Cowes).

Numerous shop front improvements are taking place in Ryde and Newport. These are grant funded through the High Streets Heritage Action Zones programme (HSHAZ). Repurposing of the iconic Newport Town Centre building is almost complete, with conversion from empty retail space to education and retail.

Ryde Town Council is being supported on a range of local town centre improvement initiatives including Ryde Town Hall, Ryde Esplanade including Western Gardens, Ryde Skate Park, and an application to the Architectural Heritage Fund for support with establishing a Heritage Development Trust for the town. Representatives of the council sit on the Ryde Town Plan Committee and the Ryde Regeneration Working Group.

Work continues to support Shaping Newport, this has included progressing funding options for Newport Guildhall, continued support for Newport car-parking pilot scheme and supporting initiatives to improve the use of public realm.

Work to develop the Bay Area Place Plan is underway. Consultation identified several quick win projects, for which local groups are already being established. The draft place plan is due Autumn 2023. The revetment project continues, with phase one being delivered shortly.

Strategic Risks

N/A

Appendix 6 – 2023/24 Q2
PLANNING, COASTAL PROTECTION AND FLOODING

Cabinet Member: Councillor Paul Fuller	
Portfolio Responsibilities:	
• Island Planning Strategy	• Trees and Landscape Protection
• Local Development Framework	• Building Control and Inspection
• Planning Applications	• Coastal Management
• Planning Appeals	• Flood Policy and LLFA
• Planning Enforcement	• Town, Parish & Community Council Liaison

Performance Measures

Number of major planning applications received		
Aim: Not applicable		
UN Sustainable Development Goal: 12		
Most Recent Status: September 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	

Number of major planning applications received (cumulative)

Legend: 2021-22, 2022-23, 2023-24

(2023-24 data points shown: 2, 5, 8, 12, 18, 21)
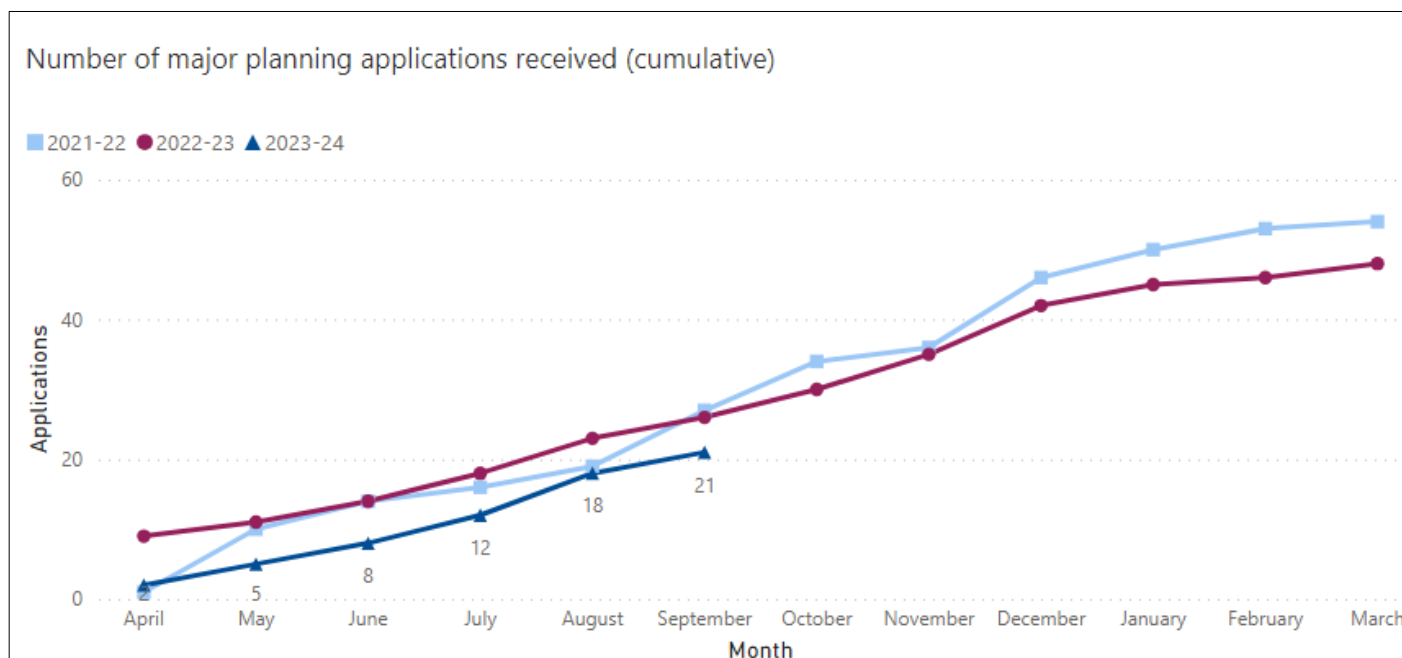
- We continue to see fewer major applications being submitted, but some are larger in scale.

Planning applications dealt with in timescales, including those that do not have a mutually agreed timescale

- The percentage of planning application decisions issued in time, remained consistent over quarter 2 with an average 98 percent.
- Of the 293 decisions issued over the quarter, only 6 were out of time (2.04 percent)

	Percentage of decisions issued in time	Total number of decisions issued	Total number of decisions issued in time	Total number of decisions issued within	Decisions out of time

				agreed extension	
Jul-23	96	104	63	37	4
Aug-23	99	92	55	36	1
Sep-23	99	97	56	40	1

Percentage of all planning applications processed within agreed timescales

Aim: The percentage of planning applications processed within agreed timescales is at/above 95 percent.
UN Sustainable Development Goal: 12

Most Recent Status: September 2023	**Monitoring Measure**
Previous Status: June 2023	**Monitoring Measure**
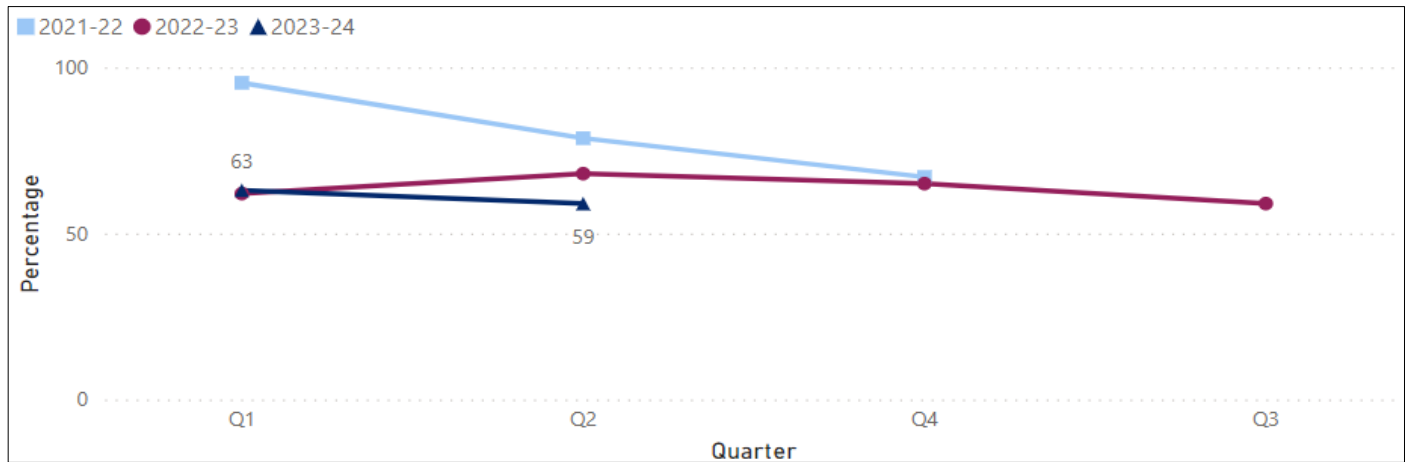
- Please note, this graph does not include agreed upon extensions of time, which affects the percentage considered as 'on-time'.
- The IWC target of applications is 95 percent, however we are within minimum government thresholds before intervention (60 percent for major and 70 percent for non-major over a two-year rolling period).

Percentage of planning applications determined within agreed extension of time

Aim: Not applicable
UN Sustainable Development Goal: 12

Most Recent Status: September 2023	**Monitoring Measure**
Previous Status: June 2023	**Monitoring Measure**

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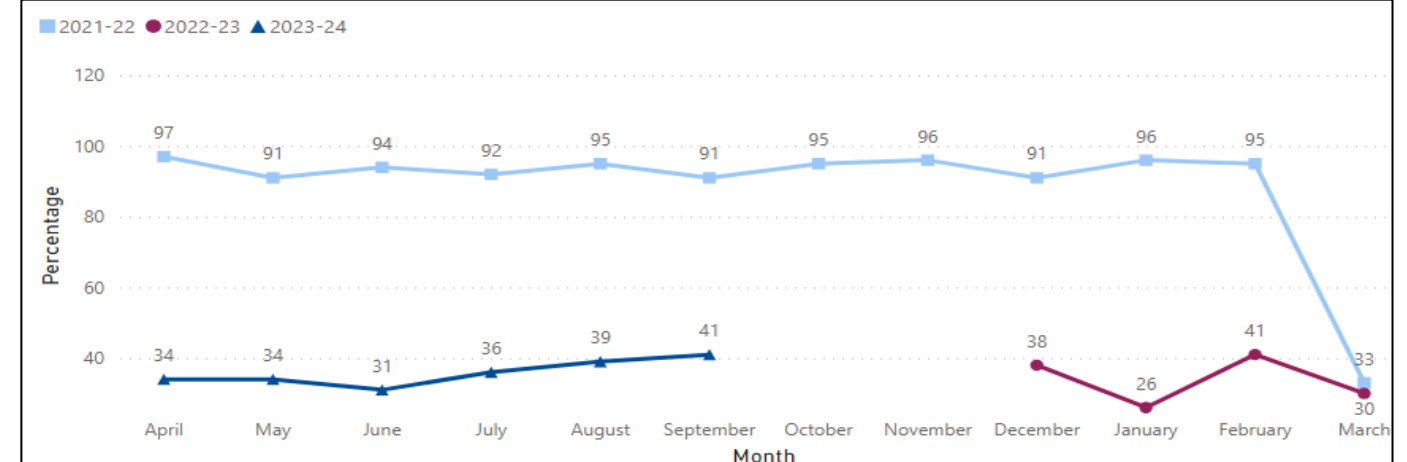
- The percentage of applications determined within the agreed extension of time has remained steady over quarter 2 but remains lower than 2021-22 figures.
- Data for April to November 2022 was not recorded.

Service Updates - Key Aspirations and Ongoing Business

The following activity supports UN Sustainable Development Goal 8:

There is an ongoing and successful pilot with Newport and Carisbrooke Community Council funding some Planning Enforcement capacity. 67 percent of breaches were dealt with in Newport, all of which related to the untidy state of buildings.

The following activity supports UN Sustainable Development Goal 9:

Work is being undertaken to bring the draft Island Planning Strategy (IPS) back to Cabinet and Full Council to establish a way forward in the continued absence of Government changes to legislation, national planning policy and guidance.

A Housing Affordability supplementary planning document was agreed by Cabinet (following public consultation) which will act as guidance and a stepping stone between the affordable housing policies of the 2012 Core Strategy and the emerging policies of the Island Planning Strategy.

Non-return valves were installed on drainage pipes flowing out of East Cowes sea-wall structures. This will reduce flood risk from sea egress at high tides and during storm swell.

Strategic Risks

Failure of coastal defences (where the policy is to "hold the line") resulting in high risk to people, property, infrastructure and land, significant impact on communities and the council finances. The Isle of Wight Council has a vested responsibility for controlling coastal erosion under the Coast Protection Act 1949. Assigned to: Director of Neighbourhoods		
Inherent score	**Target score**	**Current score (October 23)**
16 VERY HIGH	13 HIGH	12 HIGH
Previous scores		
August 23	**March 23**	**December 22**
12 HIGH	15 VERY HIGH	N/A
No change in risk score		

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Appendix 7 – 2023/24 Q2 REGULATORY SERVICES, COMMUNITY PROTECTION, WASTE AND ICT

Cabinet Member: Councillor Karen Lucioni

Portfolio Responsibilities:

- Contingency and Emergency Planning
- Bereavement Services
- Celebratory and Registrars
- Coroner
- Licensing
- Environmental Health
- Trading Standards
- Community Safety
- Waste Disposal
- Waste Collection (Household, Schools, and Trade)
- Forest Road Waste Recovery Park (MT Plant and Energy from Waste)
- Household Waste
- Recycling Centres
- Commercial Waste Recycling Centres
- Closed Landfill Sites
- Littering and Fly Tipping
- ICT Contracts
- Applications Development
- Digital Service
- Software Development
- Compliance and Infrastructure
- Desktop Support
- Telecommunications

Performance Measures

Amount of money saved to vulnerable consumers by trading standard interventions

Aim: Increasing the amount of money saved to vulnerable consumers by trading standards interventions

UN Sustainable Development Goal: 16

Most Recent Status: September 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	
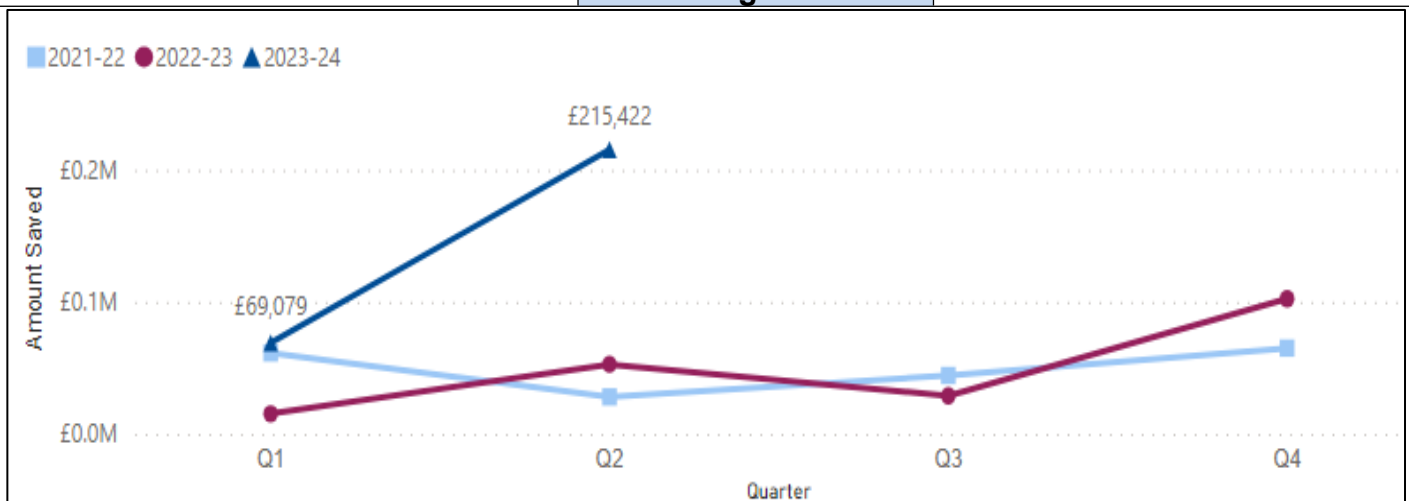
- This data is provided by the Isle of Wight council Trading Standards Service.
- During Q2, Trading Standards has saved £215,422 through our interventions which takes our total saved £284,501 so far this year. These savings were achieved through a mixture of direct referrals to the Service including scams and financial abuse, along with other referrals received and savings demonstrated through having call blockers installed at resident's properties.

Total number of garden waste subscribers

Aim: Increasing the number of garden waste subscribers
UN Sustainable Development Goal: 13

Most Recent Status: September 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	
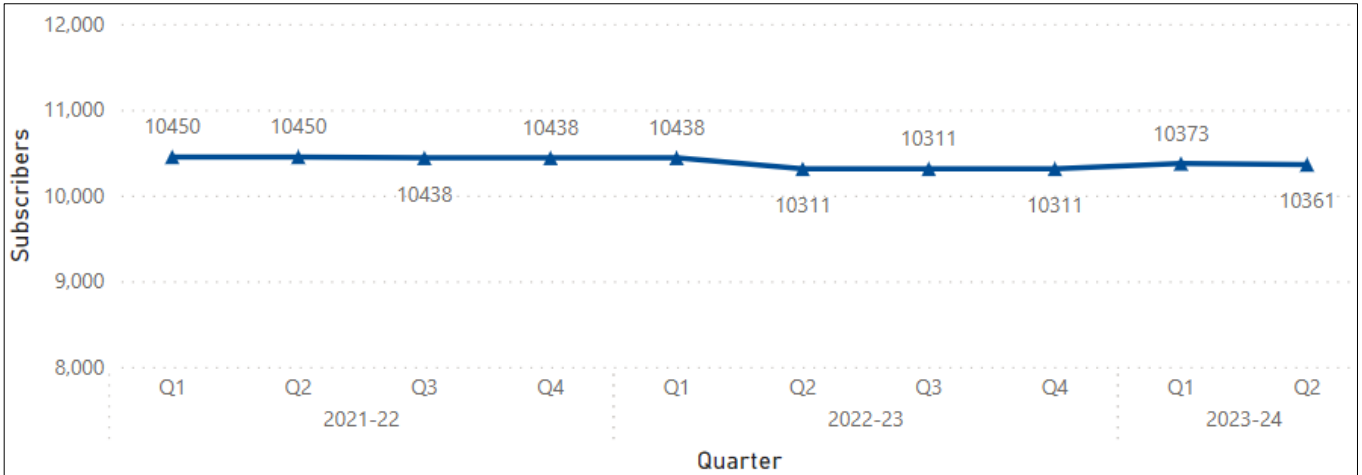
- The number of garden waste subscribers dropped by 12 over Q2, but remains above the same period last year (10,311 in 2022-23 and 10,361 in 2023-24)

Percentage of domestic waste diverted from landfill

Aim: 90 percent of domestic waste is diverted from landfill
UN Sustainable Development Goal: 13

Most Recent Status: August 2023	**Monitoring Measure**	
Previous Status: June 2023	**Monitoring Measure**	
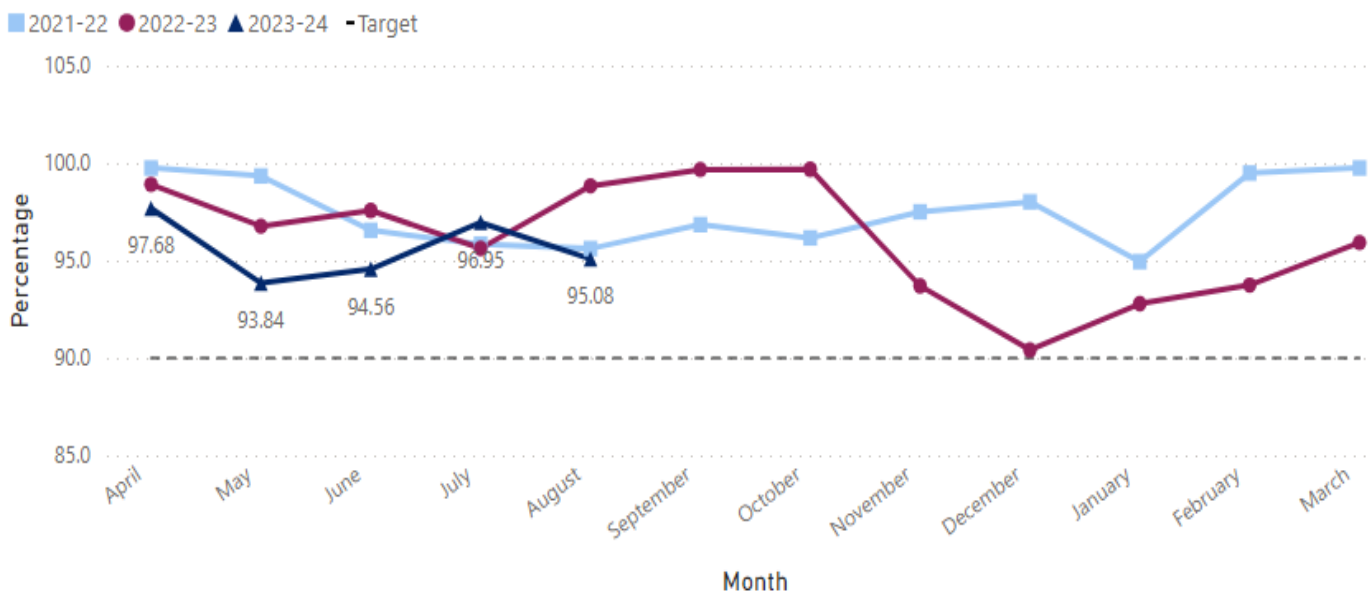
- Thalia Waste Management Limited provide a monthly report, approximately 6 weeks in arrears.
- Diversion rates are slightly lower than during the same period last year (95.08 for 2023-24 against 98.83 for 2022-23).
- Rates remain well above the target 90 percent, as they have consistently throughout the last three years.

Reduction in residual (LACW) household waste per person

Aim: Reduction in residual household waste per person is 181.19 kilograms by end of year
UN Sustainable Development Goal: 13

Most Recent Status: August 2023	**GREEN**	
Previous Status: June 2023	**GREEN**	
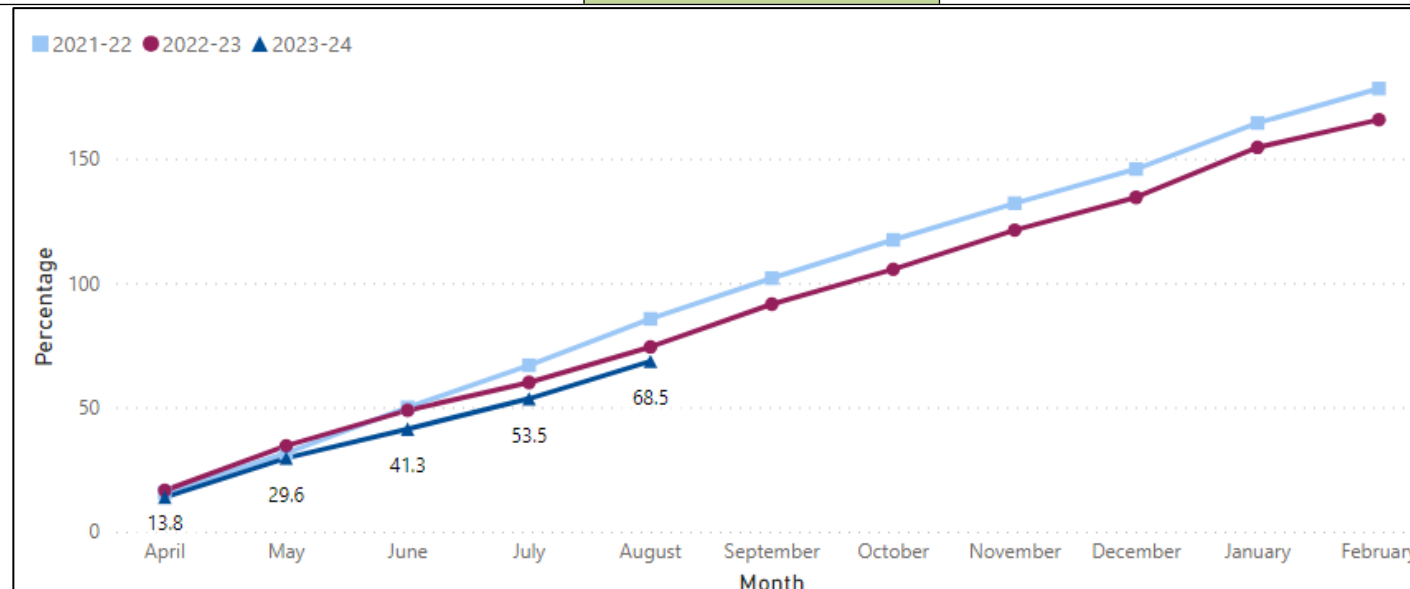
- Thalia Waste Management Limited provide a monthly report, approximately 6 weeks in arrears.
- We are currently below the same period last year in terms of reduction in kilograms for July (68.5 for 2023-24 and 74.3 for 2022-23).

Number of fly-tip incidents and actions taken

Aim: Not applicable
UN Sustainable Development Goal: 13

Most Recent Status: June 2023	**Monitoring Measure**	
Previous Status: December 2022	**Monitoring Measure**	

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Fly Tip Actions Taken

● 2021-22 ● 2022-23 ● 2023-24

[Bar chart showing Fly Tip Actions Taken by month]

- June: 2021-22 = 31, 2022-23 = 26, 2023-24 = 16
- September: 2021-22 = 43, 2022-23 = 17, 2023-24 = 7
- December: 2021-22 = 23, 2022-23 = 12
- March: 2021-22 = 34, 2022-23 = 23

Y-axis: Actions (0 to 40+)
X-axis: Month

- 186 of 290 incidents of fly tipping involved household black bags and other household waste (64.1 percent)
- There were 7 Investigations carried out in quarter 2

Service Updates - Key Aspirations and Ongoing Business

The following activity supports UN Sustainable Development Goal 11:

The Environment Health internal audit has now been completed and published. Generally, the inspection programme is on track, given the available capacity of competent officers. This is not completion of the full programme, as would be expected by the Food Law Code of Practice, but the Food Safety Standards (FSA) performance team are aware and being kept updated. Progress is documented and recorded on the risk register.

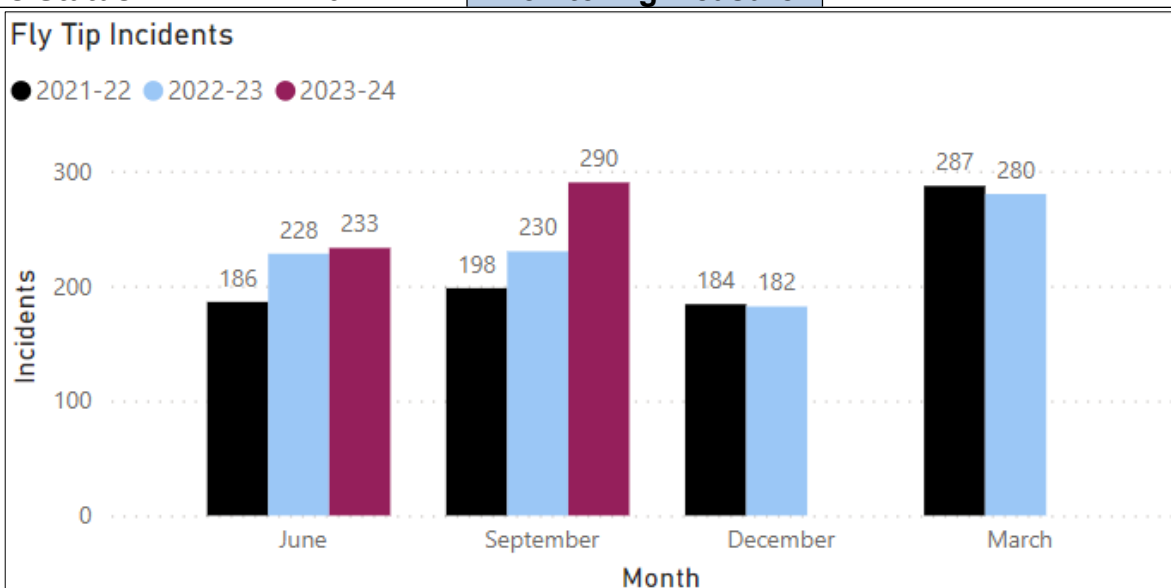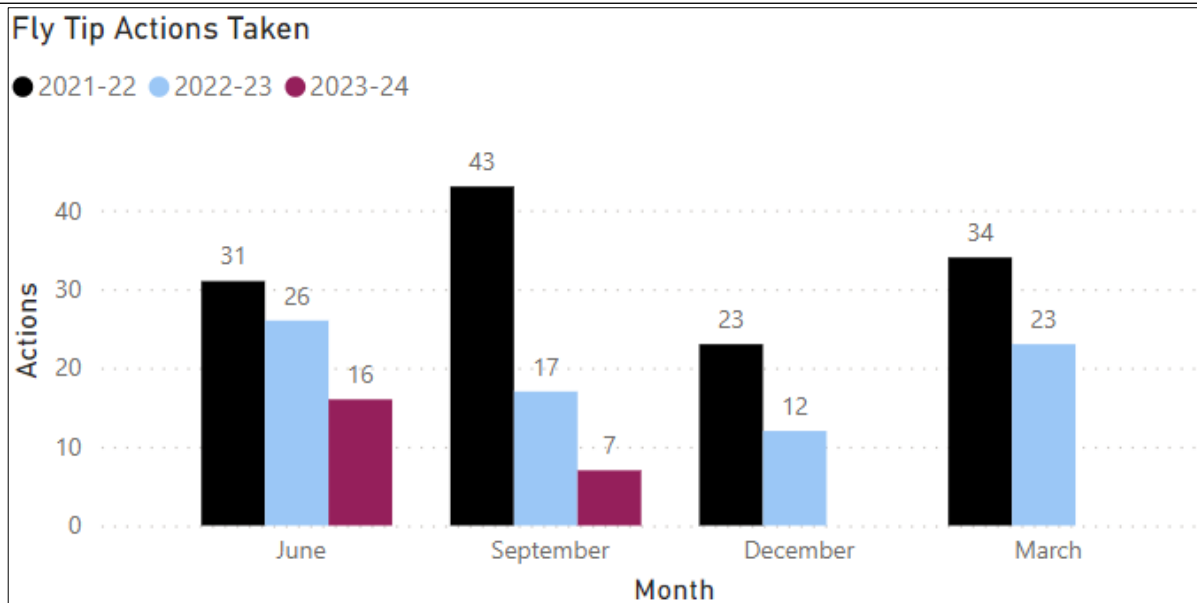The remaining Environmental Health service delivery is on track to team plans, with work focused on a risk-based approach to make the most effective use of resources. Some successes have been seen with officers on the training programme and a vacant position is currently being advertised.

Additional closed-circuit television (CCTV) network coverage requested by Community Safety and Police, and supplied by Island Roads, was in place over the summer period. This consisted of several weekends where additional hours of monitored CCTV were facilitated and the operatives worked in partnership with police to access the network and share live updates.

The Safer Streets 5 funding bid was successful, with the project being run by a Portsmouth based manager on behalf of the Isle of Wight, Portsmouth, Southampton, Fareham, Gosport, and Basingstoke. Island based situational measures including additional security measures, lighting, and CCTV for the regeneration for Sandown Town Hall project have been requested. Situational measures at Ryde Interchange, including shutters and bike storage have been installed.

A Hampshire, Isle of Wight, Portsmouth, and Southampton (HIPS) wide strategic needs assessment and plan is being produced by the Police and Crime Commissioner (PCC) and funding has been applied for the Isle of Wight Community Safety team to facilitate and island specific needs assessment to run along the HIPS.

During quarter 2 Trading Standards has saved £215,422 through our interventions, which takes the total saved to £284,501 so far this year. These savings were achieved through a mixture of direct referrals to the service, including scams and financial abuse, along with other referrals received and savings demonstrated through having call blockers installed at resident' properties. Investigations into various areas are also progressing to determine what further action may be required in accordance with our Enforcement Policy. Our business-as-usual activity continues with enquiries being made through the service including providing advice to businesses on a range of enquiries including queries from businesses on the further ban of single use plastics and polystyrene food and drink containers with new legislation from October 2023.

During this quarter we have carried out further test purchasing for underage sales for vapes because of intelligence being received. Compliance has been good, and we continue to carry out enforcement in this area. In addition, during this quarter we have carried on with our routine weights and measures inspections of petrol pumps at both independent retailers along with supermarkets. This was to check that they are within tolerance and that consumers are not subject to short measure deliveries. Trading Standards has also worked with a production company over two days in the summer to make a British Broadcasting Corporation (BBC) programme called Defenders UK following the Angel Coatings case heard at Southampton Crown Court earlier in 2023. The programme is due to be aired later in 2023 or early in 2024.

The events season has now come to an end, although there are a couple of fire work night and Christmas events still going through the licencing process.

The summer has been busy, with events where officers have worked beyond the call of duty to ensure they could go ahead. Some organisers need help and assistance with their plans and applications, some are late which requires careful management. The organisers are generally appreciative of the additional steps officers go to, to ensure the event can be a success for all and we always look at ways how we can make something happen, although it must be safe and within the legislative parameters.

Officers are now busy collating feedback from the agencies on each of the events, which will be fed back to the event organisers with a view to ensuring future events can improve their processes and create a better experience for their customers.

There is currently a large taxi enforcement activity with taxi drivers who have failed to sign up to the Disclosure and Barring Service (DBS) update service. There is a requirement where all drivers are required to sign up to this service, so that a council can complete its statutory requirement of checking each drivers DBS at least twice a year. There are several drivers who have failed to do this. Enforcement action is currently underway which may result in drivers having their licences suspended. We are working with school transport to ensure that there is no disruption to their service.

Generally, with all sorts of applications, in particular Pavement Licensing consents are due. There are over 50 premises who need their consent renewed, there will be some premises where officers will need to visit and potentially undertake enforcement action against those who have failed to renew their consent.

The following activity supports UN Sustainable Development Goal 13:

Waste target A in the Waste Public Private Partnership (PPP) minutes the reduction of household waste per person. The 2023/24 target is less than 181.19kg per capita. Year to date (August) was 13.702kg per capita.

Waste target F, diversion of waste away from landfill has a 2023/24 target of 90 percent deviation. This is down slightly from the previous quarter, although still above target. The increase in waste being sent to landfill can be attributed to the increase in the amount of bottom ash due to increased used of Forest Park Energy Recovery Centre.

Strategic Risks

Failure of the Waste contract resulting in significant financial and operational disruption for the council and its residents Assigned to: Director of Neighbourhoods		
Inherent score	**Target score**	**Current score (October 23)**
16 VERY HIGH	**5 LOW**	**8 MEDIUM**
Previous scores		
August 23	**June 23**	**March 23**
8 MEDIUM	**8 MEDIUM**	**8 MEDIUM**
Risk score is consistent		

Appendix 8 – 2023/24 Q2
FINANCE, CLIMATE CHANGE AND BIOSPHERE

Cabinet Member: Councillor Jonathan Bacon	
Portfolio Responsibilities:	
• AONB	• Workforce – Learning and Development
• Countryside Management	• Finance
• Parks and Open Spaces	• Business Centre
• Beach Huts	• Benefits and Grants
• Rights of Way	• Audit
• Biosphere	• Treasury Management
• Climate Change and Environment	• Transformational Change
• HR	• Property & Asset Management
• Elections	• Commercial Property Investments
• Democratic Services	• Leasing
• Legal Services	• Procurement and Contract Management
	• Business Intelligence

Performance Measures

Percentage of predicted revenue outturn compared to budget		
Aim: Revenue Outturn is below 100 percent		
UN Sustainable Development Goal: 8		
Most Recent Status: September 2023	**RED**	
Previous Status: June 2023	**RED**	
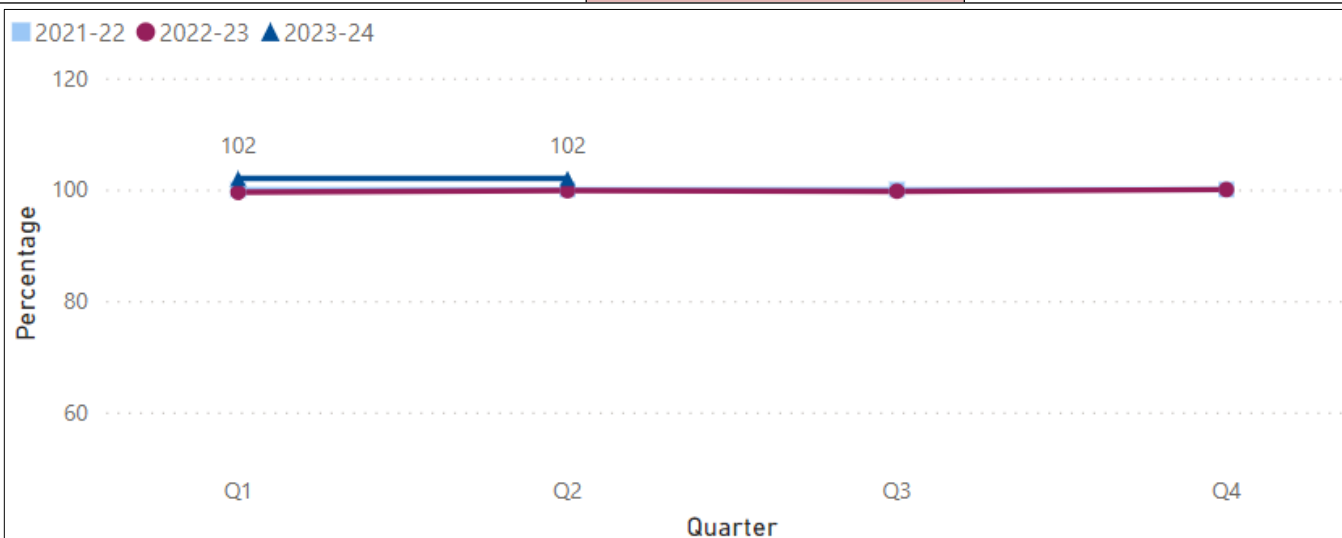
- The current revenue budget is £178.7m and the forecast outturn is £184.4m resulting in a forecast overspend before reliance on transfers from contingencies of £5.6m.
- After the planned use of contingencies, the forecast overspend to be managed is £3.2m.
- The key pressure areas relate to Adults and Children's Social care

Value of cumulative capital expenditure compared to profiled budget		
Aim: Capital expenditure is within or under budget		
UN Sustainable Development Goal: 8		
Most Recent Status: September 2023	**GREEN**	
Previous Status: June 2023	**GREEN**	
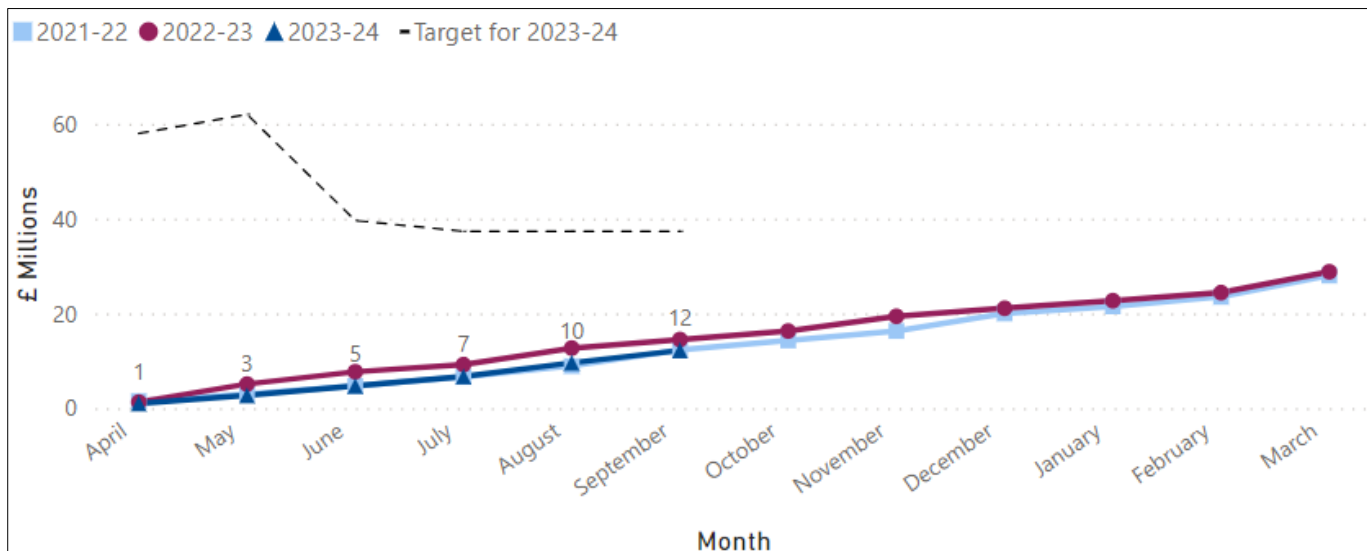
Average time to answer calls to the contact centre

Aim: Calls are answered within 60 seconds
UN Sustainable Development Goal: 16

Most Recent Status: September 2023	**GREEN**	
Previous Status: June 2023	**RED**	
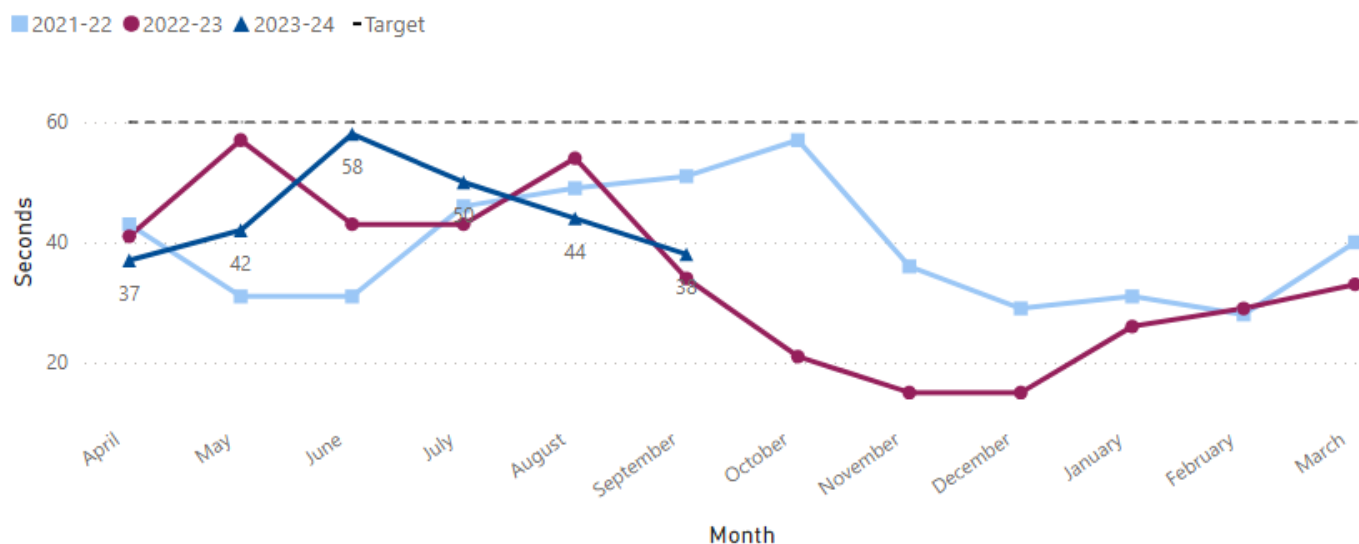
- All telephony data is extracted directly from the Avaya Content Management System (CMS) supervisor system.

Average speed of processing new benefit claims

Aim: Benefit new claims are processed within the average target of 16 days.
UN Sustainable Development Goal: 16

Most Recent Status: September 2023	**GREEN**	
Previous Status: June 2023	**GREEN**	

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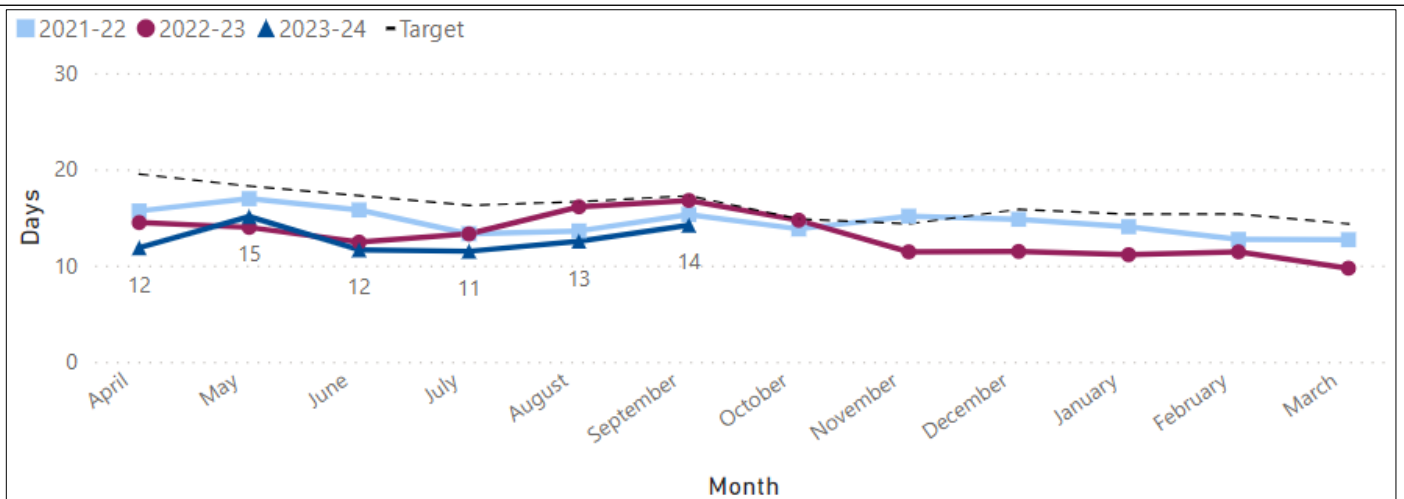
- Data provided by the Council Benefits team.
- An extremely high volume of new claims was received in July in comparison to previous months and previous years, as normally this would be a quieter time of year. This reduced to normal levels for August.

Number of FOI requests received

Aim: Not applicable
UN Sustainable Development Goal: 16

Most Recent Status: September 2023	Monitoring Measure	
Previous Status: June 2023	Monitoring Measure	

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FOI requests received by directorate
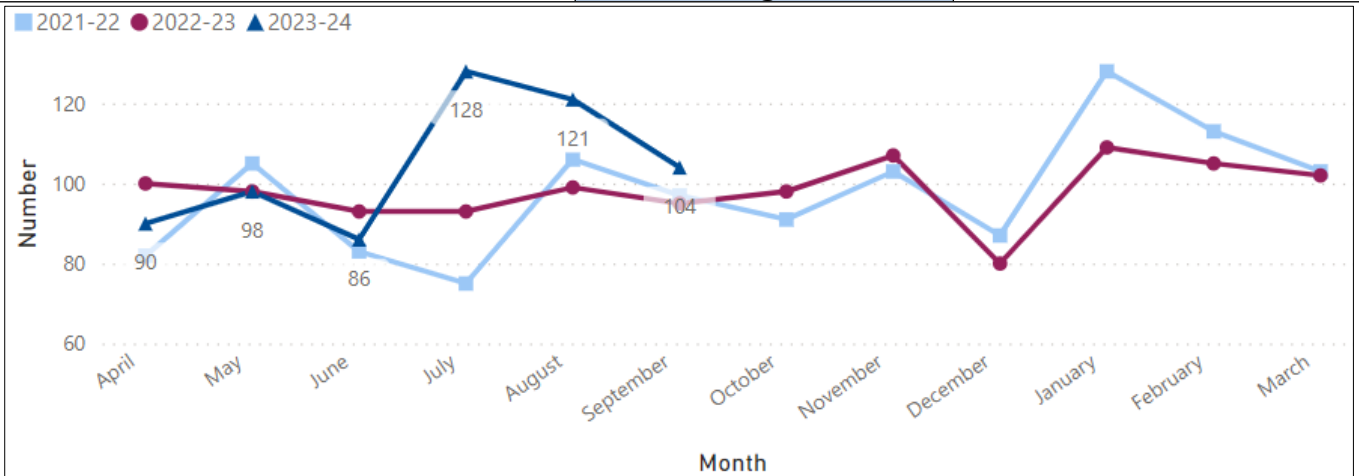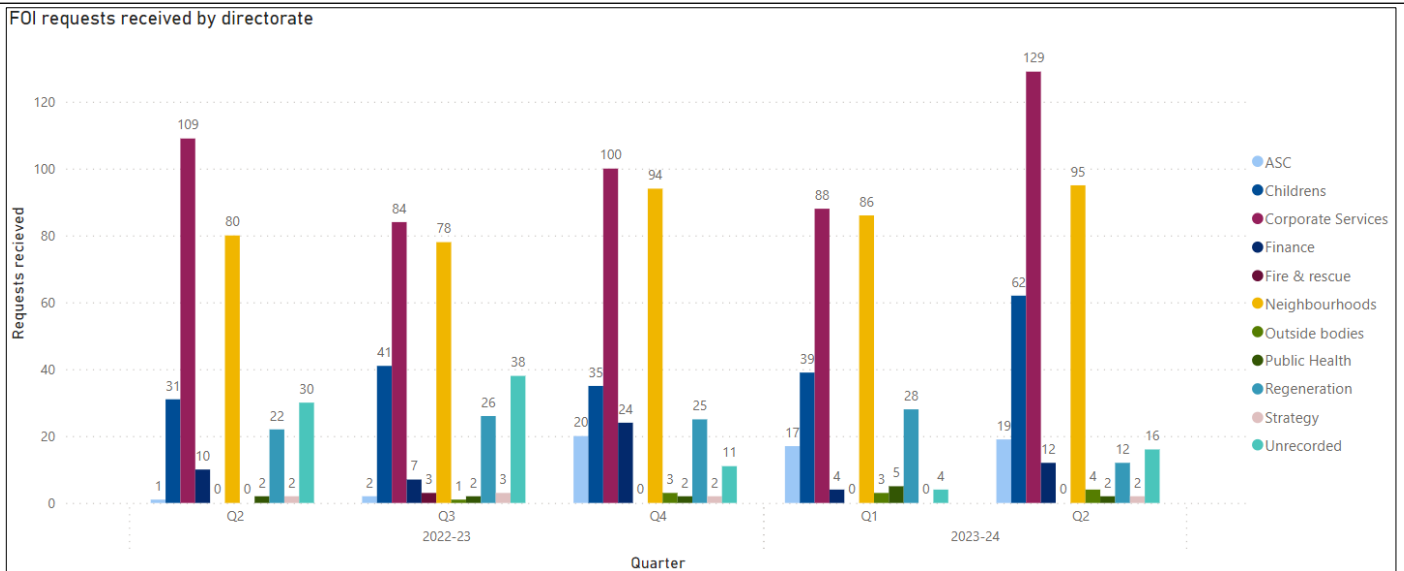
- The number of FOI requests logged in the Customer Resource Management (CRM) system has risen over Q2, with a total of 353.
- On average for Q2, 90.6 percent of requests have been processed on time (July was 92 percent, August was 95 percent, and September was 85 percent)

Isle of Wight Council use of Apprenticeship Levy

Aim: Increased number of apprentices signed on
UN Sustainable Development Goal: 16

Most Recent Status: June 2023	**Monitoring Measure**	
Previous Status: March 2023	**Monitoring Measure**	
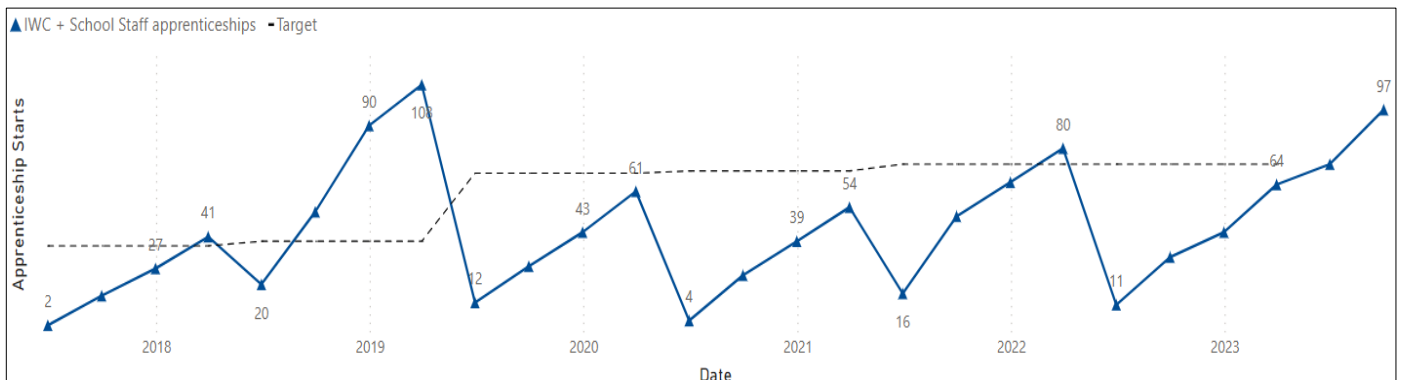
- Apprenticeship data is provided by Workforce Learning and Development.
- This quarter we received our Apprenticeship Maturity Report from the LGA which followed a self-assessment process. This has been benchmarked to all other local authorities both regionally and nationally. The Isle of Wight are in the upper quartile in comparison with all local authorities for its achievements against Public Sector target performance.
- The survey covered:

1. Leadership, Culture and Engagement
2. Procurement and Provider Management
3. Workforce Development
4. Implementation
5. The Apprentice Experience
6. Maintained Schools

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- The Isle of Wight Council achieved 'Mature or Maturing' rating in all these areas – the assessment model being on a scale from Early, Developing, Maturing, Mature and Sustainable. In all areas we have 'Sustainable' elements. An action plan will be developed to address areas for improvement (especially around the apprenticeship experience), and this will be monitored by the Apprenticeship Board.

Average working days lost to sickness per employee (cumulative)		
Aim: Average days lost to sickness is below the end of year target		
UN Sustainable Development Goal: 3		
Most Recent Status: September 2023	**GREEN**	
Previous Status: June 2023	**GREEN**	
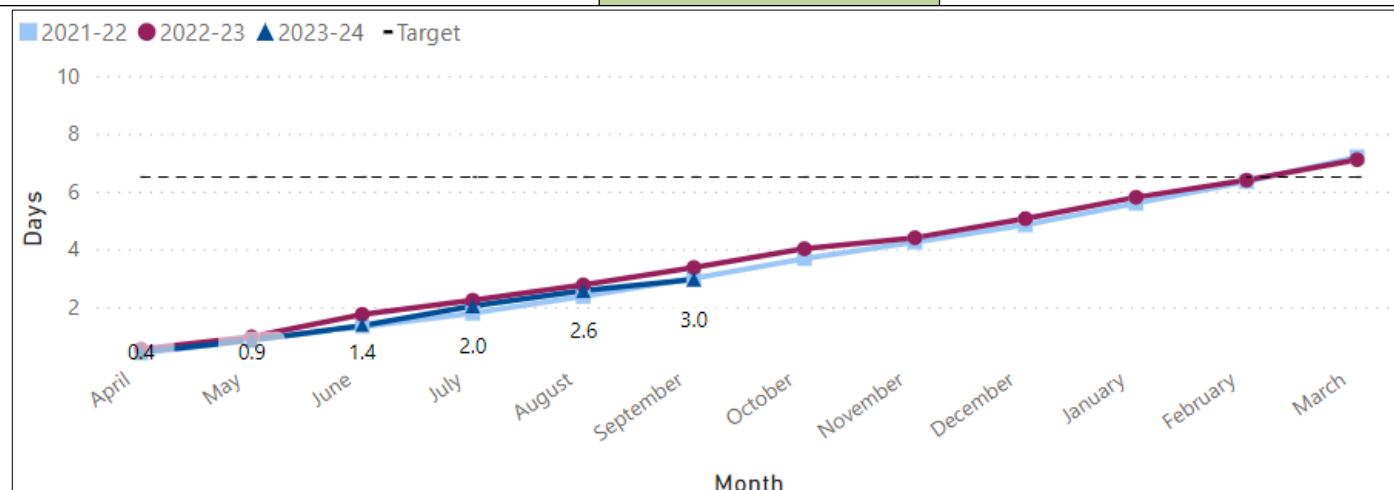
- Overall, the average working days lost per employee rate is performing better than the previous year. Whilst currently at the same level as 2021-22 we expect the rate to rise for August due to late entry and be closer to the same period last year.
- The key influencing factors are an increase in long term absence compared to last year and an increase in the number of mental health absences which is now higher than the previous three financial years. Both factors are linked as mental health related absences currently make up 53.5 percent of long-term absences which is significantly higher than in previous years. The data suggests that this is related to personal reasons more so than work related. Increased proactive communication for managers and staff on the support available is recommend mitigating these rises, and further accelerated intervention may be necessary given the trend. Further and ongoing reorganisations are likely to increase the risk of mental health absence and it is recommended that communications relating to mental health support are scaled up at key points in reorganisation and managers are reminded to offer support to staff.
- Flu absences generally start to increase from November and currently they are following a similar trend to the previous year which saw a significant spike starting in November. Flu vaccinations will be an important factor in mitigating the rise. Covid 19 remains as one of the key causes of infections absence, but rates are lower than in previous years.
- Predicting year end performance is difficult this early in the year. If the rate of mental health related and long-term absence continues to increase, then it is likely to be higher than previous results. This could be made worse by a simultaneous increase in flu absence if this year follows the same trend as last year or the prevalence of the new covid strain.

Service Updates - Key Aspirations and Ongoing Business

The following activity supports UN Sustainability Goal 3:

The Local Council Tax Support Scheme (PCTS) consultation launched in August to see residents' views on the scheme for working age applicants for the forthcoming financial year 2024-25. The consultation closed on 20 September and did not propose any changes to the current scheme, whereby the maximum level of financial support available is 70% of the charge. It is a requirement that all council taxpayers are consulted each year on the local scheme.

The Local Government and Social Care Ombudsman (LGSO) annual review of complaints 2022-23 was published on 26 July. The LGSO investigated 13 complaints during the year and upheld 54 percent of these, which is considerably lower than the national average of 72 percent for similar authorities. The Ombudsman was also satisfied that the council had successfully implemented his recommendations in 100 percent of cases.

The customer survey conducted by the contact centre revealed that our customers value a quick response to enquiries made at the first point of contact, with a response that provides clear guidance and support around what to do next. These considerations will form part of the customer charter that is in the process of being refreshed.

The following activity supports UN Sustainability Goal 8:

Our Apprenticeships lead took part in a self-assessment process called the Apprenticeship Maturity Model lead by the Local Government Association (LGA). The report, which has been received, shows the Isle of Wight Council maturity in each of six pillars: Leadership Culture and Engagement, Procurement and Provide Management, Workforce Development, Implementation, the Apprentice Experience and Maintained Schools. Each pillar is assessed on a five-point scale from 'Early' to 'Sustainable', and the council has sustainable work in all six pillars. The recommendations from this report will form the basis of the apprenticeship development plan which will report into the quarterly Apprenticeship Board. We currently have 132 people on apprenticeship programmes across the council.

Colleagues from ICT, Business Centre, Learning and Development and Human Resources attended a workshop from the Isle of Wight College around hosting students on T-level placements. We are awaiting further information to host five or six students later this year.

The council's updated wellbeing policy has now been signed off and published. World Mental Health Day is being celebrated on 10 October.

A paper was presented to the Corporate Management Team (CMT) on 5 September with regards to the refresh of the People and Organisational Development Strategy. CMT have agreed to engage a partner organisation to assist with workshops and a survey which will engage staff and leaders in understanding the present culture of the organisation, the ideal future culture, and carriers to achieving this. The work is planned to begin in January 2024. This will inform a new organisational development plan from March 2024.

The following activity supports UN Sustainable Development Goal 12:

The council has applied to be part of Scottish and Southern Electricity Networks (SSEN) Local Area Planning (LAEP) process which is fully funded by SSEN. We were successful and the island will be the first to benefit from SSEN's LAEP process.

A meeting was held with SSEN and the chief executive of Ofgem to discuss the Islands needs. SSEN will be required to undertake detailed options appraisal work before the £55m investment in a new interconnector can be improved.

A meeting took place with the South West Energy Hub who are able to provide advice, guidance and delivery on energy projects. Further discission is to be had with the Department for Energy Security and Net Zero (DESNZ).

The following activity supports UN Sustainability Goal 13:

Carbon Literacy training continues, with courses fully booked.

The Climate and Sustainable Development Impact Assessment training has taken place for council staff. The impact assessment will be included in the first decision papers from November.

The May 2023 guidance for Dark Skies application and supporting documentation has been reviewed and some additional information is being sought. The Street Light Management Plan from Highways, that includes the proposed dark skies area, is still awaited.

Strategic Risks

Lack of financial resource and the ability to deliver the council's in-year budget strategy. Assigned to: Director of Finance and Section 151 Officer		
Inherent score	**Target score**	**Current score (October 23)**
16 VERY HIGH	**5 LOW**	**9 MEDIUM**
Previous scores		
August 23	**June 23**	**March 23**
9 MEDIUM	**9 MEDIUM**	**5 LOW**
No change in risk score		

Lack of financial resource and the ability to deliver the council's medium-term financial strategy. Assigned to: Director of Finance and Section 151 Officer		
Inherent score	**Target score**	**Current score (October 23)**
16 VERY HIGH	**9 MEDIUM**	**9 MEDIUM**
Previous scores		
August 23	**June 23**	**March 23**
9 MEDIUM	**9 MEDIUM**	**9 MEDIUM**
Risk score is consistent		

Insufficient staffing capacity and skills Assigned to: Director of Corporate Services		
Inherent score	**Target score**	**Current score (October 23)**
16 VERY HIGH	**9 MEDIUM**	**12 HIGH**

Previous scores		
August 23	**June 23**	**March 23**
12 HIGH	**12 HIGH**	**12 HIGH**
Risk score is consistent		

A change in organisational culture fails to keep a pace with the speed of organisational change, negatively impacting on the delivery of the required transformation to deliver the corporate plan. Assigned to: Director of Corporate Services		
Inherent score	**Target score**	**Current score (October 23)**
16 VERY HIGH	**6 LOW**	**8 MEDIUM**
Previous scores		
August 23	**June 23**	**March 23**
8 MEDIUM	**8 MEDIUM**	**8 MEDIUM**
Risk score is consistent		

REVENUE BUDGET MONITOR - QUARTER TWO 2023/24

Portfolio/Service Area	Budget £000	Forecast Outturn £000	Forecast Pressure/-Saving £000	Comments
Adult Services, Housing, Public Health & Homelessness				
ASC Care Packages	43,363	50,441	7,078	Pressures in all types of care settings and shortfall in mitigation of budget pressures
ASC Other	11,914	10,141	-1,773	Various savings mainly related to staff vacancies and use of contingency
Housing	3,122	3,076	-46	No significant variances forecast to date
Public Health	333	333	0	Any net variance at year end is balanced by a transfer to or from the Public Health Reserve
Portfolio Total	**58,732**	**63,991**	**5,259**	
Children's Services, Education & Lifelong Skills				
Access, Performance & Resources	5,591	5,986	395	Main pressure related to Home to School Transport
Children & Families	25,035	27,716	2,681	Net pressure forecast in various elements of the care budget - including growth in residential care, supported accommodation, leaving care costs, S17 and Support for looked after children, secure remand placements and Unaccompanied Asylum Seeking Children costs exceeding grant, all being slightly offset by in-house and purchased foster care placements
Education & Inclusion	1,721	1,678	-43	No significant variances forecast to date
Strategic Development	252	249	-3	No significant variances forecast to date
Portfolio Total	**32,599**	**35,629**	**3,030**	
Finance, Climate Change & Biosphere				
Parks/Open Spaces/Countryside	1,621	1,637	16	No significant variances forecast to date
Climate Change	107	77	-30	No significant variances forecast to date
Legal/Democratic/Elections/Land Charges	2,390	2,438	48	No significant variances forecast to date
Shared Services	4,986	4,889	-97	Various minor savings forecst to date
HR/Learning & Development	1,867	1,859	-8	No significant variances forecast to date
Procurement	360	366	6	No significant variances forecast to date
Corporate Finance Items	38,323	36,170	-2,153	Mainly savings forecast in treasury management interest charges and housing benefit overpayment recovery
Financial Management	2,696	2,572	-124	Savings mainly related to staff vacancies
Strategic Land & Property Assets	-335	-537	-202	Various savings forecast including staffing costs
Business Intelligence	405	391	-14	No significant variances forecast to date
Pan Management Company	0	0	0	No variances forecast to date
Portfolio Total	**52,420**	**49,862**	**-2,558**	
Economy, Regeneration, Culture & Leisure				
Amenities/Allotments/Theatres	-208	-218	-10	No significant variances forecast to date
Libraries	1,021	1,018	-3	No significant variances forecast to date
Museums/Archaeology/Records Office	551	619	68	Various minor pressures including income
Events	-35	-33	2	No significant variances forecast to date

Portfolio/Service Area	Budget £000	Forecast Outturn £000	Forecast Pressure/-Saving £000	Comments
Leisure/Sports Development	596	859	263	Pressures in relation to Leisure Centre income
Economic Development	352	389	37	Various minor pressures
Regeneration	339	488	149	Mainly shortfall on leasing income across various Regen projects
Portfolio Total	**2,616**	**3,122**	**506**	
Transport, Infrastructure., Highways PFI & Transport Strategy				
Car Parking	-5,085	-4,844	241	Mainly related to inome variances in off street parking and all Island parking permits
Floating Bridge	591	780	189	Variances related to operational issues
Harbours	86	32	-54	No significant variances forecast to date
Public Transport & Crossing Patrols	5,325	4,662	-663	Saving on concessionary fares
Highways PFI & Contract Management	15,358	15,302	-56	No significant variances forecast to date
Shanklin Lift	-29	-8	21	Shortfall in income
Portfolio Total	**16,246**	**15,924**	**-322**	
Leader, Strategic Oversight & External Partnerships				
Civic Events	11	11	0	No variances forecast to date
Communications	473	471	-2	No significant variances forecast to date
CX -Misc	2,701	2,687	-14	No significant variances forecast to date
Portfolio Total	**3,185**	**3,169**	**-16**	
Planning, Coastal Protection & Flooding				
Planning/Building Control	826	817	-9	Pressure forecast in planning income
Trees & Landscape	91	92	1	No significant variances forecast to date
Coastal Management	120	120	0	No variances forecast to date
Portfolio Total	**1,037**	**1,029**	**-8**	
Regulatory Services, Community Protection ,Waste & ICT				
Emergency Planning	209	188	-21	No significant variances forecast to date
ICT	6,421	6,173	-248	Various savings related to staffing and Telecoms
Bereavement Services	-910	-898	12	No significant variances forecast to date
Registrar & Coroners	789	832	43	Various minor pressures forecast to date mainly post mortem fees
Regulatory Services	1,171	1,162	-9	No significant variances forecast to date
Waste Contract	4,204	4,184	-20	No significant variances forecast to date
Portfolio Total	**11,884**	**11,641**	**-243**	
Forecast Total (before use of Contingency)	**178,719**	**184,367**	**5,648**	
Covid Contingency - Leisure Income	0	-308	-308	Leisure Centre income - legacy impact of Coivd funded from Covid Contingency
Covid Contingency - Adult Social Care	0	-2,118	-2,118	Adult Social Care - legacy impact of Covid funded from Covid Contingency
Net Forecast Total	**178,719**	**181,941**	**3,222**	**Forecast net overspend 1.8%**

CAPITAL PROGRAMME FORECAST -QUARTER TWO 2023/24

	In year 23/24 only			Total Scheme (incl previous and future years if relevant)			
	Budget £	Outturn £	Variance under/(over) £	Budget £	Forecast £	Variance under/(over) £	Notes
Adult Social Care, Housing, Public Health and Homelessness							
Residential and Community Care equipment replacement programme	83,505	83,505	0	83,505	83,505	0	Forecast to spend fully
Gouldings	1,566,395	1,566,395	0	2,132,308	2,132,308	0	Refurbishment project which has recently commenced, majority of spend will be in 23/24 with retentions and possible minor works in 24/25
Adelaide	0	0	0	338,363	338,363	0	Any works will be programmed once the Gouldings has reopened and scope will depend on the final budget position of the Gouldings project
Carisbrooke House	54,918	54,918	0	475,000	475,000	0	£55k of ringfenced grant funding is available for any further adaptations or capital maintenance
Wightcare Digital switch over	100,910	100,910	0	500,000	500,000	0	Project due to complete in 23/24
Supported independent living	0	0	0	1,598,258	1,598,258	0	Approved budget 24/25 to develop supported independent living facilities for adults with learning disabilities. Funded from Better Care Fund.
Community Stores Equipment	198,258	198,258	0	198,258	198,258	0	Minor adaptations
Lease home obligations	1,124	1,124	0	14,000	14,000	0	Forecast to spend fully
St Lawrence water supply	37,558	0	37,558	101,964	64,406	37,558	No further information has been received from Southern Water so this remaining budget is forecast to be an underspend in 23/24 and will be utilised for the 24/25 budget setting
Howard House office accommodation	60,000	0	60,000	60,000	60,000	0	Project to provide office accommodation adjacent to Howard House expected to commence late 23/24 but forecast as slippage until contract is let
RSAP purchase of flats	103,618	103,618	0	779,736	779,736	0	Small amount of grant funded slippage which will support ongoing works completing in 23/24
Disabled Facilities Grants	1,794,931	1,794,931	0	1,794,931	1,794,931	0	Annual grant funded programme on target to be fully committed but some spend will slip into 24/25 as contracts are managed by householders
Housing Renewal and Well Being Grants	110,452	110,452	0	110,452	110,452	0	Annual grant funded programme on target to be fully committed but some spend will slip into 24/25 as contracts are managed by householders
Fuel Poverty grants	148,266	148,266	0	548,266	548,266	0	New scheme with budget profiled over 23/24 and 24/25 to offer grants to household in fuel poverty - no details as yet on launch of scheme so forecasting slippage
Community housing fund	248,186	248,186	0	1,567,252	1,567,252	0	Timing of spend depends on demand and delivery by self builders
Housing equity capital	0	0	0	1,315,000	1,315,000	0	Budget profiled in 24/25 until delivery programme agreed and then funding can be brought forward
Housing	1,150,000	0	1,150,000	39,150,000	39,150,000	0	Budget profiled over next 3 years but can be brought forward once delivery programme is agreed. Forecasting slippage of 23/24 allocation until delivery programme is confirmed
Brownfield Land Release Schemes	561,639	561,639	0	1,576,404	1,576,404	0	Grant funding to release brownfield sites including Thompson House
Revolving Housing Loans	0	0	0	2,400,000	2,400,000	0	Housing project profiled in 24/25 but can be bought forward
Medina Avenue	0	0	0	650,000	650,000	0	Housing project profiled in 24/25 but can be bought forward
Emergency Housing HMO	480,000	480,000	0	680,000	680,000	0	One property has been identified and is profiled for acquisition in 23/24 with the remaining budget profiled in 24/25
Refugee Housing	2,179,000	2,179,000	0	2,179,000	2,179,000	0	Grant funded scheme with match funding from borrowing. A number of properties have been profiled for acquisition in 23/24
Compulsory purchase orders	0	0	0	750,000	750,000	0	Budget available for any back to back purchase and resale
	8,878,760	**7,631,203**	**1,247,558**	**59,002,697**	**58,965,139**	**37,558**	
Children's Services, Education and Lifelong Skills							
Schools capital maintenance programme	3,840,781	3,840,781	0	3,840,781	3,840,781	0	Annual grant funded programme of capital maintenance works to schools
Priority schools building programme	267,304	267,304	0	25,422,049	25,422,049	0	Retention amounts on PSBP builds
Devolved formula capital	1,134,568	567,796	566,772	1,134,568	1,134,568	0	Grant funding passported to schools. 22/23 allocation was higher than usual so slippage is forecast
Beaulieu House	140,208	140,208	0	365,974	365,974	0	On going refurbishment works
East Cowes Family Centre	8,836	8,836	0	10,000	10,000	0	Grant funding
Family Hubs	55,330	55,330	0	55,330	55,330	0	Grant funding

CAPITAL PROGRAMME FORECAST -QUARTER TWO 2023/24

	In year 23/24 only			Total Scheme (incl previous and future years if relevant)			
	Budget £	Outturn £	Variance under/(over) £	Budget £	Forecast £	Variance under/(over) £	Notes
Primary behaviour support	100,000	100,000	0	100,000	100,000	0	Grant funding
Foster carers adaptations	0	0	0	223,015	59,045	163,970	Underspend of £163k which will be utilised for the 24/25 budget setting
	5,547,027	4,980,255	566,772	31,151,717	30,987,747	163,970	
Regulatory Services, Community Protection, Waste and ICT							
New garden waste vehicle	0	0	0	350,000	350,000	0	New waste vehicle if required to meet additional demand, currently profiled in 24/25 but can be brought forward if required.
Waste contract capital payments	1,963,794	1,963,794	0	63,851,876	63,851,876	0	£1.3m contractual payment for replacement of plant and vehicles as well as slippage to fund final phases of Forest Road contract
Garden waste bins	67,858	67,858	0	67,858	67,858	0	Additional waste bins
ASB and community safety CCTV	249	249	0	3,000	3,000	0	Small amount of slippage to fund on going equipment purchases
Chapel refurbishment to replace seating, catafalque and other furnishings	98,309	98,309	0	98,309	98,309	0	New project programmed to commence in 2023/24 to replace chapel furnishings, currently out to tender.
Ryde Safer Street CCTV	4,133	4,133	0	42,306	42,306	0	Small amount of slippage to fund on going equipment purchases
Newport Safer Streets CCTV	30,837	30,837	0	30,837	30,837	0	New grant funded project
PSN Compliance	84,226	84,226	0	84,226	84,226	0	Annual programme of works required to maintain compliance
ICT rolling equipment replacement programme	1,078,827	1,078,827	0	1,078,827	1,078,827	0	On going replacement programme of mainly desktop equipment
Back up server/storage and firewall replacement	36,284	36,284	0	1,208,000	1,208,000	0	Small amount of slippage which will support ongoing works
Corporate applications update	50,804	50,804	0	50,804	50,804	0	Annual programme of replacement as required
Switches in data centre	318,000	318,000	0	798,400	798,400	0	Programme of works over next 5 years for replacement of hardware in data centre
Data Centre Infrastructure	89,000	89,000	0	661,750	661,750	0	Programme of works over next 5 years to replace key components of hardware
Cyber security back up solution	78,678	78,678	0	823,000	823,000	0	Capital element of wider, council funded project to ensure security of systems and information profiled across future years
	3,901,000	3,901,000	0	69,149,193	69,149,193	0	
Planning, Coastal Protection and Flooding							
Coastal defences	68,006	68,006	0	559,824	559,824	0	Programme of minor works to maintain sea defences in key locations
Ventnor Esplanade Urgent works EA scheme	3,500,000	3,500,000	0	32,000,000	32,000,000	0	Urgent works to Ventnor seawall reimbursed from EA which has commenced on site.The urgent works will be followed by further phase when agreement is reached by the EA.
EA Coastal schemes match funding	0	0	0	8,951,633	8,951,633	0	Match funding set aside for EA coastal defences schemes. Profiled into future years until EA have completed their assessments and we have confirmation that they go ahead.
Binstead Flood alleviation	0	0	0	170,000	170,000	0	Funding for flood alleviation works following Binstead flooding, working with EA to establish lead for project and timescales, currently profiled in 24/25 but can be bought forward
	3,568,006	3,568,006	0	41,681,457	41,681,457	0	
Transport, Infrastructure, Highways PFI, and Transport Strategy							
Newport Harbour Walls and Quayside	31,500	31,500	0	1,560,118	1,560,118	0	On going works to maintain harbour structures, design budget profiled for 23/24 with actual works profiled for 24/25
Active Travel - Mews Lane	127,562	127,562	0	617,167	617,167	0	Externally funded programme of works completing in 23/24
Active Travel - Scarrots lane	0	0	0	79,200	79,200	0	Active Travel funding announced for Scarrots Lane Project. We are going back to DFT with a redesign (the original bid was for £1.8m) so this has been reprofiled to spend in 24/25.

CAPITAL PROGRAMME FORECAST -QUARTER TWO 2023/24

	In year 23/24 only			Total Scheme (incl previous and future years if relevant)			
	Budget £	Outturn £	Variance under/(over) £	Budget £	Forecast £	Variance under/(over) £	Notes
Active Travel Ryde Pedestrianisation	0	0	0	668,350	668,350	0	Active travel funding for Ryde - contract not yet awarded so an accurate profile of spend will be developed once this is completed
Public realm	118,297	118,297	0	118,297	118,297	0	Annual programme of works
Cowes The Cut	60,000	60,000	0	60,000	60,000	0	S106 funded project
Wootton Rec Multi-use path	0	0	0	0	0	0	S106 funded project
Shanklin Cliff Lift	0	0	0	170,000	170,000	0	Repainting of lift shaft and replacement of lower canopy currently profiled in 2024/25 but can be bought forward if work commences earlier
Highways Network Integrity Priority Works	1,604,300	500,254	1,104,047	1,604,300	1,604,300	0	Annual programme of works which will be dependent on Island Roads capacity to deliver. Slippage is therefore forecast until reprofiling is confirmed with service
Safety schemes - Small Brook junction	8,865	8,865	0	1,165,000	1,165,000	0	Project complete
Safety schemes - Forest Road Junction	59,393	59,393	0	318,000	318,000	0	Stage 2 of scheme in 24/25
Other safety schemes	196,274	2,738	193,536	492,800	492,800	0	Annual programme of works which will be dependent on Island Roads capacity to deliver. Slippage is therefore forecast until reprofiling is confirmed with service
Highways PFI additional street lighting	95,000	95,000	0	95,000	95,000	0	Programmed for delivery in 23/24
Newport junctions	1,553	1,553	0	9,612,535	9,612,535	0	Remaining grant funding profiled in 24/25 pending agreement on next priorities
Transforming Cities Fund - Ryde	4,911,318	4,911,318	0	10,462,364	10,462,364	0	On going programme at Ryde Pier/Station expected to complete in 23/24 with retentions paid 24/25
Highways PFI Capitalised Unitary Charge	766,310	766,310	0	766,310	766,310	0	Annual capital element of PFI unitary charge funded as part of the overall PFI contract
Car parking contactless/new machines	139,621	86,000	53,621	233,045	179,424	53,621	On going programme of renewal which has forecast an underspend of transport grant funding of around £53k expected to be utilised for next phase of new parking charges which form part of the 24/25 budget setting
Solent Transport Bike Share	111,780	111,780	0	335,340	335,340	0	New grant funding stream announced via Southampton City Council Solent Transport Partnership, expected to complete in 23/24
S3056 safety scheme	640,000	640,000	0	2,521,000	2,521,000	0	Grant funded scheme commencing 23/24 but on going
Advanced design	33,000	33,000	0	33,000	33,000	0	Active travel funding for advanced design profiled in 23/24
On street electric charging points	26,148	26,148	0	89,000	89,000	0	Grant funded scheme with claims made in retrospect
Local Electric Vehicle Infrastructure	0	0	0	1,625,000	1,625,000	0	Funding allocated to IOW, application due in November 23
FB6 spares	35,766	35,766	0	110,189	110,189	0	Small amount of transport grant funded slippage which has been committed to replacing stock of guidewheel bearings
FB6 chains	25,000	25,000	0	25,000	25,000	0	Approved budget for replacement chains in 24/25
	8,991,686	**7,640,483**	**1,351,203**	**32,761,015**	**32,707,394**	**53,621**	
Economy, Regeneration, Culture and Leisure							
BAE site innovation hub (Building 41)	14,698	67,416	-52,718	1,847,786	1,900,504	-52,718	Retention sums due in 23/24, checking on breakdown of overspend which may require adjusting with revenue funding
BAE sheds	108,561	108,561	0	569,610	569,610	0	Grant funded scheme
Branstone Farm	27,026	94,316	-67,290	5,044,740	5,112,030	-67,290	Retention sums in 2023/24, overspend is forecast but will depend on final assessment of shared costs with partners
Venture Quays Levelling up Fund	2,499,496	1,364,180	1,135,317	7,485,883	7,485,883	0	On going project of works to Columbine, Victoria Barracks and public realm currently forecast within budget. However tenders received for the Barracks refurbishment have come back over budget so we are currently investigating whether this can be managed within the funding envelope. Forecasting slippage until this is resolved
Nicolson Road	48,727	48,727	0	903,344	903,344	0	Remaining budget for further planning requirements

CAPITAL PROGRAMME FORECAST -QUARTER TWO 2023/24

	In year 23/24 only			Total Scheme (incl previous and future years if relevant)			Notes
	Budget £	Outturn £	Variance under/(over) £	Budget £	Forecast £	Variance under/(over) £	
Heritage High Streets	115,550	115,550	0	991,442	991,442	0	Grant funded programme delivered in conjunction with Town councils and funding partners. We have profiled the majority of our match funding spend into 24/25 but this can be moved back once delivery timescales are clearer.
Other Regeneration Schemes	0	0	0	19,168,381	19,168,381	0	Other regeneration schemes not yet commenced, profiled in 24/25
East Cowes Landslip	16,388	0	16,388	113,991	113,991	0	Small amount of slippage which is being retained to support any next steps in the on going project. Forecasting as slippage until next steps agreed
Camp Hill Infrastructure	175,333	175,333	0	1,030,000	1,030,000	0	On going programme funded by grant
Changing Places	76,000	76,000	0	76,000	76,000	0	Approval obtained to slip grant funding
Shared prosperity Fund	12,908	12,908	0	12,908	12,908	0	Grant funding for Town Centres and High Streets
Queensgate MUGA	101,534	101,534	0	101,534	101,534	0	S106 funded project, works completed
Lord Louis Library Roof	386,843	386,843	0	387,404	387,404	0	Works completing shortly
New Cultural Centre	150,000	150,000	0	160,000	160,000	0	New match funding which may be required to pump prime &/or support a bid to the National Lottery Fund, profiled across 2 years until plan developed.
Ryde Cultural Venue (Shademakers)	50,000	50,000	0	1,969,458	1,969,458	0	New scheme to provide a new cultural centre in Ryde, majority of spend is profiled in 24/25 but will be adjusted once delivery is clearer following tender and contract award.
Whitegates Pontoon	0	0	0	85,000	85,000	0	New scheme to refurbish pontoons and handover to Cowes Harbour. Profiled in 24/25 until delivery dates are clear.
Cothey Bottom Roof	0	0	0	250,000	250,000	0	New scheme to complete works to roof, not yet tendered so reprofiled into 2024/25 until a contact is awarded
Appley Tower	0	0	0	40,000	40,000	0	New scheme to provide match funding for grant, profiled in 24/25 until delivery clear
Medina heat and power	84,969	15,295	69,674	140,551	70,877	69,674	Underspend which will be utilised as part of 24/25 budget setting
Sales and marketing	89,632	89,632	0	93,300	93,300	0	On going programme, pending planning
Sandown Town Hall	0	0	0	2,862,190	2,862,190	0	Grant funded scheme
Dino Isle match funding for grant	0	0	0	180,000	180,000	0	Match funding for grant
Branstone Farm Heat pumps	20,000	20,000	0	20,000	20,000	0	Funding to being heat pumps up to spec and obtain warranty
Browns clubhouse	90,871	90,871	0	90,871	90,871	0	Works to clubhouse as a result of a condition survey prior to grant of lease.
	4,068,536	2,967,165	1,101,371	43,624,392	43,674,726	-50,334	
Finance, Climate Change and Biosphere							
Rights of Way	197,711	197,711	0	197,711	197,711	0	Annual programme of works
England Coast Path	27,584	27,584	0	216,124	216,124	0	Grant funded programme
West Wight Greenway	80,558	80,558	0	496,479	496,479	0	Delivery is pending agreement with landowners as well as any required planning consents and capacity of suitable contractors
AONB Removing Barriers	1,788	1,788	0	56,181	56,181	0	Grant funded slippage which will be retained until we can establish if this needs to be repaid
Beach huts	0	0	0	201,130	201,130	0	Awaiting outcome of final negotiations
Downside Recreation ground drainage	12,085	12,085	0	90,000	90,000	0	Final phase of works in 23/24
Fleet vehicle replacement	489,316	489,316	0	489,316	489,316	0	Annual programme of fleet vehicle replacement
Electric vehicle charging points	65,000	0	65,000	125,000	125,000	0	Forecasting as slippage until contracts let
Strategic assets	180,518	180,518	0	180,518	180,518	0	Annual programme of works
County Hall Uninterruptable Power supply	42,001	0	42,001	231,072	231,072	0	Potential underspend being forecast as slippage until confirmed with service
County Hall Service room air con	249,388	51,760	197,628	250,000	250,000	0	Works have commenced but unclear as to final costs, forecasting uncommitted budget as slippage
County hall replacement windows	676,302	676,302	0	676,302	676,302	0	Replacement windows in old building to improve insulation and heat retention. Being delivered in conjunction with Salix decarbonisation programme so budget is in 23/24 until procurement and contract award

CAPITAL PROGRAMME FORECAST -QUARTER TWO 2023/24

	In year 23/24 only			Total Scheme (incl previous and future years if relevant)			Notes
	Budget £	Outturn £	Variance under/(over) £	Budget £	Forecast £	Variance under/(over) £	
Salix Decarbonisation grant	321,381	321,381	0	3,654,939	3,654,939	0	On going grant funded decarbonisation of council buildings
County hall CCTV and security	17,500	0	17,500	17,500	17,500	0	Forecasting as slippage until contract let
	2,361,131	2,039,002	322,128	6,882,271	6,882,271	0	
Total Programme	37,316,146	32,727,114	4,589,032	284,252,742	284,047,928	204,815	

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Purpose: For Information

Agenda Item Introduction

Committee	**CORPORATE SCRUTINY COMMITTEE**
Date	**7 NOVEMBER 2023**
Topic	**BUDGET ASSUMPTIONS**

1. Background

1.1 Councillors serving on scrutiny have an important role in regularly reviewing the council's finances. Key budget assumptions are made as part of the budget setting process, they set out the estimated expenses or financial expectations for the next three years. Regularly reviewing these assumptions is important to keep the councils finances and predicted forecasts on track.

2. Focus for Scrutiny

2.1 What were the key assumptions in January 2023 for the 2023/24 budget?

2.2 Where are these key assumptions now, in November 2023, in relation to the 2023/24 budget?

2.3 What has changed with the key assumptions and why?

2.4 What is it that underpins these key assumptions?

3. Document(s) Attached

3.1 Appendix 1 - sets out the key cost assumptions for 2024/25 and current expectations as to their continuing validity and the associated impact.

3.2 Appendix 2 - sets out the key funding assumptions for 2024/25 and current expectations as to their continuing validity and the associated impact.

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Purpose: For Information

Scrutiny Report

ISLE OF WIGHT COUNCIL

Meeting	**CORPORATE SCRUTINY COMMITTEE**
Date	**7 NOVEMBER 2023**
Title	**BUDGET SCRUTINY - KEY ASSUMPTIONS UNDERPINNING THE BUDGET FORECAST FOR 2024/25**
Report of	**DIRECTOR OF FINANCE**

1. Executive Summary

1.1 The report and appendices set out the following:

- The key spending and funding assumptions underpinning the Council's forecast budget deficit of £6m (+/-£5m due to uncertainty) made in February 2023 which in turn requires the Council to make savings of at least £2m p.a. for the next 3 years.

- The key spending and funding assumptions underpinning the Council's forecast Budget for 2024/25

- The current expectation of both spending and funding assumptions and the likely impact of any changes to those assumptions affecting the Budget for 2024/25

2. Recommendation(s)

2.1 The Committee are invited to review and scrutinise the fundamental key cost and funding assumptions built into the 2024/25 Budget Forecast in order to satisfy themselves of the robustness of the overall financial position of the Council in the lead up to the Budget and Council Tax Setting Meeting for February 2024

3. Background

3.1 In February 2023 a new medium-term forecast was completed to cover the period 2024/25 to 2026/27.

3.2   It was estimated that the savings required for the new 3 year period 2024/25 to 2026/27 will be £6.0m and noting that the "smoothing" and "spreading" of the future deficit over 3 years is only made possible by holding "headroom" in General Reserves above their minimum levels.

3.3   The Forecast Budget Deficit for the new 3 year period is £6.0m and is described in the paragraphs that follow.

3.4   The most significant assumptions in the medium-term future forecasts for the period 2024/25 to 2026/27 are described below:

Spending Assumptions:

- Cost and inflationary pressures in both Adult Social Care and Children's Services of £12.4m (including future uplifts to the National Living Wage in accordance with OBR Forecasts)

- Cost and inflationary pressures in all other Services of £10.8m covering all pay and prices (assuming pay awards, specific contract inflation and CPI/RPI increases in line with the forecasts from the OBR)

- Revenue Contributions to Capital re-commencing in 2024/25

- No further contributions to the Transformation Reserve

- An assumption of a steady state for all budgets.

Funding Assumptions:

- A net loss in Government funding, mainly arising from the Fair Funding Review and Business Rate Retention scheme of £1.0m, phased in from

2025/26 onwards (Note: the Business Rate "Reset" will remove £10m of growth which may not be fully re-distributed through the Fair Funding Review)

- No further increase in funding arising from the "Island Deal" (Note: £1m in total is built into the Budget for 2023/24 and ongoing)

- An overall increase in Council Tax Income of £12.5m which incorporates:

- Increases of 4.99% per annum for 2024/25 (including 2% p.a for the Adult Social Care Precept) and falling to 2.99% increase per annum thereafter (including 1% p.a for the Adult Social Care Precept)

- Increases in the Council Tax Base of 0.2% per annum for 2024/25 and 2025/26 and 0.1% thereafter

- No allowance for additional Council Tax income from empty properties and second homes which could arise from future legislation and amount to up to £5m from April 2024

- Indexation uplifts on retained Business Rates of 5.5% for 2024/25, 0.0% for 2025/26 and then minus 1.0% for 2026/27

- An underlying zero growth assumption for changes in Business Rates from 2024/25 onwards, to reflect the uncertainty relating to appeals and mandatory reliefs

- That any loss of business rates income arising from National Business Rate reduction / capping initiatives will continue to be recompensed by Government via S.31 grant funding.

3.5   Future funding from Government from 2025/26 onwards is heavily dependent on the outcome of the Fair Funding Review and Business Rate Retention scheme review. It must be recognised that the outcome of these reviews remains uncertain.

3.6   It is also important to recognise that this forecast extends beyond the Fair Funding Review and the revised Business Rate Retention Scheme due to be implemented in 2025/26. It moves a year beyond these events and makes broad assumptions at the macroeconomic level pending any indicative information at the local level. Inflation assumptions are also potentially volatile and therefore there remains a significant level of uncertainty surrounding the £6.0m forecast deficit which could realistically vary between +/- £5m.

4. Appendices Attached

4.1   Appendix 1 - sets out the key cost assumptions for 2024/25 and current expectations as to their continuing validity and the associated impact.

4.2   Appendix 2 - sets out the key funding assumptions for 2024/25 and current expectations as to their continuing validity and the associated impact.

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<table>
<tr><td>CHRIS WARD</td><td>COUNCILLOR IAN STEPHENS</td></tr>
<tr><td>*Director of Finance*</td><td>*Deputy Leader and*
Cabinet Member for Housing and Finance</td></tr>
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**APPENDIX 1**

FORECAST 2024/25 – Key Cost Assumptions (February 2023)

Description	Assumption	Current Expectation	Expected Impact	
Inflation				
Pay 2023/24 (shortfall)	4.0% (£2.5m)	6.6% (£4.1m)	£1.6m	🔺
Pay 2024/25	3.0% (£2.0m)	??%	Each 1% ⚠ = £0.7m	🔺
Key Contracts	Specific Indexation (e.g. RPI) - £1.0m	?? **Next OBR Forecast in Autumn Statement**	Each 1% ⚠ = £0.2m	🔺
ASC Fee Review (Providers)	Assumes NLW of 6.3% (£2.2m)	Assumes NLW of 7.1% (£4.0m)	£1.8m	🔺
Demand (Growth in cost)				
Children's Placements 2023/24 (shortfall)	£1.2m	£3.9m	£2.7m	🔺
Children's Placements 2024/25	£0m	£0.0m	£0m	🟰
CSC to ASC Transitions	£0.9m	£0.7	£0.2m	🔻
ASC COVID Legacy	£2.1m	£2.1m	£0m	🟰
Home to School Transport 2023/24 (Shortfall)	£0m	£0.3m	£0.3m	🔺
Home to School Transport 2024/25	£0m	£0.5m	£0.5m	🔺

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APPENDIX 2

FORECAST 2024/25 – Key Funding Assumptions (February 2023)

Description	Assumption	Current Expectation	Expected Impact	
Council Tax				
General Purposes	3.0% (£3.0m)	3.0% (£3.0m)	Each 1% ⚠ = £1.0m	☰
ASC Precept	2.0% (£2.0m)	2.0% (£2.0m)	Each 1% ⚠ = £1.0m	☰
Taxbase (Properties, Discounts, Exemptions, LCTS, Collection Rate)	0.2%	0.2%	Each 1% ⚠ = £1.0m	☰
Business Rates				
Multiplier	5.5% (£1.6m)	6.7% (£2.0m)	£0.4m	⬆
Taxbase (Appeals, Growth, Mandatory Reliefs, Collection Rate)	0%	0%	£0	☰
Government Grants				
All General Grants	£6.6m	£6.4m (Awaiting Local Government Finance Settlement)	£0.2	⬇
Island Deal	£1m	£?? (Awaiting Local Government Finance Settlement)	£??	☰
Social Care Grant	£13.3m	£?? (Awaiting Autumn Statement)	£??	☰

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